



GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COLLECTOR CUSTOMS (AIRPORTS)
CUSTOM HOUSE
ISLAMABAD



INVITATION FOR PRE-QUALIFICATION OF FIRMS/ WORKSHOPS

(for repair of hardware items i.e., LEDs, Cameras, Desktop Computers, Laptops, Printers, Scanners, Hard Disks etc. and purchase of spare parts)

Office of the Chief Collector Customs (Airports), Islamabad intends to pre-qualify reputable, experienced and financially sound firms/ companies for provision of repair & maintenance services of hardware items including LEDs, Cameras, Desktop Computers, Laptops, Printers, Scanners, Hard Disks etc. along with the supply of spare parts on **as and when required basis** during the Financial Year(s) 2025-26.

2. Pre-qualification will be conducted in accordance with the provisions of the Public Procurement Regulatory Authority (PPRA) Rules, 2004 and only firms meeting the eligibility and qualification criteria shall be considered for participation in the subsequent tender.
3. The Terms and Conditions are as follows:
 - i. Relevant experience in the repair and maintenance field for 5 years.
 - ii. Technical workforce with expertise in the relevant fields.
 - iii. Demonstrate availability of qualified workforce, tools and plants.
 - iv. Be a registered entity with a valid NTN/ STRN (Islamabad/ Rawalpindi only).
 - v. Submission of non-blacklisting affidavit on Judicial Stamp Paper.
 - vi. Provide warranty of replaced parts, ensuring free replacement if fault arises during warranty period.
 - vii. The interested parties must have sound financial position by providing proof in the shape of company's bank statement for last one year and Income Tax Return of FY 2024-25.
 - viii. Applications must be accompanied by Call Deposit Receipt (CDR) of **Rs.25,000/-** in favor of the DDO, office of the Chief Collector Customs (Airports), Islamabad.
 - ix. The minimum qualifying marks for pre-qualification of firms will be 70 out of 100.
4. Applications must be submitted electronically through the e-procurement (ePADS) system with a hard copy to be submitted to the Deputy Collector (HQs), office of the Chief Collector Customs (Airports), Islamabad.
 - i. Last Date & Time for submission of applications: **30.11.2025 by 12:00 p.m.**
 - ii. Date & Time of opening of applications: **30.11.2025 at 02:00 p.m.**
 - iii. Venue: office of the Chief Collector Customs (Airports), Islamabad
5. The procuring agency reserves the right to accept or reject any/ all of the applications at any stage as per Rule 33 of the PPRA Rules, 2004.

(MUHAMMAD OMER LATIF)
Deputy Collector (HQs)

Muhamad Omer Latif
11/11/25



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SELECTION CRITERIA

Criteria	Description	Maximum Marks
Experience	The interested firm must have minimum one-year experience in the relevant field. Marks will be awarded @5 marks per year, maximum upto 5 years. Experience beyond 5 years will also yield maximum 25 marks.	25
Clientele	The interested firm shall provide list of Federal/ Provincial departments/ ministries/ divisions to whom it has been providing services of same nature.	20
Tools & Equipment	The interested firm must have its own complete setup i.e., parts availability and technical expertise in Islamabad/ Rawalpindi in order to provide quality and timely services as per requirement in accordance with all the applicable laws, rules and regulations.	20
Registration	The interested firm must be registered with Sales Tax and Income Tax Department of FBR and should be an active Sales/ Income tax payer.	10
Financial Soundness	The interested firm must have sound financial position and provide proof in the shape of company's bank statement for last one year and Income Tax Return for FY 2024-25.	15
Warranty & Replacement	The interest firm must undertake free replacement of parts during the warranty period.	10
Total		100

Minimum Qualifying Marks = 70 Marks


(MUHAMMAD OMER LATIF)
Deputy Collector (HQs)