



GOVERNMENT OF PAKISTAN
MODEL CUSTOMS COLLECTORATE OF APPRAISEMENT
& FACILITATION-WEST CUSTOM HOUSE KARACHI



2nd Floor, Custom House, Eduljee Dinshaw Road, Karachi ☎ 021-99214166 Fax # 021-99214172

NO. SI/Misc/169/2019/Admn(AW)

Dated: 24.4.2020

INVITATION FOR BIDS FOR SUPPLY OF STATIONERY

Sealed quotations are invited for supply of Stationery items of MCC Appraisement & Facilitation West, Custom House, Karachi from financially sound and reputable firms registered with the Income Tax & Sales Tax departments:

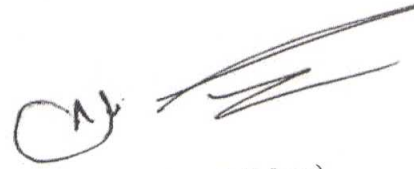
Sr.#	Description	Quantity
1	Paper A4 size 80gm	200 Boxes
2	Paper Legal size 80gm	40 Boxes
3	Paper Green Legal size	500 Packets
4	Ball Pen (Blue)	80 Packets
5	Ball Pen (Black)	40 Packets
6	Jam paper clips Small size	200 Packets
7	Jam paper clip Medium size	200 Packets
8	Jam paper clip Large size	120 Packets
9	Stapler	10 Dozen
10	Stapler Pin 24/6	500 Packets
11	File Tag Large size	20 Packets
12	File Tags Small size	20 Packets
13	Pencil	250 Packets
14	USB (08GB)	04 Dozen
15	Scale Steel	08 Dozen
16	Highlighters (Yellow, Green, Red)	30 Packets
17	Eraser	06 Packets
18	Correction Fluid Pen	20 Packets
19	Paper Cutter Knife	04 Dozen
20	Stamp Pad (Blue & Black)	04 Dozen
21	Stamp Pad Ink (Blue & Black)	04 Dozen
22	Calculator 12 Digits	24 Nos.
23	Gum Stick	12 Packets
24	Marker (Blue)	04 Packet
25	Marker (Black)	04 Packet
26	Register 400 Pages	200 Nos.
27	Register 1000 Pages	40 Nos.
28	Stock Register	06 Nos.
29	Log Book	40 Nos.
30	Envelopes 4x9 size	8000 Nos.
31	Envelopes 5x11 size	4000 Nos.
32	Envelopes A4 size	2000 Nos.
33	Envelopes File size	2000 Nos.
34	Colar Flags	30 Dozen

35	Keyboard	30 Nos.
36	Mouse	30 Nos.
37	Gel Pen (Black)	50 Packets
38	Gel Pen (Blue)	100 Packets
39	L-Shape Folder A4 size	30 Packets
40	Box File	12 Dozen
41	Ring File F/C size	12 Dozen
42	Note Pad Transparent	12 Dozen
43	Pin Opener	05 Dozen
44	Sharpener Machine	24 Nos.
45	White Tape 3"	50 Nos.
46	Yellow Tape 3"	50 Nos.
47	Clip Binder 15mm	24 Packets
48	Clip Binder 19mm	24 Packets
49	Clip Binder 25mm	24 Packets
50	Clip Binder 32mm	24 Packets
51	Clip Binder 41mm	24 Packets
52	Clip Binder 51mm	24 Packets
53	Note Sheet Pad	02 Dozen
54	Register Salfar size (16.5" / 13.25") 400 Pages	02 Dozen
55	File Binder	1000 Nos.

2. The Tender documents may be obtained from the office of the undersigned upon formal request on the suppliers letter head at a cost of Rs.1000/- (non-refundable). Bids may be deposited till 11:00 a.m. of the 20th day of Publication of this invitation. The bids are required to be accompanied with Pay Order (Returnable) @2% of the total bid amount as earnest money in favor of Collector of Customs, Appraisement (West), Custom House, Karachi.

Terms and Conditions.

- Tender to be submitted on tender form which can be obtained from MCC Appraisement & Facilitation West, Custom House, Karachi on payment of Rs.1000/- (Non-refundable) per set during office hours.
- Sealed bids must be dropped in the Tender Box placed at 2nd Floor, MCC Appraisement & Facilitation West, Custom House Karachi on 19.05.2020 upto 11:00 a.m.
- The bids will be opened on the same day at 11:30 a.m in presence of bidders who like to witness the opening of the Tenders.
- All taxes levied by government will be deducted at source as per rules before final payments.
- The supply of all items shall be required according to the supply order.
- The price should be valid for next one year.
- The department reserves the right to cancel the bid or part thereof for any reason however the bidder may ascertain reasons for condition or non acceptance of his bid in writing.
- Payments shall be made on satisfactory delivery of items. The partial delivery and partial payment is allowed.


(Ali Mohtashim Ninhas)
Deputy Collector-HQ