

REQUEST FOR EXPRESSIONS OF INTEREST

Country: Pakistan
Name of Project: Pakistan Raises Revenue Program
Assignment Title: Selection of Individual Consultants for Program Office
Loan No./Credit No./ Grant No.: 6435-PK
Reference No.: 1(44)/P&CM/PO/2022

1. The Federal Board of Revenue has received financing from the World Bank towards the cost of the Pakistan Raises Revenue Program (PRRP) and intends to apply part of the proceeds for procuring services of various individual consultants as follows:

Title/ Position	Qualifications	Experience
Communications Specialist	Master's Degree (minimum sixteen years of education) in Communications/ Journalism/ Public Relations or a related discipline from HEC recognized University.	a. At least 10 years of work experience with at least 5 years work experience in either the branding, marketing, journalism and/ or communications sectors or related fields. b. Demonstrated interpersonal and presentation skills. c. Written and oral fluency in Urdu and English. d. Excellent IT, presentation and report writing skills.
Coordination & Reporting Specialist	Master's Degree (minimum sixteen years education) in Social Sciences, Project Management or related discipline.	a. Minimum ten (10) years of experience within the development / humanitarian sector, governmental or in the private sector. b. Proven technical skills in monitoring and evaluation, including experience with multi-sectorial and multi-donor funded programs and experience with qualitative and quantitative data collection and analysis. c. Demonstrated abilities in developing monitoring plans, data collection, information management, use of databases, and analysis and performance monitoring. d. Hands-on experience of Microsoft Office (Word, PowerPoint, Outlook and Excel [and preferably MS Project]) with proficiency in making plans, policies and procedures.
Monitoring & Evaluation (Management Information Systems) Specialist	Master's Degree (minimum sixteen years education) in Statistics, Economics, Social Science, International Development or related discipline.	a. Minimum ten (10) years of experience within the development / humanitarian sector, governmental or in the private sector, with specific focus on development of android applications, dashboards etc. b. Experience in managing larger relational databases, data/system management. c. Demonstrable experience in organization and validation of complex data with shifting requirements and strict timelines. d. Hands-on experience of Microsoft Office (Word, PowerPoint, Outlook and Excel [and preferably MS Project]), STATA, R, Python (Pandas, Numpy, Scikit-learn and/ or other relevant libraries) with proficiency in making plans, policies and procedures.

Social Management Specialist	Master's Degree (minimum sixteen years of education) in Social Sciences, International Development, Statistics, Quantitative Analysis, Economic, Information Management or related field required.	<ul style="list-style-type: none"> a. Minimum 10 years of post-qualification professional experience in the area of development including extensive experience of stakeholder mobilization, engagement, policy and advocacy work etc. b. Sound knowledge of safeguard requirements of international banks; knowledge of World Bank procedures will be a plus. c. Proven ability to work in a collaborative, team environment with ability to work independently and undertake the field assignments. d. Demonstrated computer user skills (e.g., desktop application MS Office such as Word, Excel, and Power Point).
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2. The Federal Board of Revenue now invites eligible individuals to express their interest in providing the aforementioned services. Interested individual consultants must provide:
 - a. A letter of Expression of Interest, providing information demonstrating ability, skills and experience to undertake the assignment and deliver inputs/ outputs required under the TOR.
 - b. A detailed, dated and signed Curriculum Vitae highlighting qualifications and experience in carrying out similar assignments, as well as references for possible checks.
 - c. Duly filled and signed "Expression of Interest Form (Individual Consultants)" as enclosed with the TORs.
3. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 [revised November 2017 and August 2018] ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
4. Consultants will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 and August 2018.
5. The Consultants will be hired on Contract basis under Project Pay Scales (as notified by the Government of Pakistan) and shall be working on fulltime basis in FBR respective offices.
6. Detailed/ respective Terms of Reference are available at <https://fbr.gov.pk/tenders>, in case of any query, please email at procsp.prrp@fbr.gov.pk or visit the office of Director Program Office, Room No 712, 7th Floor, FBR House, G-5, Constitution Avenue, Islamabad during business hours on any working day by/ before the deadline for submission of EOI as mentioned below.
7. The Expression of Interest and Curriculum Vitae (enclosed in an envelope clearly mentioning the position applied for written on the top right corner of the envelope) must be delivered to the address below (*in person or by surface mail*) not later than 1500 hours on **August 18, 2022**. In case any personal interaction is required; it would be undertaken virtually. Applicants are therefore advised to ensure that updated and complete contact information has been provided in their EOI (Form) and CV.
8. The address(es) referred to above is (are):

Procurement Specialist (Program Office)

Room No. 712, Seventh Floor
 Federal Board of Revenue (FBR)
 FBR House, Constitution Avenue
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