

**Government of Pakistan  
Revenue Division  
Federal Board of Revenue  
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Islamabad, the 05<sup>th</sup> November, 2025

**MINUTES OF THE PRE -BID MEETING**

**SUBJECT: HIRING OF FIRMS FOR LEGAL EXPERTISE AND ADVISORY  
OPINION SERVICES**

To hire the services of Legal Firms for Legal Expertise and Advisory Opinion Services” an advertisement was floated in Daily “Dunya” and daily, “The News” on 31.10.2025 (Saturday). The advertisement was also published on FBR and PPRA websites. The bidding documents were also uploaded on e-Pads and FBR websites. The VLC link was provided in the advertisement for the firms to participate in the meeting online. As per PPRA Rules, 2004, a pre-bid meeting (in person and online) in Committee Room No.568 was convened on 05.11.2025 at 11:00 am. Secretary to Procurement Committee alongwith Ms. Qandeel Alam, Second Secretary (DU), Syed Shabbir Raees Zaidi, Second Secretary (DU) and Mr. Shaoor Alvi, Procurement Specialist (PRR) were present (**Annex-A**).

2. One (01) representative from Asif Farid & Company (LLP), Islamabad attended the pre-bid meeting through given VLC link. (**Annex-B**)

3. During the pre-bid meeting, Syed Shabbir Raees Zaidi, Second Secretary (DU) and Ms. Qandeel Alam, Second Secretary (DU) briefed the representative of the firm about bidding document. The representative of firm was requested to kindly submit their queries and suggestions through email provided in the advertisement before 12:00 midnight on 05.11.2025 so that a written reply can be provided to them. Secretary Procurement Committee assisted the pre-bid meeting.

  
(Farrukh Amir Sial)  
(Secretary Admin)/  
Secretary Procurement Committee

**Distribution:**

- Members of Procurement Committee.
- Members of the Technical/Financial Evaluation Committee.

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Annex-A

S.No.	Name & Designation	Portfolio in Committee	Remarks
1.	Mr. Farrukh Amir Sial Secretary (Admn)	Secretary Procurement Committee	Present
2.	Syed Shabbir Raees Zaidi, Second Secretary (DU)	For Assistance of Committees	Present
3.	Ms. Qandeel Alam Second Secretary (DU)	For Assistance of Committees	Present
4.	Mr. Shaoor Alvi Procurement Specialist (PRR)	For Assistance of Committees	Present

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Annex-B

S.No.	Name of Firm	Name of Representative	Remarks
1.	Asif Farid & Company (LLP), Islamabad.	Mr. Mohsin Ali Syed <a href="mailto:mohsin@afcollp.com">mohsin@afcollp.com</a> 0333-8501441 051-6124100	On-Line