



Federal Board of Revenue
Revenue Division - Government of Pakistan

Amendment No. 01

Invitation to Bid

(Single Stage, Two envelope Bidding)

Hiring of Accredited Academic Institution/Testing Agency for Conducting Licensing Examination of Customs Agents for Financial Years 2024-25, 2025-26 & 2026-27

Issuance Date	16 th April,2025
Procurement Method	Open, Competitive Bidding
Bidding Procedure	Single Stage-Two Envelope Bidding
RFB Reference No.	
Title	Hiring of Accredited Academic Institution/Testing Agency for Conducting Licensing Examination of Customs Agents for Financial Years 2024-25, 2025-26 & 2026-27

This is in continuation of the Invitation to Bid(ITB) issued on 29th March, 2025 and a Pre-bid Meeting held on 14th April, 2025 for the subject procurement activity. The following revisions are made in the RFB document through Amendment 01:

Section III – Bid Data Sheet

Table 1. Technical Proposal Evaluation Criteria

Ref No.	Criteria	Initial Requirements of ITB	Revised Requirements of ITB
17	Submission of Bid Security	Submission of PKR 200,000/-	The bidder will be required to submit bid securing declaration.
(1)(c)	Registration by HEC	Registration with HEC: 02 marks	Registration with HEC/SECP: 03 marks
(1) (d)	Ranking: (07 Marks)	Ranking: (07 Marks) Among the top 800 of QS World University ranking: 03marks Among top 500 of QS Asia Ranking = 02 marks Top 50 of HEC ranking: 02 Marks	Ranking: (05 Marks) Among the top 800 of QS World University ranking: 03 Marks Top 50 of HEC ranking: 01 Marks Affiliation with ETS: 01 Marks
(1) (e)	ISO Standardization for Test Administration and Academic Excellence	ISO Standardization for Test Administration and Academic Excellence(03 marks)	ISO Standardization for Test Administration or Academic Excellence(04 marks)
2.	Experience in Conducting Written Tests	<i>One mark will be awarded for each government / corporate sector project conducted with a minimum of 200 candidates, up to a maximum of 30 marks.</i>	<i>Two mark will be awarded for each project conducted with a minimum of 200 candidates, up to a maximum of 20 marks.</i>

Section VI – Standard Forms

Ref No.	Description	Initial Specification of RFB	Revised Specification of RFB
BDS	Forms for Submission of Bid Securing Declaration	Bid Security will be PKR 200,000/-.	The bidders will provide bid securing declaration on the format prescribed as Annex-I.
.	Financial Proposal	The financial proposal shall be paid as amount per candidate.	The financial proposal shall be submitted as per Financial Bid Form as Annex-II.

Bid Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of Procuring Agency]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of
[insert legal capacity of person signing the Bid Securing Declaration]

Name: *[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the Bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Corporate Seal (where appropriate)

Annex-II

Sealed Financial Bid shall be submitted as under:

Description	Service Charges for conducting examination of the Clearing Agents (to be quoted by the bidder)
Per Candidate	

Note:

- Any bidder who will NOT provide the information in required format shall be rejected.
- The total No of Candidates are indicative and actual amount to be paid as per candidates applying for the licensing examination
- Bidder will quote cost as the cumulative amount for service charges(inclusive of taxes) per candidate.
- The total No. of Candidates count may be increased or decreased and the same unit rate would be applied till closing of this task. The department is not liable to pay differential amount, if any.

Stamp & Signature of Bidder