



**FEDERAL BOARD OF
REVENUE**
Invitation to Bid

“Certification-Based Upskilling Programs for Grade 17–18 Officers of FBR”

1. The Federal Board of Revenue (FBR), Government of Pakistan, invites sealed bids from eligible and experienced institutions for the Design, Delivery, and Certification of Professional Upskilling Programs for officers of the Federal Board of Revenue (FBR) in Grades 17 and 18.
2. The objective of this initiative is to provide structured, modular, and certification-based training in specialized domains essential for effective and modern tax administration. The programs are to be delivered in two levels —Intermediate and Advanced — and will cover key learning streams such as Data Science, Digital Tax Systems, Compliance Enforcement, and Supply Chain Management, among others.
3. The services shall be delivered over a period of three years, targeting approximately 1,000 officers, with the service provider expected to design, develop, and deliver the program content, facilitate delivery (including accommodation where applicable), conduct rigorous evaluations, and award certifications. Officers will be allowed to select streams and packages based on pre-approved frameworks, and final exams shall be conducted in-person with strict grading protocols.
4. Eligible bidders include local or international training institutions, public policy institutes, tax academies, or private firms with demonstrated experience in delivering technical and professional education/training at a national or international scale. Bidders must have proven capacity in instructional design, adult learning methodology, faculty deployment, and examination administration.
5. Only institutions registered on E-PADS and compliant with tax regulations (valid Income Tax and Sales Tax registrations with active ATL status) are eligible to participate. Interested eligible bidders may request further information or clarification by emailing secretary.admin@fbr.gov.pk at least seven (07) days prior to the submission deadline.
6. Hard copies of sealed bids, prepared in accordance with the bidding documents, must be delivered to the address below on or before 11:00 AM on **27th August, 2025**. Bids shall also be submitted on E-PADS. Non-submission of bids both in hard copy and on E-PADS will lead to disqualification of the bidder. Submission via email is not permitted. Late bids will be rejected. This notice is also available on the PPRA website.
7. **Key Details:**
 - **Issuance Date of RFB: 6th August, 2025**
 - **Last Date for Bid Submission: 27th August, 2025**
 - **Pre-bid Meeting: 11th August, 2025**
 - **Opening of Technical Bids: 27th August, 2025 at 11:30**
 - **Bid Submission Address: Room # 506, 5th Floor, FBR (HQ), Islamabad**
 - **Contact: 051-9203679**
8. All bids must be supported by Bid-Securing Declaration Form, as provided in Section VIII of the bidding document.
9. The bidders who wish to join the pre-bid meeting virtually can join by using the following link <https://vlc.fbr.gov.pk/meeting/> Meeting ID: 518518 Passcode: 0317 Date: 11-08-2025 Time: 11 AM]
10. FBR reserves the right to accept or reject all bids in accordance with Rule 33 of the Public Procurement Rules, 2004. In case the opening date is declared a public holiday, bids shall be opened on the next working day at the same time and place.

Farrukh Amir Sial
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