Addendum No.03
To
Invitation to Bid

(Single Stage Two Envelope)

Hiring of HR Firm for Provision of Experts and Payroll Services

Country	Pakistan
Invitation to Bid Reference No.	5(18)Secy(Admn)/2024
Issuance Date	24-04-2025

Sr. No	Section	Section No./Page No	Initial Requirements of Invitation to Bid	Revised Requirements of Invitation to Bid
4	Section-VIII: Sample Forms	Section 8.6 Financial Bid Form/Price Schedule/Sealed Financial Bid shall be submitted under/ Page No. 73	Table of Financial Bidding Form after the sentence **"Financial Bid shall be submitted under"** and amended via Annexure-A in Addendum-1 and Addendum-2	Amended as Annexure-A to Addendum-3

Sealed Financial Bid shall be submitted as under:

Description of Role	No. of Resource (Only for bid evaluation purposes)	Service Fee (All amounts in PKR)		Service Charges (All amounts in PKR)							Total Payments (All amounts in PKR)				Contract Value (All amounts in PKR)
		Service Fee per person (To be quoted by the Bidder) (In Figures)	Total Service Fee	Service Charges (To be quoted by the bidder) (In Percentage)	Monthly remuneration per person for 10 days per month (in PKR)	EOBI per person (Estimated amount per month. To be paid as per actual cost)	Gratuity per person (Estimated amount per month. To be paid as per actual cost)	Life Insurance per person (Estimated amount per month. To be paid as per actual cost)	Total Amount in lieu of resource per month	Total Service Charges	Rate of Sales Tax on Services	Total Payment for Services Fee to the HR Firm inclusive of Sales Tax on Services	Total Payment for Services Charges to the HR Firm inclusive of Sales Tax on Services	Total Payment for Services to the HR Firm inclusive of Sales Tax on Services for a month	Total Bid Value for Contract Period for 3 Years
	A	B	C=A x B	D	E	F	G	H	$I = E + F + G + H$	$J = A \times I \times D$	K	$L = C \times K$	$M = J \times K$	$N = L+M$	$O = L + (36 \times M)$
Audit Mentors	29				600,000/-	1,850	5,000	13,890	620,740		16%				
Sectoral Experts	58				800,000/-	-	-	-	800,000		16%				