

اشتہار برائے مرمت و دیکھ بھال

حکومت پاکستان

ریونیوڈ ویشن، فیڈرل بورڈ آف ریونیو، ریجنل ٹیکس آفس، گوجرانوالہ

ریجنل ٹیکس آفس گوجرانوالہ کو پیپرارولز 2004 کے رول (a) 36 کے تحت دفتر کی بلڈنگ کی مرمت اور دیکھ بھال کیلئے ٹھیکیدار صاحبان / فرمز / کمپنیوں سے بذریعہ (EPADS) سربمہر پیشکشیں مطلوب ہیں۔

۱۔ اشیاء

1۔ دفتری بلڈنگ کی مرمت و دیکھ بھال	لسٹ / تفصیلات دفتر سے دفتری اوقات میں حاصل کی جاسکتی ہیں نیز درج ذیل ویب سائٹس پر بھی موجود ہیں۔ www.ppra.org.pk www.eprocure.gov.pk www.fbr.gov.pk	زر ضمانت بولی کا تین فیصد
2۔ آئی آر ایس کالونی کی مرمت و دیکھ بھال		

شرائط:-

- ۱۔ تمام پیشکشیں 19 دسمبر 2025 دن 11:00 بجے تک بذریعہ (EPADS) وصول کی جائیں گی اور اسی روز دفتر زیر دستخطی میں بوقت 01:00 بجے دوپہر بذریعہ (EPADS) کھولی جائیں گی۔
- ۲۔ خواہشمند فرمز / کمپنیاں / سیلز ٹیکس میں رجسٹرڈ ہوں اور اپنے ٹیکس گوشوارہ جات باقاعدگی سے جمع کراتے ہوں۔
- ۳۔ متعلقہ شعبہ میں موزوں تجربہ اور اچھی شہرت رکھتے ہوں۔
- ۴۔ پیشکش کے ساتھ مندرجہ ذیل کاغذات لف ہونے چاہئیں۔
ا۔ این ٹی این / سیلز ٹیکس رجسٹریشن سرٹیفکیٹ، تجربہ کار سرٹیفکیٹ۔
ب۔ قابل واپسی کال ڈپازٹ (زر ضمانت) درج بالا بحق چیف کمشنران لینڈ ریونیو، ریجنل ٹیکس آفس گوجرانوالہ کے نام جمع کرانا ہوگا۔
- ۵۔ ٹھیکیداران / فرمز / کمپنیاں اپنی صلاحیت، متعلقہ تجربہ اور سابقہ کارکردگی پیش کریں گی۔
- ۶۔ تمام مروجہ ٹیکسز لاگو ہوں گے۔
- ۷۔ پیپرارولز 2004 کے رول (1) 33 کے تحت پرچیز کمیٹی کسی بھی یا تمام بولیوں / تجاویز کو قبول یا مسترد کرنے کا حق محفوظ رکھتی ہے۔
- ۸۔ درج بالا ٹھیکہ جات کے بارے میں مزید تفصیلات اور شرائط و ضوابط دفتری اوقات کار میں جناب تیمور واجد (ایڈمن برانچ)، ریجنل ٹیکس آفس گوجرانوالہ سے حاصل کی جاسکتی ہیں۔



حسن مہرور، ایڈیشنل کمشنران لینڈ ریونیو (چیرمین پرچیز کمیٹی)، ریجنل ٹیکس آفس گوجرانوالہ۔ فون نمبر 055-9200727



GOVERNMENT OF PAKISTAN
REGIONAL TAX OFFICE
GUJRANWALA

PUBLICATION FOR REPAIR & MAINTENANCE WORK

Bids on EPADS are required from contractors / firms / companies under PPRA Rule 36(a) for Repair & Maintenance work of office buildings, Regional Tax Office, Gujranwala.

