



GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE

**TENDER NOTICE NO. 04 / 2025-26 DATED. 12 9 JAN 2026**  
**FOR REPAIR & RENOVATION WORK OF OFFICE BUILDING.**

Corporate Tax Office (CTO), Lahore invites electronic bids in accordance with the Public Procurement Rules 2004, from experienced and reputable Companies / Contractors / Firms / AOP's/Individuals having valid registration with tax and other relevant authorities, for Repair & Renovation work of Tax House Building of Corporate Tax Office, Lahore (Exterior and Interior) on **least cost basis through "single stage-one envelope procedure"** under Rule 36(a) of PPRA Rules, 2004. The firms submitting their bids must be appearing on Active Taxpayers List of Income Tax & Sales Tax issued by the Federal Board of Revenue, Government of Pakistan and shall be regular Sales Tax return filer.

**TERMS & CONDITIONS**

1. Electronic bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on **EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk)** as well as **FBR's Website [www.fbr.gov.pk](http://www.fbr.gov.pk)**
2. Applications should be submitted electronically only through EPADS. Manual submission of applications is not allowed.
3. The electronic bids must be submitted by using **EPADS on or before 16.02.2026 at 11:00 AM which will be opened on the same day at 11.30 AM in Conference Room, Corporate Tax Office, Lahore through EPADS.** All interested bidders must register themselves at EPADS at <http://eprocure.gov.pk>
4. Applications, which are incomplete/not signed & stamped / late or submitted by other than specified mode, will be rejected. The contract will be awarded to the most advantageous bid.
5. All/any payment(s) will be made as per available/released budget and through AGPR, Sub Office, Lahore.
6. The jobs/work order must be accomplished with the time line specified in the work order and in accordance with to specifications as describes in tender documents (Annex-B) and as approved by the Purchase Committee.
7. Tender must be accompanied by a Bank Draft / Pay Order in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore as earnest money/bid security (Refundable), otherwise Bid shall be rejected. The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
8. Bidders will participate in whole tender or Lot-Wise. Rate of each job (serial number-wise complete in all respect) as per description mentioned in Annex-B should be quoted separately. In complete/partial bids / offers will not be considered, in any case.
9. Rates must be quoted inclusive of all applicable government duties & taxes in Pak Rupees.
10. Rates must be quoted including all charges like material, accessories, machinery & tools used for repair & renovation work, travelling & transportation required for the work, dismantling, removing of waste material and cleaning the work site on daily basis etc.
11. Area will be measured as per actual work done verified by the Committee. The payment will be made as per actual measurement of works done at site.
12. The quoted rates provided by the bidder will be applicable up to **30.06.2026.**
13. Additional detail regarding the tender can be obtained from the Caretaker Office, Corporate Tax Office, Lahore during the office hours.
14. Income Tax/Withholding Tax, Sales Tax & PRA (if applicable) will be deducted in accordance with the law.
15. The procuring agency reserves the right to accept or reject all bids/proposal in accordance with Rule 33(1) of PPRA Rules, 2004.
16. The successful bidder upon award of contract/work order will be required to furnish 10% of the total tender value as "Performance Guarantee" in the shape of Pay Order/Bank Guarantee of the equivalent amount.
17. The Tender Notice and Tender Documents can also be viewed on **EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk)** PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and FBR website [www.fbr.gov.pk](http://www.fbr.gov.pk)

**Note:** Notification of the Grievance Redressal Committee (GRC) constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk)

  
(MUHAMMAD SAJID AHMAD)  
Additional Commissioner (Hqrs)  
Corporate Tax Office, Lahore  
Ph: 99211717, Fax: 99211816



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## **TENDER DOCUMENTS**

# **REPAIR & RENOVATION WORK OF** **OFFICE BUILDING**

**BID SUBMISSION DATE**      on or before **16.02.2026** at 11.00 am



**GOVERNMENT OF PAKISTAN  
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CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

No. Bud/CTO/CCIR/25-26/2203

Dated: 29 JAN 2026

**SUBJECT: TENDER FOR REPAIR & RENOVATION WORK OF OFFICE BUILDING OF CORPORATE TAX OFFICE, LAHORE.**

Organization Name	Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
Address	Tax House, Syed Mauj Darya Road, Lahore.
FBR-FTN	9011301-2
Tele No.	99211717
Fax No.	99211816
Tender document No.	04 / 2025-26

