

**Government of Pakistan  
Revenue Division  
Federal Board of Revenue  
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Islamabad, the 01<sup>st</sup> December, 2025

**MINUTES OF THE PRE -BID MEETING**

**SUBJECT: HIRING OF MEDIA FIRM FOR MANAGEMENT OF PRESS AND PUBLIC RELATIONS AFFAIRS**

To hire the services of “Media Firms for Management of Press and Public Relations Affair” an advertisement was floated in Daily “Jang” and daily, “The News” on 26.11.2025 (Wednesday). The advertisement was also published on FBR and PPRA websites. The bidding documents were also uploaded on e-Pads and FBR websites. The VLC link was provided in the advertisement for the firms to participate in the meeting online. As per PPRA Rules, 2004, a pre-bid meeting (in person and online) in Committee Room No.358 was convened on 01.12.2025 at 11:00 am. Secretary to Procurement Committee alongwith Mr, Usman Asghar, Chief (TPS), Mr. Ali Shahzad, Secretary (Media) and Mr. Shaoor Alvi, Procurement Specialist (PRR) were present (**Annex-A**).

2. Four (04) representatives from media firms attended the pre-bid meeting through given VLC link. (**Annex-B**)

3. During the pre-bid meeting, Mr. Shaoor Alvi, Procurement Specialist (PRR) briefed the representatives of the firms about bidding document. The representative of firm was requested to kindly submit their queries and suggestions through email provided in the advertisement before 12:00 midnight on 01.12.2025 so that a written reply can be provided to them. Secretary Procurement Committee assisted the pre-bid meeting.

  
**(Farrukh Amir Sial)**  
**(Secretary Admin)/**  
**Secretary Procurement Committee**

**Distribution:**

- Members of Procurement Committee.
- Members of the Technical/Financial Evaluation Committee.

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**Annex-A**

S.No.	Name & Designation	Portfolio in Committee	Remarks
1.	Mr. Usman Asghar, Chief (TPS)	-	Present
2.	Mr. Ali Shahzad, Secretary (Media)	-	Present
3.	Mr. Farrukh Amir Sial Secretary (Admn)	Secretary Procurement Committee	Present
4.	Mr. Shaoor Alvi Procurement Specialist (PRR)	For Assistance of Committees	Present

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**Annex-B**

S.No.	Name of Firm	Name of Representative	Remarks
1.	Protribes, Islamabad.	Mr. Zafran Abbasi <a href="mailto:zafran@protribes.com">zafran@protribes.com</a> <a href="mailto:info@protribes.com">info@protribes.com</a> 0333-5119433	On-Line
2.	Vision-21 Marketing	<a href="mailto:vision21marketing@gmail.com">vision21marketing@gmail.com</a> 0345-8521480	On-Line
3.	Walee Technologies (Pvt) Limited.	Mr. M. Omer Ghauri <a href="mailto:Omar.ghauri@walee.pk">Omar.ghauri@walee.pk</a> 0345-6507921	On-Line
4.	E Com Pk (Pvt) Limited	Mr. Ather ul Islam <a href="mailto:ather@ecompk.com">ather@ecompk.com</a>	On-Line