

# Federal Board of Revenue

## Hiring of Accredited Academic Institution for Conducting Recruitment Process of Goods Evaluators on contract basis on a fixed lump-sum monthly Salary package for Years 2026-27, 2027-28 & 2028-29

### Invitation to Bids

1. Sealed bids are invited from accredited academic institutions, registered with PPRA on e-PADS as vendors and also registered with Income Tax and Sales Tax Departments, and must be included in Active Tax Payer's List of FBR for procurement of Services for conducting Recruitment Process of Goods Evaluators on contract basis on a fixed lump-sum monthly salary package. The successful bidders will be awarded contract for three (03) years further extendable subject to satisfactory performance.
2. The Recruitment Process of Goods Evaluators will be financed directly by applicants, with no involvement of government funds. The fee will be paid by the Applicant(s) i.e. candidates for the Recruitment Process of Goods Evaluators to the Accredited Academic Institution through secure channels.
3. Bidding will be conducted through "Open Competitive Bidding" using - Single Stage Two Envelope procedure as specified in the PPRA Rules 2004 and is open to all eligible Bidders.
4. Bidding documents are available on e-PADS, PPRA & FBR Websites i.e. <https://www.ppra.gov.pk> & <https://www.fbr.gov.pk/> and can be downloaded free of cost. Interested eligible bidders may request for further information/clarification by email at [secretary.admin@fbr.gov.pk](mailto:secretary.admin@fbr.gov.pk) during official Business Days and timing at the address given below, within Seven (07) days before the proposal submission deadline.
5. A Pre-Bid Meeting will take place on **04.02.2026** at 11:00 AM in Room No.358, 3<sup>rd</sup> Floor, FBR House, Constitution Avenue, G-5, Islamabad. The bidders who wish to join the meeting virtually can join by using the following link. Details to join the meeting link are as follows:  
MeetingLink:<https://us06web.zoom.us/j/81010883744?pwd=ujibnDE2WsiEjgE0MLmZbJUKKguApF.1> Meeting ID: 810 1088 3744, Passcode: 897501.
6. Encrypted electronic bids duly completed and in conformity with Bidding Documents must be uploaded on e-PADS on or before 11:00 AM dated: 20.02.2026 and a hard copy of the bid submitted at ePADs shall be submitted to FBR, HQs prior to the closing time. Submission of bids through email is not permitted and late Bids will be rejected.

7. Bids received on e-PADS will be opened publicly in the presence of bidder's representative on the same day at 11:30 am (as prescribed in Bid Data Sheet of the Bidding Document) in accordance with the provisions of Rule 36(b) of Public Procurement Rules, 2004 and terms and conditions defined in the bidding document in **Room 358, 3rd Floor, FBR House, Constitution Avenue, G-5, Islamabad** on/or before 1100 hours by **Date 20.02.2026**.
8. Sealed bids (as prescribed in Bid Data Sheet of the Bidding Document) in accordance with the provisions of Public Procurement Rules, 2004 and terms and conditions defined in the bidding document, supported by bid security PKR. 200,000 (Two Lac Only), in the shape of pay order/demand draft/ call deposit/banker's cheque in the name of **Secretary (Administration), FBR (HQ), Islamabad** should reach Room 506, Fifth Floor, Federal Board of Revenue (FBR) HQ, Islamabad on/or before 1100 hours by **20.02.2026**.
9. In case opening date(s) is declared as a Public Holiday by the Government, the next working date shall be deemed to be the date for submission and opening of tender(s) at the same time and place. FBR may reject all bids at any time prior to the acceptance of a bid by invoking Rule 33 of Public Procurement Rule (PPR), 2004. Additionally, bids will not be entertained if not submitted via E-PADS.

**Farrukh Amir Sial**  
**Secretary (Administration)**  
**Room 506, Fifth Floor,**  
**Federal Board of Revenue (HQ) Islamabad**  
**Email: [secretary.admin@fbr.gov.pk](mailto:secretary.admin@fbr.gov.pk)**  
**Phone No: 051-9203679**