



Government of Pakistan  
Inland Revenue Service  
Regional Tax Office Rawalpindi  
12-Mayo Road, Katchery Chowk, Rawalpindi



No. Tender Notice No.01/2022-23/ 637

Dated: 18.08.2022

**TENDER NOTICE NO. 01/2022-23**

Regional Tax Office, (RTO), Rawalpindi invites Sealed Bids from the original manufacturers / authorized dealers / distributors / suppliers /stockists/ contractors / service providers registered with Income Tax and Sales Tax Departments (GST) and having their registered offices/show rooms in Rawalpindi/Islamabad for the following supplies/services.

Sr. No.	Description	Details
1.	Stationery Store Items.	Tender documents / List of items with specifications can be obtained from office of the undersigned at any time during the office hours. i.e. 08.00 a.m. to 04:00 p.m. before the closing date i.e <u>05.09.2022</u> .
2.	Computer Stationery Items.	
3.	Cost of other store items	
4.	Electrical Repair Services	
5.	Transport Repair & Maintenance Services	
6.	Janitorial Services	
7.	Elevator (Lift) Mechanical and Electrical Repair & Maintenance Services	
8.	Repair of Furniture & Fixture	
9.	Repair of Machinery & Equipment	

ii. Sealed bids under PPRA Rule 36(a) (single stage single envelope bidding procedure) will be adopted as per the following conditions.

- Sealed Bids should reach the undersigned by **06<sup>th</sup> September, 2022** at **1230 hours** positively.
- Prices/Rates quoted shall be inclusive of all applicable Govt. taxes/duties.
- Bids should be attached with pay order in the name of "D.D.O" Regional Tax Office, Rawalpindi" equivalent to Rs. 25,000/- as refundable bid security.
- Bids shall be opened at 1300 Hours on the same day (**06<sup>th</sup> September, 2022**) in the presence of competitors/ bidders or their representatives if they choose to be present.
- The Contract/Tender rates shall be valid for Financial Year 2022-2023.
- Successful bidders will have to provide Supplies/ Services during the financial year 2022-23 according to the term and conditions as mentioned in the affidavit/contract agreement failing which the amount of call deposit shall be forfeited and contract/ agreement shall stand cancelled.
- All Rules and conditions contained in PPRA Rules, 2004 as amended vide S.R.O No. 442 (1)/2020 dated 15<sup>th</sup> May 2020 shall apply.
- The procuring agency reserves the rights to increase or decrease the quantity of items as well as to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules, 2004.

  
(AQEEL AHMED QURESHI)  
Administrative Officer  
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