

**GOVERNMENT OF PAKISTAN
DIRECTORATE OF INTERNAL AUDIT,
CDA.BLOCK-II, G-6,
ISLAMABAD**

C.No.2(28)B&A/2019-20/889

06 January, 2020

**TENDER NOTICE FOR SUPPLY OF STATIONERY / OTHER / MACHINERY /
FURNITURE ITEMS.**

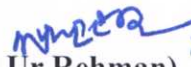
Sealed tenders are invited by Directorate of Internal Audit CDA Block II, G-6, Islamabad from Income Tax and Sales Tax Registered Dealers//Distributors/Suppliers/Manufacturers for the supplies/services as under:-

S.No	ITEMS	SPECIFICATIONS/ REQUIREMENTS
i.	Stationery Items	As per attached list
ii.	Other Items	As per attached list
iii.	Machinery	As per attached list
iv.	Furniture	As per attached list

TERMS AND CONDITIONS:

1.	The tender shall be awarded on the basis of competitive bidding process, Specified in Public Procurement Rules, 2004, and as per the samples provided by the Tender Committee.
2.	The bidders should be registered with Income Tax and Sales Tax Departments, having their own office & phone/fax number (if found contrary the tender will be rejected).
3.	The bidders should not be black-listed by any authority in the past.
4.	The bidders are required to furnish Security deposit of equivalent to 5% of the bid price in the shape of pay order or demand draft from a scheduled bank in favor of the Drawing and Disbursing Officer, Directorate of Internal Audit, Islamabad. This Security Deposit shall be refunded to the unsuccessful tender participants. The Security Deposit shall be returned to the successful bidder on completion of the tender contract.
5.	The price shall be offered in local currency and shall include all duties and taxes and the expenses incurred on supplies including transportation, installation, labor etc, where ever required
6.	The tender bid must mention the type of warrantee and after sale services, if any.
7.	Sealed tender bids on prescribed tender document must be delivered to the address given below before 20th January 2020 and shall be opened at 11:00 AM on the same day in the presence of the participants of the tender or their authorized representatives who desire to attend.
8.	The Tender/Purchase Committee of the Directorate of Internal Audit, Islamabad may reject or accept any offer or ask for any amendment in the specifications / offer or reduce or enhance the quantity of items meant for

	purchase, or purchases may be made in piecemeal.
9.	Bidders shall quote their final prices both in figures and in words on free delivery basis, any cutting/ overwriting and correction in the tender form will not be accepted and will make the bid invalid.
10.	Bidders are required to give complete description, catalogue of equipments along with their offers.
11.	The tender bid must be valid till 30-06-2020 .
12.	The interested bidders can obtain the samples of the items from the office of the DDO of the Directorate before the date mentioned above on any working day during office hours.
13.	The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
14.	The results of bid evaluation in the form of a report giving grounds for acceptance or rejection of bids shall be announced at least ten days prior to the award of procurement contract. A copy of the result shall be placed on the notice board of the Directorate of Internal Audit, Islamabad.


(Naveed Ur Rehman) 27/01/2020
Deputy Director



GOVERNMENT OF PAKISTAN
DIRECTORATE OF INTERNAL AUDIT
(CDA BLOCK – II, MASJID ROAD, G-6
ISL AMABAD



Tender document (Others items) 2019-20.

Sr. No.	Name items	Rate	Qty.
1.	Acid Bottle (Sweep/ Original) or any Equivalent bundle		Per Piece
2.	Air Freshener (300 ML)		Per Piece
3.	Air Freshener For Dispenser		Per Piece
4.	Bath Room Freshener (Roomi Tikky Or Equivalent)		Per Piece
5.	Battery Cell For Computer		Per Piece
6.	Broom Big Size(1000 Gms)		Per KG
7.	Bucket Plastic (20 Liters With Cover)		Per Piece
8.	Battery Cell Medium(AA Toshiba Or Equivalent)		Per Piece
9.	Battery Cell Small(AAA Toshiba Or Equivalent)		Per Piece
10.	Cell 12-Volt A23		Per Piece
11.	Dettol For Washroom Big Size(1liters)		Per Piece
12.	Dispenser For Air Freshener		Per Piece
13.	Door Bell(Sogo) (Or Equivalent)		Per Piece
14.	Door Closer		Per Piece
15.	Dust Bin(Plain Big)		Per Piece
16.	Duster Cotton (20x30 White)		Per Piece
17.	Duster Falalain(20x30 Yellow)		Per Piece
18.	Elfy		Per Piece
19.	LED Light 25 W		Per Piece
20.	Ewer / Lota Plastic(Fine)		Per Piece
21.	File Tray		Per Piece
22.	Insects killer		Per Piece
23.	Foot Mat Jute(3x2)		Per Piece
24.	Glass Fancy (Imported)		Per Dozen
25.	Glint Spray (Kiwi 500 MI)/ Glass Cleaner/kiwi		Per Piece
26.	Hand Wash (500 MI)		Per Piece
27.	Harpic (Or Equivalent) For Cleaner		Per Piece
28.	Insect Killer Spray (Morteen 400 MI) (Or Equivalent)		Per Piece
29.	Leather Hand Bag for File Size		Per Piece
30.	Lock Best Quality		Per Piece
31.	Power Plug good Quality		Per Piece

32.	Power Double Plug good Quality		Per Piece
33.	Power Extension Lead		Per Piece
34.	Puchara Good Quality Big Size		Per Piece
35.	Samad Bond Large		Per Piece
36.	Seven Sea/ 7Sea		Per Piece
37.	Scraper (Plastic)		Per Piece
38.	Bath soap Detol/ Lux/Capri/ Safeguard Medium Size		Per Piece
39.	Soap Case Plastic		Per Piece
40.	Tissue Paper (Pop-Up)		Per Pkt
41.	Toilet Brush Nylon		Per Piece
42.	Toilet Roll Good Quality (Rose Petal Or Equivalent)		Per Piece
43.	Dish washing (Liquied Lemon max)		Per Pkt
44.	Wall Clock as per Sample		Per Piece
45.	Water Jug France		Per Piece
46.	Wiper Deluxe Steel Handle		Per Piece
47.	Wireless Bell		Per Piece