1. Repair & Maintenance work of office buildings	three percent of bid security	The list / detail can be obtained from the office during office hours & from below mentioned websites. www.ppra.org.pk www.eprocure.gov.pk www.fbr.gov.pk
2. Repair & Maintenance work of IRS Colony		

CONDITIONS

1.	The bids will be received by 11:00 a.m. on <u>19.12.2025</u> through EPADS and will be opened at 01:00 p.m. on the same day at the office of undersigned through EPADS.
2.	Aspirants must register in Income Tax and Sales Tax and submit their tax returns regularly.
3.	Aspirants have relevant experience and good reputation in the relevant field.
4.	The following information must be attached with offer: i. NTN / Sales Tax Registration Certificate, Experience Certificate ii. Returnable security deposits must be submitted to the name of Chief Commissioner-IR, Regional Tax Office, Gujranwala.
5.	Contractors / Firms / Companies will present their capabilities, relevant experience and past performance.
6.	All prevailing taxes will apply.
7.	The procurement committee has right to accept or reject the bids under rule 33(1) of PPRA Rule, 2004.
8.	Further detail and terms & conditions regarding the above contracts can be obtained from Mr. Taimoor Wajid (Admn Branch), Regional Tax Office, Gujranwala during office hours.


(**HASSAN MABROOR**)
Additional Commissioner-IR /
Chairman Purchase Committee
Regional Tax Office Gujranwala.
PH # 055-9200723



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA

TENDER DOCUMENT

REPAIR AND MAINTENACE WORK
OF BUIDLING AND IRS COLONY

TENDER ISSUANCE DATE:	29.11.2025
BID SUBMISSION DATE:	19.12.2025

REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

No. _____

Dated: _____

SUBJECT:- TENDER FOR REPAIR & MAINTENANCE WORK OF OFFICE BUILDING AND IRS COLONY, REGIONAL TAX OFFICE, GUJRANWALA.

Organization Name	Regional Tax Office, Gujranwala.
Address	G.T.Road, Gujranwala.
City	Gujranwala
Telephone No.	055-9200727
Fax No.	055-9200723
Tender document No.	01/2025-26
Procurement Method	Single Stage – Two Envelop Procedure

1. Scope of Work

The contractor shall carry out complete repair, renovation, maintenance, and up-gradation works of the RTO Office Building-A(Ground,1st,2nd,3rd floors) having approximate area 27,000 Sqft each floor, Building-B (Ground & first floor) having approximate area 14,000 Sqft each floor and IRS Officers Colony having approximate area 74,000 Sqft, including but not limited to:

A. Civil Works

1. Structural repair of walls, floors, ceilings & roofs.
2. Re-plastering, re-tiling, floor leveling, skirting, granite/tiles supply and installation.
3. Repair/installation of doors, windows, aluminum frames & glass panels.
4. Upgradation of façade, front elevation, external cladding & architectural enhancement.
5. Repair & construction of pathways, boundary walls, guard room, staircases & ramps.
6. Pavement repair, interlocking tiles, curb stones & drainage channels.
7. Renovation/upgradation of parking areas including installation/replacement of fiber car sheds.

B. Electrical Works

1. Supply & installation of DBs, MCBs, power sockets, lighting systems & fixtures.
2. Replacement of damaged wiring, conduits, switches & energy-efficient lighting.

C. Plumbing & Sewerage Works

1. Repair/replacement of sewerage pipelines, manholes, gully traps.
2. Water supply lines, bathroom fittings, valves & fixtures replacement.
3. Drainage improvement and anti-blockage preventive works.

D. Waterproofing, Weather Protection & Exterior Treatment

1. Chemical waterproofing of rooftop, washrooms & water tanks.
2. Roof heat-proofing, leakage control & insulation work.

E. Interior & Exterior Finishing Works

1. Complete paint, distemper, enamel & weather-shield coating.
2. False ceiling repair/installation, wooden paneling.
3. Upgradation of cafeteria.

F. Landscaping & External Areas

1. Lawn maintenance, re-plantation, horticulture enhancement.
2. Repair of walkways, garden fencing & irrigation lines.

G. IRS Officers Colony

1. Renovation/repair of residential units, boundary walls & common areas.
2. Replacement of electrical, plumbing, sewerage & exterior repair of colony houses.

