



GOVERNMENT OF PAKISTAN
DIRECTORAT OF POST CLEARANCE & INTERNAL AUDIT (NORTH)
3rd FLOOR, CUSTOM HOUSE,
MAUVE AREAG-9/1,
ISLAMABAD



NOTICE PRE-QUALIFICATION TENDER NO. 02/2026-27

Directorate of Post Clearance & Internal Audit (North), Islamabad intends to invite applications for Pre-Qualification of Workshops registered with Income Tax/ Sales Tax department and having their own offices/workshops in Islamabad for following services during the FY-2026-27. Detail is as under: -

Name of Repairing Agency	Directorate of Post Clearance & Internal Audit, (North) Islamabad.
<u>Repair of Transport</u>	Prequalification of workshop (s) for Repair / Maintenance of different make/models of vehicles i.e Suzuki, Honda, Toyota etc.
Contact Officer	Incharge Transport Branch, Ph; 0300-0036082
Closing Time and Date & Place of receiving of bids	Upto 12:00 PM on 23.10.2026 Directorate of Post Clearance & Internal Audit (North) 3rd Floor, Custom House, G-9/1, Mauve Area, Islamabad.
Time & Place of publicly opening bids.	12:30 PM on 23.10.2026 Directorate of Post Clearance & Internal Audit (North) 3rd Floor, Custom House, G-9/1, Mauve Area, Islamabad.
Period	For (01) One Year.

2. Applications must be submitted electronically through the E- Procurement (**E-PADS**) System, with a hard copy of Pre-qualification documents (Single-Stage: Single-Envelope Bidding Procedure) submitted to this office as well during office timings from 08:00 am to 04:00 pm on working day.

3. The procuring agency reserves the right to accept or reject any or all bids / proposals in accordance with Rule-33 of PPRA Rules, 2004.


(**ADIL RIAZ**)
Deputy Director

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Directorate of PC & IA (North) Islamabad

**INVITATION FOR PREQUALIFICATION
FOR OPEN FRAMEWORK AGREEMENT
PROCUREMENT OF NON-CONSULTANCY SERVICES**

1. The Directorate of Post Clearance & Internal Audit (North), Islamabad has sufficient / has received / intends to apply for funds from ADP and intends to apply part of such funds toward payments under the framework agreement for "Framework agreement for repair and maintenance of Govt owned vehicles" having reference number.
2. The Directorate of Post Clearance & Internal Audit (North), Islamabad intends to prequalify suppliers for subsequent Invitation to Bid(s) and to sign an Open Framework Agreement with the successful bidder(s) following completion of the bidding process.
3. The objective of the intended Open Framework Agreement is the on-demand supply of Framework Agreement for Repair and Maintenance of Govt Owned Vehicles, through subsequent Call-Off Contract(s) during the Framework Agreement period. The purpose of this Prequalification Notice is to provide basic information to enable potential applicants to decide whether to respond to this Prequalification Notice.
4. Only the prequalified applicants shall be entitled to participate in the subsequent procurement proceedings. It is expected that Invitations to Bid will be issued to the prequalified Applicants in **Wednesday, October 07, 2026**. The Open Framework Agreement is expected to be signed with the successful bidder(s) in **Friday, October 23, 2026** for a period of one Year.
5. The Prequalification process is open to all National Applicants subject to fulfilling the eligibility requirements specified in the Prequalification Documents. Interested Applicants may obtain further information from Directorate of Post Clearance & Internal Audit (North), Islamabad through EPADS v2.0 during office hours. A complete set of Prequalification Documents may be accessed by interested Applicants through EPADS v2.0 at: <https://epads.gov.pk>.
6. The application, prepared in accordance with the instructions contained in the Prequalification Documents, must be submitted through EPADS v2.0 on or before **Friday, October 23, 2026 12:00 PM**. Applications will be opened electronically through EPADS v2.0 on the same day at **Friday, October 23, 2026 12:30 PM**. Manual submission of applications shall not be entertained.
7. Vendors who have not yet registered on EPADS v2.0 may complete their registration at: <https://vendors.epads.gov.pk/>. Guidance regarding registration and bid submission is available on the portal.

In terms of Rule 48 of Public Procurement Rules, 2004, the Grievance Redressal Committee (GRC) has been notified for the subject procurement. The notification is available on the procuring agency's website and on PPRA website.

Contact Details

**Directorate of Post Clearance & Internal Audit (North), Islamabad,
Incharge General Branch
Custom House, Plot No. 24, Mauve Area, Sector G-9/1, Islamabad
Cell: +92-300-003-6082**


ADIL RIAZ
Deputy Director
Directorate of PC & IA (North) Islamabad



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PRE-QUALIFICATION OF WORKSHOPS TERMS AND CONDITION

- i. Workshops must have capabilities of all types of repair/maintenance, Overhauling of Engine, Denting, Painting, Handling of Software & Electronic Technology etc. of vehicles.
- ii. Workshop must have capabilities of timely supply of spare parts, tyres and batteries, engine oil etc.
- iii. All/any payments (s) will be made through MPGs, AGPR, Islamabad.
- iv. The interested parties must have sound financial positions; proof may be provided.
- v. Non-black listing certificate on affidavit may be attached with bidding documents.
- vi. Workshop must have General Sales Tax Registration, National Tax Number and is on active taxpayer list (ATL) of FBR, valid documents may be attached.
- vii. The Workshop applying for Pre-Qualification will submit Quotations on demand as and when the repair of vehicle will be required.
- viii. Directorate of PC&IA (North), Islamabad reserves the right to adopt/reject wholly or partially any proposal or cancel the pre-qualification process altogether at any stage under PPRA Rules.
- ix. Only Islamabad/Rawalpindi based workshops are eligible to submit their proposals.
- x. Bids must be attached with a pay order in name of **“DDO, Directorate of PC&IA (North) Islamabad”** equivalent to Pakistani Rs.30,000/- as a call deposit/ pay order.
- xi. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours.
- xii. Workshops shall be bound to install genuine parts. In case the spare parts replaced are found sub-standard or second hand, the firms shall be struck off from panel of PC&IA (North) Islamabad.
- xiii. Workshop shall be bound to return the replaced/old spare parts and shall be liable to give warranty of each item replaced or repaired. If the same defect arises again during warranty period, the firms shall be responsible for replacing it free of cost.
- xiv. Confidentiality of all correspondence/matters will be ensured.
- xv. I/We have read and agree with the above-mentioned terms and conditions.

Authorized Signature: _____

Name & Designation: _____

Company Stamp/ Seal: _____

SELECTION CRITERIA

Sr. No.	Assessment Criteria	Maximum Marks
01	Experience related to similar assignments (years) 10 years 20 05 to 10 years 15 03-to-05-year 10	20
02	Machinery / Tools / Equipment Well -equipped 20 Medium level equipped 10 Poorly equipped 05 Marks will be given subsequent to physical verification	20
03.	Machinery & Technical Staff Capability i) 2 Expert & above and 2x Helper & 1x security guard 20 ii) 1 Expert & above and 2x Helper & 1x security guard 15	20
04	Parking / Repairing Space for Vehicles More than 10 Vehicles 20 05 to 09 Vehicles 15 Less than 05 vehicles 10 Marks will be given subsequent to physical verification	20
05.	Financial Position Bank Statement or other evidence of financial health (10 Million) 20 (05 Million) 15 less than (05 Million) 10	20
Total		100