



**GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
CORPORATE TAX OFFICE, LAHORE
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

TENDER NOTICE NO. 02 / 2025-26 DATED:06.11.2025
FOR PROCUREMENT OF UNIFORMS AND PROTECTIVE CLOTHES

Corporate Tax Office (CTO), Lahore invites electronic bids in accordance with the Public Procurement Rules 2004, from experienced and reputable firms having valid registration with tax and other relevant authorities, for supply of Uniforms & Protective Clothes to the uniformed staff of Corporate Tax Office, Lahore **on least cost basis through "single stage-one envelope procedure"** under Rule 36(a) of PPRA Rules, 2004. The firms submitting their bids must be appearing on Active Taxpayers List of Income Tax & Sales Tax issued by the Federal Board of Revenue, Government of Pakistan and shall be regular Sales Tax return filer.

TERMS & CONDITIONS

1. Electronic bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on **EPADS at www.eprocure.gov.pk** as well as **FBR's Website www.fbr.gov.pk**
2. Applications should be submitted electronically only through EPADS. Manual submission of applications is not allowed.
3. The electronic bids must be submitted by using **EPADS on or before 24.11.2025 at 11:00 AM which will be opened on the same day at 11.30 AM in Conference Room, Corporate Tax Office, Lahore through EPADS**. All interested bidders must register themselves at EPADS at <http://eprocure.gov.pk>
4. Applications, which are incomplete/not signed & stamped / late or submitted by other than specified mode, will be rejected. The contract will be awarded to the most advantageous bid.
5. All/any payment(s) will be made as per available/released budget and through AGPR, Sub Office, Lahore.
6. The supplies would have to be according to specifications as describes in Annex-B and as approved by the Purchase Committee. The uniforms must be provided as per size / measurement & specifications of each Officers/Officials.
7. Tender must be accompanied by a Bank Draft / Pay Order in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore as earnest money/bid security (Refundable), otherwise Bid shall be rejected. The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
8. Bidders will participate in whole tender. Rate of each uniform (serial number-wise complete in all respect) as per description mentioned in Column No.3 of Annex-B should be quoted separately. In complete/partial bids / offers will not be considered, in any case.
9. Sample of each type of item shall be provided by the tender participants. In case samples are not according to the requirements / specifications, the Committee has the right to reject the financial proposal.
10. Rates must be quoted inclusive of all applicable government duties & taxes in Pak Rupees.
11. Rates must be quoted including all charges like stitching, travelling & transportation of the items.
12. The quoted rates provided by the bidder will be applicable up to **30.06.2026**.
13. Income Tax/Withholding Tax & Sales Tax (if applicable) will be deducted in accordance with the law.
14. The procuring agency reserves the right to accept or reject all bids/proposal in accordance with Rule 33(1) of PPRA Rules, 2004.
15. The Tender Notice and Tender Documents can also be viewed on **EPADS at www.eprocure.gov.pk** PPRA website www.ppra.org.pk and FBR website www.fbr.gov.pk

Note: Notification of the Grievance Redressal Committee (GRC) constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at www.eprocure.gov.pk


(MUHAMMAD SAJID AHMAD)
Additional Commissioner (Hqrs)
Corporate Tax Office, Lahore
Ph: 99211717, Fax: 99211816



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
CORPORATE TAX OFFICE, LAHORE
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE

TENDER DOCUMENTS

PROCUREMENT OF UNIFORMS AND PROTECTIVE CLOTHES

BID SUBMISSION DATE on or before **24.11.2025** at 11.00 am



**GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
CORPORATE TAX OFFICE, LAHORE
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

No. Bud/CTO/CCIR/25-26/1338

Dated: 06.11.2025

**SUBJECT: TENDER FOR THE PROVISION OF PROCUREMENT OF UNIFORMS
AND PROTECTIVE CLOTHES IN CORPORATE TAX OFFICE, LAHORE.**

Organization Name	Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
Address	Tax House, Syed Mauj Darya Road, Lahore.
FBR-FTN	9011301-2
Tele No.	99211717
Fax No.	99211816
Tender document No.	02 / 2025-26

Description & Instructions:

