

**Government of Pakistan
Revenue Division
Federal Board of Revenue

Islamabad, the 24th April, 2025

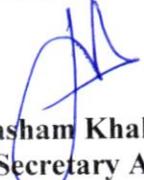
MINUTES OF THE PRE -BID MEETING

SUBJECT: HIRING OF LAW FIRM FOR PROVISION OF LEGAL SERVICES

To hire the services of Law Firm for provision of Legal Services, an advertisement was floated in Daily "Express" and daily, "Business Recorder" on 16.04.2024 (Wednesday). The advertisement was also published on FBR and PPRA websites. The bidding documents were also uploaded on ePads and FBR websites. The VLC link was provided in the advertisement for the firms to participate in the meeting online. As per PPRA Rules, 2004, a pre-bid meeting (in person and online) in Committee Room No.358 was convened on 24.04.2025 at 02:30 pm. The Member of Technical/Financial Evaluation Committee and Syed Shabbir Raees Zaidi, Ms. Umme Kalsoom and Ms. Qandeel Alam, Second Secretaries from Transformation Delivery Unit (TDU) were present (Annex-A).

2. One (01) representative of firm was present in person and (04) four representatives attended the pre-bid meeting through the given VLC link. (Annex-B)

3. During the pre-bid meeting, the representatives of the law firms introduced themselves and after a brief overview of the bidding document by the delivery unit, the representatives asked their queries. Queries ranged on topics such as clarification on packages, satisfaction report, committee for breach, delay of payment repercussion and conflict of interest clauses. All queries were handled but it was requested that the questions and suggestions may please be sent through email provided in the advertisement before 12:00 midnight on 24.04.2024 so that an official written reply can be provided to them. All representatives were thanked for their presence and the meeting was concluded.


**(Hasham Khalid Malik)
(Secretary Admin)/
Secretary Procurement Committee**

Distribution:

- Members of Procurement Committee.
- Members of the Technical/Financial Evaluation Committee.

Annex-A

S.No.	Name & Designation	Portfolio in Committee	Remarks
1.	Mr. Muhammad Ali Khan Secretary (Exp- IR)	Member Technical/Financial Evaluation Committee	Present
2.	Mr. Hasham Khalid Malik Secretary (Admn)	Secretary Procurement Committee	Present
3.	Ms. Umme Kalsoom Second Secretary (IDU)	For Assistance of Committees	Present
4.	Ms. Qandeel Alam Second Secretary (IDU)	For Assistance of Committees	Present
5.	Syed Shabbir Raees Zaidi, Second Secretary (IDU)	For Assistance of Committees	Present

Annex-B

S.No.	Name of Firm	Name of Representative	Remarks
1.	M/s Seerat Law Associates	Barrister Rehan Seerat	Present
2.	M/S RVT	Dr. Tariq Masood, Advocate, Former Member (Legal), FBR	On-Line
3.	M/s Pirzada Law Company, Lahore	Mr. Abdullah Addullahdhillon62@gmail.com 0300-4424589 Mr. Safdar Shaeen Pirzada safdarpirzada@gmail.com 03334433220	On-Line
4.	M/S ASMK	Agha Shahid Majeed Khan, Former Member, FBR	On-Line
5.		Mr. Nasir Ch.	On-Line