**Description & Instructions:**

The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore Federal Board of Revenue (hereinafter called CCIR, Corporate Tax Office, Lahore / Purchaser invites tenders only through EPADS for the Repair & Renovation Work of Office Building of Corporate Tax Office, Lahore as per detail given in Schedule of Requirement (Annex-B): -

- 1) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Mr. Liaqat Ali, Drawing & Disbursing Officer, 042-99210317, 0321-4538936.
- 2) The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to reject all bids at any time prior to award of Contract (s) without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or of the grounds for Chief Commissioner's action.
- 3) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 4) **DELIVERY SCHEDULE:**  
The Repair & Renovation work of Office Building of Corporate Tax Office, Lahore mentioned in Schedule of Requirement Annexure "B" is required to be completed within the stipulated time frame after award of the contract to successful bidders.
- 5) **PENALTY:**  
In case of failure to comply with the completion schedule of Work Order to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:
  - 5.1 1% of the cost of entire work order of such work order as remains un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
  - 5.2 If the Repair & Renovation work of Office Building of Corporate Tax Office, Lahore are not completed even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to cancel the work order and to complete required Repair & Renovation work elsewhere at the risk and cost of the defaulting bidder.

- 6) Quoted Rates must be inclusive of all applicable government duties & taxes in Pak Rupees.
- 7) Rates must be quoted including all charges like material, accessories, machinery & tools used for repair & renovation work, travelling & transportation required for the work, dismantling, removing of waste material and cleaning the work site.
- 8) Bidding Form Annexure "A" must also be duly filled in, stamped and signed by authorized representative of the bidder.
- 9) Quoted rates shall be valid up to **30.06.2026** from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.

10) **BID SECURITY:**

- 10.1 The Bidder shall furnish as part of his bid, a call deposit / Pay Order (Refundable bid security) as per below detail: -

LOT NO.	Description	Estimated Price (PK Rupees)	Bid Security (Pak Rupees)
1	Paint Work	48,721,395	2,436,070
2	Wood Flooring & Roof Treatment	11,884,672	594,234
3	Wooden Partition & Car Parking Sheds	19,070,400	953,520

- 10.2 The bid security is furnished for each lot in Pak Rupees in the shape of Pay Order / Demand Draft in favor of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
- 10.3 The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
- 10.4 Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore".
- 10.5 Unsuccessful bidder's Bid Security shall be returned after announcement of the successful bidders.
- 10.6 The successful bidder upon award of contract/work order will be required to furnish 10% of the total tender value as "Performance Guarantee" in the shape of Pay Order/Bank Guarantee of the equivalent amount.

11) **WARNING:**

There will be no compromise on quantity, quality, originality and required specifications / measurements. So, mention clearly brand name, quantity, quality and original specifications of the product.

12) **PAYMENT:**

100% payment of the total value of the bill / work order will be released subject to:

- 12.1 The payment will be made as per actual measurement of works done at site.
- 12.2 Payment will be made on submission of bill in accordance with the terms & conditions mentioned in this tender document.
- 12.3 The earnest money will be released to the bidder after 30 days of the successful completion of contract / work and best satisfaction by this office.

**13) DEADLINE FOR SUBMISSION OF BIDS:**

The electronic bids must be submitted by using EPADS on or before **16.02.2026 at 11:00 AM.**

**14) OPENING OF BIDS:**

- 14.1 The Purchaser will open the bids on the same day at **11:30 AM in Conference Room, Corporate Tax Office, Lahore** through **EPADS** in the presence of bidder / representatives who choose to attend at the below mentioned address.
- 14.2 Address: Office of the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore 1<sup>st</sup> Floor, Tax House, Syed Mauj Darya Road, Lahore.

**15) WARRANTY**

- 15.1 The Bidder/supplier shall warrant that all Repair & Renovation work of Office Building of Corporate Tax Office, Lahore work done against the Work Order shall have no defect arising from design, measurement, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied equipment under the conditions prevailing at final destination.
- 15.2 The bidder / supplier shall warrant/responsible that all repair & renovation work against the work order shall have original, quantity & quality wise and according to the required specification / measurements.

