



GOVERNMENT OF PAKISTAN
COLLECTORATE OF CUSTOMS ENFORCEMENT
HYDERABAD
A/49, Site Area, Hyderabad Ph: 022-9250072 Fax: 022-9250073



**PRE-QUALIFICATION OF WORKSHOPS
FOR REPAIR & MAINTENANCE OF OFFICIAL VEHICLES**

The Collectorate of Customs Enforcement, Hyderabad invites sealed applications from reputed, financially sound and well-equipped automobile workshops for pre-qualification to undertake repair and maintenance works of official vehicle of this Collectorate during the **Financial Year 2025-26, 2026-27, & 2027-28.**

Scope of work

Repair and maintenance of approximately **80 official vehicles** of various make and models (details of the vehicle are enclosed), including but not limited to:

- Mechanical repairs.
- Engine overhauling and electrical work.
- Denting, painting, body work, and upholstery.
- Supply and replacement of genuine spare parts.
- Routine maintenance (oil change, filters, tuning, brake service, etc).

Eligibility / Pre-Qualification Criteria

Interested firms/workshops must fulfill the following conditions and provide documentary evidence thereof:

Terms and Conditions

- i. Sealed bids must be dropped in the Tender Box placed in the Administration Branch, CoC Enforcement, A-49 site area Hyderabad, on or before **31.12.2025** up to 1400 hours. These bids will be opened on the same days at 1500 hours in the presence of bidder so their authorized representatives who may like to witness the opening up of sealed tenders.
- ii. Following documents must be attached with the tender documents:
 - Valid NTN and Sales Tax Registration.
 - Valid registration with relevant authorities / Chamber of Commerce (if applicable).
 - Proof of ownership or lease of a well-equipped workshop within **Sukkur, Hyderabad & Karachi** or nearby area.
 - Experience certificate(s) for providing similar services to Government / Semi-Government / reputed private organizations during the last three (03) years.
 - Availability of qualified technical staff and necessary equipment.
 - Proof of financial stability (Bank certificate / bank statement).
 - Undertaking that the firm has not been blacklisted by any government department or organization.

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- List of spare parts suppliers / sources of genuine parts.
 - Authority letter showing the details of authorized person.
 - CNIC of the authorized person.
- iii. The competent authority reserves the right to accept or reject any or all bids in accordance with the provisions envisaged under Rule-33 of PPRA Rules 2004.
- iv. No bidder will be allowed to alter or modify his/ her bid after opening of the bids.
- v. No conditional bids will be accepted.
- vi. Samples / details in respect of all items would be provided as & when required, otherwise the same will not be considered.
- vii. Rates should be inclusive of all taxes
- viii. Bids must be attached with a Pay Order in the name of Deputy Collector (Hqrs), Collectorate of Customs Enforcement, Hyderabad equivalent to Pak Rs.50,000/- as a call deposit.
- ix. The Technical Committee will conduct a physical visit of all workshop, before qualification.
- x. Incomplete quotations will not be considered, in any case


Deputy Collector 05-12-2028
Collectorate of Customs Enforcement
Hyderabad



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SELECTION CRITERIA

S.No	ASSESSMENT CRITERIA	MINIMUM MARKS	Required Documents
1	Experience related to similar assignments (years). 10 Years 20 05-10 Years 15 03-05 Years 10	20	Experience Certificate & any documents showing experience and expertise.
2	Machinery / Tools / Equipment. Well equipped 20 Medium level equipped 10 Poorly equipped 05 Marks will be given subsequent to physical verification.	20	List of machinery & equipments on the prescribed format-A.
3	Machinery & Technical staff capability. 2 expert & above and 2 helper & 1 security guard 20 1 expert & above and 2 Helper & 1 security guard 15	20	List of technical staff on prescribed format-B.
4	Parking/Repairing space for vehicles. More than 10 vehicles 20 05-09 vehicles 15 Less than 5 vehicles 10 Marks will be given subsequent to physical verification.	20	To be provided on the application form.
5	Financial Position. Bank statement or other evidence of financial health. 10 million 20 05 million 15 Less than 05 million 10	20	Bank List(s)

H. Qureshi 05-12-2025
DEPUTY COLLECTOR

Collectorate of Customs Enforcement
Hyderabad



Format-A

S. No	Machinery/equipment Description	Quantity	Details
1			
2			
3			
4			
5			

Format-B

S. No	Name	Field of Expertise	Length of experience
1			
2			
3			
4			
5			

Officers and officials working in the Collectorate of Customs (Enforcement), Hyderabad as per details mentioned in the table below: ③

S.No	Item Description	Quantity
1	Stitched Camouflage Uniform with fabric quality(20x16/100x50) along with shirt (Charcoal grey)	210 PCS (each)
2	Black colour, long Double-Moulded Sole (DMS) shoes	210 PCS (each)
3	Black color cotton socks	210 PCS (each)
4	Polo caps of black colour	210 PCS (each)
5	Name tag embroidered in silver thread shall be attached on Velcro tape on right side of the chest	210 PCS (each)
6	Web belt shall be of black color with wider silver metal buckle having embossed Customs insignia	210 PCS (each)
7	Customs Insignia shall be of a silver color metal badge.	420 PCS (each)
8	Metal Front Badge	210 PCS (each)
9	Formation badge	210 PCS (each)
10	Customs Badge and Pakistan Flag	210 PCS (each)

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2. Following documents must be attached with the tender documents:
 - i. Copy of valid Sales Tax Registration.
 - ii. Copy of valid Income Tax Registration.
 - iii. Business Profile of last 3years.
 - iv. Authority letter showing the details of authorized person.
 - v. Copy of CNIC of the authorized person.
 - vi. An affidavit confirming that the company is not blacklisted anywhere.
3. The competent authority reserves the right to accept or reject any or all bids in accordance with the provisions envisaged under Rule-33 of PPRA Rules2004.



4. No bidder will be allowed to alter or modify his/ her bid after opening of the bids.
5. No conditional bids will be accepted.
6. Samples/Details in respect of all items should be attached with the tender/Bid. Otherwise the same will not be considered
7. Rates should be inclusive of all taxes.
8. Successful bidders will be required to pay all duties & taxes as per Government rules along with the pay order of 2% of the total amount of Bid value as performance guarantee which will be refunded after maturity of six month from the date of award of contract.
9. Incomplete quotations will not be considered in any case.

Dt 05.12.2025


Deputy Collector (Hq)
Collectorate of Customs Enforcement
Hyderabad

