

SPECIFIC PROCUREMENT NOTICE

REQUEST FOR BIDS

(One-Envelope Bidding Process)

Procurement of Microsoft Office LTSC Professional Plus 2024 for FBR (IRS and PCS Academies)

Country:	Pakistan
Project Name:	Pakistan Raises Revenue Program
Loan No./Credit No./ Grant No:	Credit No. 6435-PK
Project ID No:	P165982
RFB Ref. No.	3(13)/2026-Addl-Dir(P&F) / 542112
STEP Ref. No.	PK-FBR-542112-GO-RFB
Issuance Date:	29 th April 2026
Bid Submission Date:	19 th May 2026
Bid Submission Time:	11:30 AM

1. The Federal Board of Revenue, Pakistan has received financing from the World Bank toward the cost of the Pakistan Raises Revenue Program (PPRP) and intends to apply part of the proceeds toward payments under the contract for Procurement of Microsoft Office LTSC Professional Plus 2024 for FBR as further detailed hereto.

Sr. No.	Product	Total Quantity
1	Microsoft Office LTSC Professional Plus 2024	6,000

2. The Federal Board of Revenue, Pakistan now invites sealed Bids from eligible Bidders for Procurement of Microsoft Office LTSC Professional Plus 2024 for FBR (IRS and PCS Academies).
3. Bidding will be conducted through National competitive procurement using a Request for Bids (RFB) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” Fifth Edition September 2023 (“Procurement Regulations”) and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from asst.procomp@fbr.gov.pk and inspect the bidding document during office hours **10:00 AM – 3:00 PM (Business Days)** at the address given below, at least three (03) days before the bid submission deadline.
5. The bidding document in English may be downloaded from www.fbr.gov.pk/tenders without any fee(s)/ charge(s). Bidders opting to download the Procurement Document from any of the aforesaid website, shall inform the Federal Board of Revenue, in writing at the address given

below failing which the Federal Board of Revenue shall not be responsible if they do not receive clarifications and amendments, if any from the Board. The bidders can request the office of undersign for documents in hard/ printed form through an official email or letter printed over official letterhead duly signed and stamped by the authorized signatory by submitting tender fee (non-refundable) in shape of Pay Order/ Demand Draft/ Call Deposit Receipt amounting to **PKR 15,000/-**.

6. A Pre-Bid Meeting shall be held on **05th May 2026** at **11:30 hours (PST)** in Room 277B of FBR House, Constitution Avenue, Islamabad to address any queries of the interested bidders. Further details regarding the Pre-Bid Meeting are provided in the Request for Bids (RFB) document.
7. Bids must be delivered to the address below on or before **11:30 AM** dated **19th May 2026**. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below on **19th May 2026** immediately after the bid submission deadline.
8. All Bids must be accompanied by a bid security in shape of "**Pay Order/ Demand Draft/ Call Deposit Receipt**" or "**Bank Guarantee**" of **PKR One million, Five hundred thousand only (PKR 1,500,000/-)** issued by a scheduled Bank located in Pakistan, as per the details/ requirements given at the respective section(s)/ clause(s), or the equivalent amount in any freely convertible currency.
9. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.
10. The address(es) referred to above is (are):

Assistant Procurement Specialist (PRRP)

Room No. 277, Second Floor
Federal Board of Revenue (FBR)
FBR House, Constitution Avenue
Islamabad, Pakistan
+92 51 9219641 and +92 51 9215109
asst.probsp.po@fbr.gov.pk