The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore Federal Board of Revenue (hereinafter called CCIR, Corporate Tax Office, Lahore / Purchaser invites tenders only through EPADS for the supply of Uniforms & Protective Clothes to the uniformed staff of Corporate Tax Office, Lahore as per detail given in Schedule of Requirement (Annex-B): -

- 1) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Mr. Liaquat Ali, Drawing & Disbursing Officer, 042-99210317, 0321-4538936.
- 2) The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to reject all bids at any time prior to award of Contract (s) without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or of the grounds for Chief Commissioner's action.
- 3) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 4) **DELIVERY SCHEDULE:**
The provision of **Uniforms & Protective Clothes** mentioned in Schedule of Requirement Annexure "B" is required within 2 weeks (in Lahore at the premises) after award of the contract (s) to be issued against this tender inquiry. So, the successful bidder may be in a position to complete delivery within the given time frame.
- 5) **PENALTY:**
In case of failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:
 - 5.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
 - 5.2 If the **Uniforms & Protective Clothes** are not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to cancel the supply order and to purchase required items elsewhere at the risk and cost of the defaulting Supplier.

- 6) Quoted Rates must be inclusive of all applicable government duties & taxes in Pak Rupees.
- 7) Rates must be quoted including all charges like travelling & transportation of the supply of **Uniforms & Protective Clothes.**
- 8) Bidding Form Annexure "A" must also be duly filled in, stamped and signed by authorized representative of the bidder.
- 9) Quoted rates shall be valid up to **30.06.2026** from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.

10) **BID SECURITY:**

- 10.1 The Bidder shall furnish as part of his bid, a call deposit / Pay Order (Refundable bid security) as per below detail: -

S.No.	Description	Estimated Price (PK Rupees)	Bid Security (PK Rupees)
1	Uniforms & Protective Clothes as per Annex-B	29,884,000/-	1,195,360/-

- 10.2 The bid security is furnished for each lot in Pak Rupees in the shape of Pay Order / Demand Draft in favor of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
- 10.3 The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
- 10.4 Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore".
- 10.5 Unsuccessful bidder's Bid Security shall be returned after announcement of the successful bidders.

11) **WARNING:**

There will be no compromise on quantity, quality, originality and required specifications/measurements. So, mention clearly brand name, quantity, quality and original specifications of the product.

12) **PAYMENT:**

100% payment of the total value of the bill / supply order will be released subject to:

- 12.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned in this tender document.
- 12.2 The earnest money will be released to the bidder after 30 days of the successful completion of contract / supplies and best satisfaction by this office.

13) **DEADLINE FOR SUBMISSION OF BIDS:**

The electronic bids must be submitted by using EPADS on or before **24-11-2025 at 11:00 AM.**

14) **OPENING OF BIDS:**

- 14.1 The Purchaser will open the bids on the same day at **11:30 AM in Conference Room, Corporate Tax Office, Lahore** through **EPADS** in the presence of bidder / representatives who choose to attend at the below mentioned address.
- 14.2 Address: Office of the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore 1st Floor, Tax House, Syed Mauj Darya Road, Lahore.

15) **WARRANTY**

- 15.1 The Supplier shall warrant that all **Uniforms & Protective Clothes** supplied against the Purchase Order (s) shall have no defect arising from design, measurement, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied equipment under the conditions prevailing at final destination.
- 15.2 The supplier shall warrant/responsible that all items of supply order(s) shall have original, quantity & quality wise and according to the required specification / measurements.

16) **Following documents must be submitted along with the bids: -**

- 16.1 Company's profile, list of clients with their telephone numbers.
- 16.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 16.3 Copy of Vendor No. issued by the AGPR, Sub Office, Lahore.
- 16.4 Copy of cheque leaf showing IBAN
- 16.5 A call deposit as per S.No.10.1 as Earnest Money in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
- 16.6 Brochures and other technical material of the quoted items (if any).
- 16.7 Companies/agencies will produce capability, relevant experience certificate from the principal that the Vendor is Sole Distributor/Authorized Dealer/Authorized Re-Seller etc.
- 16.8 An affidavit on stamp paper of Rs.100/- to the effect that the supplier/company/firm has not been blacklisted by any of the Government Department nor in litigation.
- 16.9 Signature & Stamp of the Bidder on every Page of the Bid is required to be affixed.


