



**GOVERNMENT OF PAKISTAN
MODEL CUSTOMS COLLECTORATE,
PLOT NO.24, MAUVE AREA, G-9/1,
ISLAMABAD.**


Subject:- **TENDER FOR PURCHASE OF STATIONERY-2020-21.**

In terms of instructions contained in PPRA Rules 2004, the Model Customs Collectorate, Islamabad hereby submits its bidding notice for publishing on PPRA website, whereby this Collectorate intends to Purchase Stationery Items for the Financial Year 2020-21 detailed as under:-

S.No.	Name of Stationery Items
1.	Photo State Paper Ream A4 Size (Double A 80 gms)
2.	Photo State Paper Ream Legal Size (Double A 80 gms)
3.	Photo State Paper Ream A4 Size (Double A 70 gms)
4.	Ball Points Picasso or Equivalent
5.	Uni-Ball Signo Gel Pen 0.7mm (Fine Quality)
6.	Pencil, Sharpener & Rubber (Superior Quality)
7.	Toner's HP Laser Jet Printer P-1005, 1020, 1102, 1320, 2035 & 2055 (China)
8.	Toner Photo State Machine Panasonic DP-MB-545
9.	Toner Photo State Machine Toshiba T-1650D
10.	Toner Fax Machine Samsung 105 SF-650 (Genuine)
11.	Note Sheet Pad (200 Page with MCC Logo)
12.	Paper Clips
13.	Dispatch Register (Printed 400 page 68 Grams Local paper)
14.	File Covers (Three Color printing 310 gms. Art Card White) as per specimen
15.	Single Hole Punch
16.	Gum Stick (22 G) Sensa Large
17.	Envelope (Khaki Centery/Craft Size 10x8" printed with Customs Logo)
18.	Envelope White (A4 size)
19.	Highlighter (Yellow Color)
20.	Adhesive Yellow Flag
21.	Peon Book (200 Pages)
22.	File Tag
23.	Register plain (16 no.)
24.	File Binders

Note:- Samples of all items mentioned above are required in tender opening competition.

- 2- Only GST/NTN registered firms can submit their bids as per the following conditions:-
- Bids should reach the undersigned by **24-09-2020** at **1230 hours** or 15 days after the publishing of this advertisement on PPRA website, whichever is later.
 - Bids should be attached with pay order in the name of "Deputy Collector (HQ), MCC Islamabad" equivalent to Rs. **50,000/-** as call deposit.
 - Bids shall be opened at **14:00** hours the same day (**24-09-2020**) in the presence of competitors or their bidder if they choose to be present.
 - Successful bidder will have to provide the Stationery items during the financial year 2020-21 within 15 days after the issuance of purchase orders failing which the amount of call deposit shall be forfeited and order shall stand cancelled.
 - Quoted rates should be inclusive of applicable Govt. duties and taxes.
 - Further details about the purchase can be obtained from General Branch of the Collectorate during office hours.
 - All rules and conditions contained in PPRA rules, 2004 shall apply.


(RAO M. FAHD IQBAL KHAN)
ASSISTANT COLLECTOR (HQ)
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