



**GOVERNMENT OF PAKISTAN  
COLLECTORATE OF CUSTOMS APPRAISEMENT (EAST)  
CUSTOMS HOUSE, KARACHI**

No. I(19)/CoC/Tender No.01/2021-22

Dated: 06.09.2021

**TENDER NOTICE NO. 01/2021-22**

Sealed bids are invited by Model Customs Collectorate of Appraisement (East), Customs House, Karachi, from reputable service providers having sound profile and experience for complete Operations & Maintenance (O&M) Annual Maintenance (AMC) of Diesel Gen-Set, as per tender document(s). The tender document(s) can be obtained from Administration Branch, Collectorate of Customs Appraisement (East), Customs House, Karachi, on cash payment of **Rs.1,000/- (non-refundable)** during office hours on or before **23.09.2021**.

**Terms and Conditions**

- i. The maintenance and services contract shall be granted on the basis of competitive bidding process, specified in Public Procurement Rules, 2004.
- ii. The bidders should be registered with Income Tax and Sales Tax, Sindh Sales Tax Departments, having their own office & phone / fax numbers (if found contrary the bid will be rejected).
- iii. The bidders should not have been black-listed by any authority in the past.
- iv. Bidders are required to furnish Security Deposit of 5% of their offer, in the shape of pay order or demand draft from a scheduled bank in favor of the **Collector, Collectorate of Customs Appraisement (East), Customs House, Karachi**. This Security Deposit shall be refunded to the unsuccessful tender participants. The Security Deposit shall be returned to the successful bidder on completion of the period of tender contract.
- v. The price shall be offered in local currency and include all duties and taxes and the expenses incurred on supplies including transportation, installation, labour etc, where required.
- vi. The tender bid must mention the type of warrantee and after sale services, if any.
- vii. Sealed tender bids on prescribed tender document must be delivered to the address given below on **23.09.2021**, before **2:30pm** and the same shall be opened at

**3:00pm** on the same day in the presence of the participants of the tender or their authorized representatives who desire to attend.

- viii. The bidders shall quote their final prices both in figures and in words, any cutting / overwriting and correction in the tender form will not be accepted.
- ix. Bidders are required to give complete description, catalogue of equipments along with their offer.
- x. The tender bid must be valid for at least **90 days**, after opening of tenders. The price offered should be inclusive of Government duties and taxes including Sales Tax, Sindh Sales Tax stamp duty @ 0.25% of total contract amount should separately be mentioned in the Financial Proposal.
- xi. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- xii. Procuring agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract. A copy of the result shall be placed on the notice board of Collectorate of Customs Appraisement (East), Custom House, Karachi.
- xiii. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All bids received shall be opened and evaluated in the manner prescribed in the bidding document.
- xiv. Payments will be made on the basis of verification / inspection /testing by Technical Term and subsequent report submission.



- Sd -

**(Junaid Mahmood)**  
**Deputy Collector (Headquarters)**  
Collectorate of Customs  
Appraisement (East),  
Custom House, Karachi  
Phone # 021 – 99214156

*Copy to:-*

1. The Deputy Director, Public Procurement Regulatory Authority, First Floor, FBC – Building, G-5/2, Islamabad. for uploading on their website.
- ✓ 2. The Chief (FATE), Federal Board of Revenue, Islamabad with the request to upload the subject advertisement on the FBR's website.
3. The Collector of Customs, Collectorate of Customs Appraisement (East), Custom House, Karachi.



(Junaid Mahmood)

**Deputy Collector (Headquarters)**  
Collectorate of Customs  
Appraisement (East),  
Custom House, Karachi  
Phone # 021 – 99214156



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Form of Bid

**TENDER NOTICE NO. 01/2021-22**

Bidder's Name : \_\_\_\_\_

N.T.N : \_\_\_\_\_ Sales Tax Registration No. \_\_\_\_\_

Postal Address : \_\_\_\_\_

Phone No. : \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address : \_\_\_\_\_