**16) Following documents must be submitted along with the bids: -**

- 16.1 Company's profile, list of clients with their telephone numbers.
- 16.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 16.3 Copy of Vendor No. issued by the AGPR, Sub Office, Lahore.
- 16.4 Copy of cheque leaf showing IBAN
- 16.5 A call deposit as per S.No.10.1 as Earnest Money in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
- 16.6 Brochures and other technical material of the quoted items (if any).
- 16.7 Companies / Contractors / Firms /AOP's/ Individuals will produce capability, relevant experience certificate.
- 16.8 An affidavit on stamp paper of Rs.100/- to the effect that the supplier/company/firm has not been blacklisted by any of the Government Department nor in litigation.
- 16.9 Signature & Stamp of the Bidder on every Page of the Bid is required to be affixed.

  
(MUHAMMAD SAJID AHMAD)  
Additional Commissioner (Hqrs.)  
Corporate Tax Office, Lahore.  
Ph: 99211717, Fax: 99211816



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ANNEX-A

PARTICULARS	DESCRIPTION	ATTACHMENTS (Page Nos. or Annexure Nos.)
Name of the Firm		
Address (Telephone, Fax & E-mail)		
Year of Establishment (Attached any documentary evidence or furnish a statement on Oath)		
Whether Pay Order as Earnest Money equal to 5% of the total value of bid is enclosed in proposal)		
Bankers related to the similar assignments		
Experience related to the similar assignments		
Annual Turnover Supported by Sales or Income Tax Return		
Enlistment Certificate (Copy of Certificate enlisted with Govt. / Semi Govt. or Organization if any)		
Assignments in Hand (Current)		
Clientele attached as separate Annexure (if necessary)		
Affidavit (that the firm has not been blacklisted by private, Govt. Semi Govt./Autonomous body)		
Managerial / Technical Capability (Manpower attach if necessary)		
Name of Contact Person Telephone, Fax & Mobile No.		



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ANNEX-B

**SCHEDULE OF REQUIREMENT & FINANCIAL PROPOSAL  
FOR REPAIR & RENOVATION WORK OF OFFICE BUILDING.**

**LOT NO.1 (PAINT WORK)**

S.No.	Location	Description	Unit	Rate including Taxes	Area Approx:	Total Amount
1	Indoor of Tax House Building.	Two coats of synthetic Enamel Paint on wooden doors, wooden partition etc. of all floors of the building by using brands like Master or equivalent of approved shade including Scrapping, Cleaning, Sand Papering, Filled with filler etc. where applicable and prepare the surface for paint as directed by the committee. Finish must be smooth, glossy and free from streaks or brush marks.	Per Sq. Ft		12,700	
2		Two coats of ICI Dulux Paintex Interior Emulsion Star or equivalent on rooms, wooden partition, roof ceiling of all floors of the building of approved shade including Scrapping, Cleaning, Sand Papering, Filling with wall putty/white cement etc. where applicable and prepare the surface for paint as directed by the committee. Paint must be odourless (unperfumed) & application to be done using rollers or spray to ensure a smooth, uniform finish.	Per Sq. Ft		27,500	
3	External sides of Tax House Building.	Three coats of ICI Dulux Weathershield Powerflexx Exterior Paint With Triple Defence Technology - Ultimate All Weather Protection or equivalent of approved Shade external side of Tax House main building including Scrapping, Cleaning, Sand Papering, Filling etc. where applicable and prepare/repair the cracks and damp areas and also make cement plaster where applicable as directed by the committee.	Per Sq. Ft		103,720	
3		Two coats of synthetic Enamel Paint on main gates (entrance & exit), emergency doors and car parking sheds etc. of the building by using brands like Master or equivalent of approved shade including Scrapping, Cleaning, Sand Papering, Filled with filler etc. where applicable and prepare the surface for paint as directed by the committee. Finish must be smooth, glossy and free from streaks or brush marks.	Per Sq. Ft		9,305	
4		Two coats of ICI Dulux Paintex Interior Emulsion Star or equivalent on rooms, wooden partition, roof ceiling of different areas of the building all floors of the building of approved shade including Scrapping, Cleaning, Sand Papering, Filling with wall putty/white cement etc. where applicable and prepare the surface for paint as directed by the committee. Paint must be odourless (unperfumed) & application to be done using rollers or spray to ensure a smooth, uniform finish.	Per Sq. Ft		13,428	
5		Two coats of best quality Hurmachi colour on external side of Tax House main building of approved shade including Scrapping, Cleaning, Sand Papering, Filling etc. where applicable and prepare the surface for colour as directed by the committee.	Per Sq. Ft		4,200	
<b>GRAND TOTAL OF LOT NO.01</b>						