(**MUHAMMAD SAJID AHMAD**)
Additional Commissioner (Hqrs.)
Corporate Tax Office, Lahore.
Ph: 99211717, Fax: 99211816



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ANNEX-A

PARTICULARS	DESCRIPTION	ATTACHMENTS (Page Nos. or Annexure Nos.)
Name of the Firm		
Address (Telephone, Fax & E-mail)		
Year of Establishment (Attached any documentary evidence or furnish a statement on Oath)		
Whether Pay Order as Earnest Money equal to 3% of the total value of bid is enclosed in proposal)		
Bankers related to the similar assignments		
Experience related to the similar assignments		
Annual Turnover Supported by Sales or Income Tax Return		
Enlistment Certificate (Copy of Certificate enlisted with Govt. / Semi Govt. or Organization if any)		
Assignments in Hand (Current)		
Clientele attached as separate Annexure (if necessary)		
Affidavit (that the firm has not been blacklisted by private, Govt. Semi Govt./Autonomous body)		
Managerial / Technical Capability (Manpower attach if necessary)		
Name of Contact Person Telephone, Fax & Mobile No.		



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ANNEX-B

**SCHEDULE OF REQUIREMENT & FINANCIAL PROPOSAL
UNIFORMS & PROTECTIVE CLOTHES.**

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Regular Uniform for Male Inspectors for Summer	a) olive grey color, straight legged trousers without cuffs. The trousers shall have two pockets on the sides and one back pocket on the right side; b) olive grey color full-sleeve shirt of plain light cloth. The shirt shall have a seven-button front, attached buttoned down collars, two pleated pockets and shoulder loops; c) black oxford pattern shoes; d) black cotton socks; e) belt (web) shall be of black color with golden metal buckle; f) dark blue beret with relevant cap badge as prescribed. g) polyvinyl chloride sheet name plate attached with screw nut arrangement, name plate shall be of black color 1/2 inches x 3 inches, rectangular shape, having the name of the officer and official duly engraved in white color; and h) chest insignia to be fixed above the left breast pocket with the embroidered golden eagle holding silver key and text of "IRS" embroidered in a silver color thread on black background as prescribed.	No.	118 (Each Uniform complete in all respect as per Col. No.3)		

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
2.	Regular Uniform for Male Inspectors for Winter	<p>a) olive grey color, straight legged trousers without cuffs. The trousers shall have two pockets on the sides and one back pocket on the right side;</p> <p>b) olive grey color full-sleeve shirt of plain light cloth. The shirt shall have a seven-button front, attached buttoned down collars, two pleated pockets and shoulder loops;</p> <p>c) black jersey (pullover ribbed pattern) with black buttons on front chest pockets. The jersey shall have shoulder loops;</p> <p>d) black oxford pattern shoes;</p> <p>e) black cotton socks;</p> <p>f) belt (web) shall be of black color with golden metal buckle;</p> <p>g) dark blue beret with relevant cap badge as prescribed.</p> <p>h) polyvinyl chloride sheet name plate attached with screw nut arrangement, name plate shall be of black color 1/2 inches x 3 inches, rectangular shape, having the name of the officer and official duly engraved in white color;</p> <p>i) chest insignia to be fixed above the left breast pocket with the text of "IRS" embroidered in a silver color thread on black background as prescribed.</p>	No.	118		
				(Each Uniform complete in all respect as per Col. No.3)		

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
3.	Regular Uniform for Female Inspectors for Summer	<p>a) straight trouser style shalwar of olive grey color, or straight trouser of olive grey color with or without belt;</p> <p>b) olive grey color, at least two inches below knees, full sleeve shirt with three buttons placket, attached pointed collars and shoulder loops and; or olive grey color bush-shirt at least two inches below hip, with attached pointed collar, full sleeves and shoulder loops;</p> <p>c) head scarf (optional) will be of the same color and material as the shirt;</p> <p>d) olive grey color dupatta of the same color and material as the shirt;</p> <p>e) black court-shoes with heels of maximum three inches;</p> <p>f) web-belt (optional) shall be of black color with golden metal buckle;</p> <p>g) black cotton socks;</p> <p>h) dark blue beret with relevant cap badge as prescribed.</p> <p>i) polyvinyl chloride sheet name plate attached with screw nut arrangement, name plate shall be of black color 1/2 inches x 3 inches, rectangular shape, having the name of the officer and official duly engraved in white color; and</p> <p>j) chest insignia to be fixed above the left breast pocket with the text of "IRS" embroidered in a silver color thread on black background as prescribed.</p>	No.	36 (Each Uniform complete in all respect as per Col. No.3)		