S.No.	Description	Payment Description	Unit Price including all Taxes
1.	Complete Operations & Maintenance (O & M) for 386 KVA Diesel Genset, including services Genset operator 24/7 at least two shift. (The payment will be made on quarterly basis.)		
2.	Preventive Maintenance of 386 KVA KVA Diesel Gensets after 200 hours or 4 months whichever is earlier, consumable items to be replaced as per following detail. <b>For 386 KVA Genset :</b> i) Engine Oil Rubia TIR 7400 (Total) Qty = 40 Ltr. ii) Oil Filter LF-670 Fleet Guard Qty = 02 Nos. iii) Air Filter Fleet Guard Qty = 02 Nos. iv) Diesel Filter Fleet Guard Qty = 01 No. v) DCA 4 Cooling Water 3.86 Ltr Qty = 02 Nos. vi) Battery Water Bottle as per requirement		
3.	<b><u>One time basis.</u></b> 01 HMI (Module) Model 5220 or Deep Sea 01 Battery Charger 24V ABC 02 Drum for Diesel 01 Roof Plaster for Generator Room		

**TERMS & CONDITIONS**

1. The maintenance & services contract shall be granted on the basis of competitive bidding process, specified in Public Procurement Rules, 2004.



2. The bidders should be registered with Income Tax, Sindh Sales Tax and Sales Tax Departments, having their own office & phone / fax numbers (if found contrary the bid will be rejected).
3. The bidders should not have been black-listed by any authority in the past.
4. Bidders are required to furnish Security Deposit 5% of their offer, in the shape of pay order or demand draft from a scheduled bank in favor of the **Collector, Collectorate of Customs Appraisement (East), Custom House, Karachi**. This Security Deposit shall be refunded to the unsuccessful tender participants. The Security Deposit shall be returned to the successful bidder on completion of the period of warrantee.
5. The price shall be offered in local currency and include all duties and taxes and the expenses incurred on supplies including transportation, installation, labour etc, where required.
6. The tender bid must mention the type of warrantee and after sale services, if any.
7. Sealed tender bids on prescribed tender document must be delivered to the address given below on **23.09.2021**, before **02:30pm** and the same shall be opened at **3:00pm** on the same day in the presence of the participants of the tender or their authorized representatives who desire to attend.
8. Bidders shall quote their final prices both in figures and in words, any cutting / overwriting and correction in the tender form will not be accepted.
9. Bidders are required to give complete description, catalogue of equipments along with their offer.
10. The tender bid must be valid for at least **90 days**, after opening of tenders.
11. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
12. The supply against this purchase order means acceptance of all the terms of tender document and the supplier shall be responsible in all cases regarding warrantee claims for One year.
13. Procuring agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract. A copy of the result shall be placed on the notice board of Collectorate of Customs Appraisement (East), Custom House, Karachi.
14. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All bids are received shall be opened and evaluated in the manner prescribed in the bidding document.
15. That the contract shall deemed to be period of one year, which may be extended to another one year on the same terms and condition with mutual agreement of both parties, subject to first three months satisfactory report with verified details of work performed.
16. After signing of this Agreement Vendor will provide Complain Lodging Procedure including helpdesk number where complain will be lodged.
17. Availability of Service: 24 x 7 by at least two operators round the clock.

18. Company will respond to call within 06 hours & emergency complaint will be attended within 04 hours or subject to traffic situation within the city.
19. The vendor will provide all the material and consumables required after the approval of competent authority of Collectorate of Customs Appraisement (East), Karachi.
20. The contractor shall provide all consumable items to be replaced as mentioned above in the table.
21. The contractor shall provide replacement of components for 386 KVA Diesel Genset (one time charges only). All parts and material will be new as mentioned above in the table.
22. Preventive Maintenance (PM) will be due at 200 Running Hours or 4 months whichever is earlier for Diesel Genset. Vendor is required to provide four (04) Preventive Maintenance services per year. However, in case of extensive utilization of any Genset, Appraisement (East) Collectorate may ask for additional services at respective location on the same terms and conditions with same charges as quoted in prescribed form of tender bid.
23. The Collectorate of Customs Appraisement (East). Custom House Karachi may depute its representative to supervise PM activity with the authority to check the workmanship applied and quality of material being used.
24. The representative will have the authority to suspend the PM activity if the quality of workmanship and material is not satisfactory.
25. All Engineering services will be provided free of cost except Minor / Major Engine Overhauling, F/I Pump & Injectors Calibration. Tappet Adjustment, Turbocharger Overhauling, Radiator repairing descaling.
26. The offer shall be valid for and up to 23.12.2021.

*Read and accepted the terms and conditions.*

Authorized Signature of Supplier  
with Official Stamp