**LOT NO.02 - Wood Flooring & Roof Treatment.**

S.No.	Description	Unit	Rate including Taxes	Area Approx: Sq.Ft	Total Amount
<b>WOOD FLOORING</b>	Interior Laminate Wooden Flooring, size 1218x200mm, 06mm thickness with 3R Tap & Go locking technology, fixing complete in all aspects with necessary hardware and fixing arrangements along with foam 3mm size as approved by the committee.	Per Sq. Ft		13,886	
	MDF paper laminated Wall Skirting (measurement in running feet) size 16mm x 4-inch, edge type fixing complete in all aspects with necessary hardware and fixing arrangements as approved by the committee.	Per Ft		2,512	
	MDF paper laminated Reducer size 08mm x 32mm, 3R Tap & Go locking technology fixing complete in all aspects with necessary hardware and fixing arrangements as approved by the committee.	Per Ft		120	
<b>ROOF TREATMENT</b>	The Roof treatment shall include, surface preparation by repair of cracks, joints & defective surfaces, cleaning of roof with water and chemical. Application of roof treatment chemical for water proofing/ leakage treatment and Heat Treatment Including supply of material and application at roof top complete in all respect as per satisfaction of the PRC.	Per Sq. Ft		31,000	
	<b>APPLICATION METHOD &amp; MATERIALS</b>				
	03-Coats (01-Primer Coat + 02-Coats using high pressure airless spray				
	High-performance Polyurethane waterproofing coating with heat-reflective properties.				
	Appearance White (for maximum heat reflection) or designated color.				
	High degree of puncture resistance of exceptional tensile strength has outstanding elongation characteristics.				
	Absolute bond-ability to a wide variety of substrates Stability under extreme temperature fluctuations.				
	High resistance to atmospheric pollution and UV degradation.				
	Expands while wet and shrinks while dry, keeping moisture out and improving efficiency. Non-toxic in liquid or cured form, environmentally safe, with no noxious fumes.				
	Significantly reduces roof leaks caused by thermal shock and reduces maintenance costs. Ensure not air bubbles, wrinkles or missed spots				
	On-Call Support: In case of any accidental damage to the coating by third parties etc. for patch repairs.				
<b>GRAND TOTAL OF LOT NO.02</b>					

**LOT NO.03 - Wooden Partition & Car Parking Sheds**

S.No.	Description	Unit	Rate including Taxes	Area Approx: Sq.Ft	Total Amount
<b>WOODEN PARTITION</b>	Providing and fixing wooden structure 10mm MDF (ZRK or Equivalent) front partitions for cabins including 6mm non-tampered glass (Ghani or Equivalent) covered with frost paper as per existing design fixed with existing matched wooden Gola and polishing. Lower 1/3rd portion of the partition shall be fixed with the aforesaid MDF Sheets. Whereas, the further upper 2/3rd partition up-to ceiling with wooden structure and non-tampered glass/ frost paper).	Per Sq. Ft		6,550	

<b>CAR PARKING SHEDS</b>	Providing Car Parking Shed D-Shape & fabrication on site Size of shed is 15' width Height 9'-6" (Front & Back side), Center Height 10'-6". Main Pole MS. Pipe size 6" outside Dia, thickness 10 swg, distance with each pole pipe is 12'. Structure makes with steel pipe size 2"x1" (Front, Center & Back), interior structure pipe size 1"x1", Box Size 27"x27" (All steel pipes in 16 gauze), along with Fiber sheet size 5 ply along with supporting frame/angles etc. including foundation excavation and PCC (1:2:4) etc., complete in all respect as approved by the Committee.	Per Sq. Ft		6,975	
<b>GRAND TOTAL OF LOT NO.03</b>					

Dated: \_\_\_\_\_

Authorized Signature with Stamp

Name: \_\_\_\_\_

Land Line Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_