H. Miscellaneous Works

Any additional repairs/maintenance required for safe and functional use, as directed by the department.

2. Project Description

- i. The department intends to repair, renovate and remodel Buildings A & B to modern functional standards.
- ii. Prior to execution, the contractor shall submit preliminary design & work plan for approval by the Purchase Committee.
- iii. Work must strictly adhere to engineering, safety & quality standards.

3. Clarification of Bidding Documents

Clarification may be obtained from:

Mr. Hassan Mabroor

Additional Commissioner-IR / Chairman Purchase Committee

Regional Tax Office, Gujranwala

Phone: 055-9200727

4. Right of Rejection

The Procuring Agency reserves the right to reject any or all bids at any stage prior to contract award without incurring any liability.

5. Taxation

All applicable taxes including Income Tax, Sales Tax, PRA (if applicable) shall be deducted as per law.

6. Completion Period

The entire project must be completed **within 90 days** from the issuance of Work Order.

7. Penalty for Delay

- Delay penalty: **0.25% per day** up to 40 days.
 - Thereafter: **0.5% per day** for next 20 days.
 - Failure beyond extended period: **Contract termination & forfeiture of earnest money.**
- Delays beyond contractor's control (Force Majeure) will be considered separately.

8. Force Majeure

For the purpose of this project, "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or the adverse weather conditions, strikes, lockouts or other industrial actions (except where such strikes, lockouts or other industrial actions are within the power of

the party invoking Force Majeure to prevent,), confiscated or any other action by government agencies.

Force Majeure shall not include;

- i. Any event which caused by the negligence or intentional action of a party or such party's sub consultants or agents or employees.
- ii. Any action expected from diligent party reasonably for both, (A) take into account at the time of the conclusion of this contract and (B) avoid or overcome in carrying out the project into any of its litigations.

Force Majeure shall not include insufficiency of funds or failure to make any payment required.

For Majeure period, whenever involved will be added in the given timelines of the project.

9. Bid Preparation Costs

The Procuring Agency shall not be responsible for any costs incurred in bid preparation/submission.

10. Quoted Rates

- Must be **inclusive of all taxes & duties**.
- Must be in **Pak Rupees**.
- Rates shall remain valid for **one year** from bid opening.

11. Earnest Money (Bid Security)

- **3% of total quoted bid amount**, in the form of Call Deposit/Pay Order in favor of Chief Commissioner Inland Revenue, RTO Gujranwala.
- Bids without bid security will be rejected as per **PPRA Rule 25**.

12. Quality Assurance Clause

No compromise will be made on the quality, quantity or specifications of materials and workmanship.

13. Payment Terms

- 100% payment upon submission of bill and satisfactory completion report.
- Earnest money to be released **30 days after successful completion**.

14. Submission of Bids

All bids must be **uploaded on PPRA's e-procurement system (EPADS)** before:

Deadline:

19-12-2025 at 11:00 AM

15. Bid Opening

Bids will be opened electronically on EPADS:

Date & Time: 19-12-2025 at 12:00 PM

Venue: Office of Additional Commissioner-IR / Chairman Purchase Committee
Regional Tax Office, G.T. Road, Gujranwala

16. Warranty

The contractor shall warrant that all works and materials are free from defects for **12 months** after completion.

17. Mandatory Documents

All bids must contain:

1. Company profile & list of clients.
2. Valid Income Tax & Sales Tax Registration Certificates (FBR).
3. Bid Security @ **3% of total bid value**.
4. Technical brochures/drawings/specifications (if applicable).
5. Proof of capability & experience, authorization letters (if dealer/reseller).
6. Affidavit on stamp paper that the bidder is **not blacklisted** by any government agency.

18. Evaluation Criteria

A. Technical Evaluation

- Relevant experience
- Financial capability
- Human resource availability
- Work plan & methodology
- Compliance with specifications

B. Financial Evaluation

- Lowest evaluated bidder will be awarded the contract.

Bidder must sign & stamp every page of the Bid Document.


(HASSAN MABROOR)
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Regional Tax Office Gujranwala