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
4.	Regular Uniform for Female Inspectors for Winter	<p>a) straight trouser style shalwar of olive grey color' or straight trouser of olive grey color with or without belt;</p> <p>b) olive grey color single breasted, four-button, hip length coat with two slanted front pockets, shoulder loops, a notched collar and side body construction;</p> <p>c) olive grey color full sleeve shirt at least two inches below knees with pointed collars; or olive grey color bush-shirt at least two inches below hip with attached pointed collar, full sleeves and shoulder loops;</p> <p>d) head scarf (optional) will be of the same color and material as the shirt;</p> <p>e) black court-shoes with heel maximum three inches;</p> <p>f) black cotton socks;</p> <p>g) dark blue beret with relevant cap badge as prescribed.</p> <p>h) polyvinyl chloride sheet name plate attached with screw nut arrangement, name plate shall be of black color 1/2 inches x 3 inches, rectangular shape, having the name of the officer and official duly engraved in white color,</p> <p>i) chest insignia to be fixed above the left breast pocket with the text of "IRS" embroidered in a silver color thread on black background as prescribed.</p>	No.	36		
				(Each Uniform complete in all respect as per Col. No.3)		

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
5.	Authorized Field Uniform for Sepoy / Havaladar	<p>a) Tricolor (Teal Blue, Ash Grey and White) camouflage shirt (70% Cotton and 30% Polyester rip stop, mercerized, sanforized) / printed polo shirts will be worn with Pakistan's flag on the upper left arm shall be worn with Tricolor (Teal Blue, Ash Grey and White), Six Pocket Cargo pants by all ranks engaged in field operations/duties. The polo shirts shall have printed stripes on the center of the shirt, below the button according to the ranks as prescribed.</p> <p>b) Tricolor (Teal Blue, Ash Grey and White) camouflage (70% Cotton and 30% Polyester rip stop, mercerized, sanforized), six pocket cargo pants shall be worn;</p> <p>c) Name tag with black background having golden border and golden text shall be attached on Velcro tape on right side of the chest as prescribed.</p> <p>d) Chest Insignia badge as prescribed to be worn on front, left side of the chest;</p> <p>e) Web Belt shall be of black color with wider golden metal buckle having embossed IRS Insignia;</p> <p>f) Polo Caps/Hats of black color shall be worn with IRS badge.</p> <p>g) For winter, Tricolor (Teal Blue, Ash Grey and White) water-proof material jacket with full front, open zip, two side pockets and hoodie bearing the service badge on the front left side (in golden), ranks on the collar and IRS written on the back and Pakistan's flag on the upper left arms;</p> <p>h) Black color, long Double-Molded Sole (DMS) Shoes.</p> <p>i) Black socks for Double-Molded Sole (DMS) Shoes.</p>	No.	102		

(Each Uniform complete in all respect as per Col. No.3)

Sr. No.	Uniform Cadre	Description of each stitched uniform (complete in all respect)	Unit	Quantity (Nos.)	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)
6.	Class IV Staff (For Winter)	Shalwar & Qameez Malaysia colour (Grace / Mian Jee Textile or equivalent) Shoulder, FBR Logo, Name plate, Arm Badges, Beret/Peak Cap insignia, Belt bearing IRS sign with Buckle, Black Closed Shoes (Service / BATA or equivalent), Socks, Jersey (Needle Craft or equivalent), Complete in all respect.	No.	500 (Each Uniform complete in all respect as per Col. No.3)		
7.	Class IV Staff (for Summer).	Shalwar & Qameez Malaysia colour (Grace / Mian Jee Textile or equivalent) Shoulder, FBR Logo, Name plate, Arm Badges, Beret/Peak Cap insignia, Belt bearing IRS sign with Buckle, Peshawari Chappal Black Complete in all respect.	No.	500 (Each Uniform complete in all respect as per Col. No.3)		

Dated. _____

Authorized Signature with Stamp.

Name. _____

Land Line Number. _____

Mobile Number. _____