

**OFFICE OF THE
CHIEF COMMISSIONER INLAND REVENUE
REGIONAL TAX OFFICE-II, KARACHI**

NO.SO-VIII/CCIR/RTO-II/(Tender)2020-21/597

Dated: 22-10-2020

TENDER NOTICE

Sealed Tenders are invited for various Heads to meet the requirement for the current financial year 2020-2021 for Regional Tax Office –III (Inland Revenue) Karachi from reputed firms which are registered with Income Tax, Sales Tax and Sindh Revenue Board for immediate supply/services of the following items as under:-

Annexure	ITEMS/SERVICES
A	Supply of Stationary Items
B	Printing & Publication of different Articles
C	Supply of Uniform & Protective Clothing
D	Supply of Other Miscellaneous/General Store Items
E	Supply of Computer Stationary Items
F	Supply of Mineral Water
G	Providing Security Services
H	Providing Janitorial Services
I	Providing Courier & Pilot Service
J	Repair of Machinery Items
K	Repair of Furniture Items
L	Repair of Hardware Items
M	Repair of IT Equipment Items
N	Repair of vehicles

Terms & Conditions:

- The terms & conditions and other specifications of each item will be available on the "TENDER DOCUMENT" which may be obtained from the office of the D.D.O, Regional Tax Office –III (Inland Revenue) Karachi, after payment of Rs. 1,000/- nonrefundable during office hours.
- The bidder shall furnish earnest money in the shape of a Pay Order, equivalent to 5% of the estimated value of their total bid value (Gross Total), in favor of Chief Commissioner Inland Revenue Regional Tax Office –III Karachi.
- The Tender document will be available from **26-10-2020 to 09-11-2020**. The bids should reach this office on or before **09-11-2020, at 02:00 P.M.**
- All the bids received within the prescribed time limit will be opened by authorized officers of the Regional Tax Office – II (Inland Revenue) Karachi in the presence of Bidder's representatives who choose to attend at **02:30 P.M** on **09-11-2020**, in the Committee Room situated at 2nd Floor of Inland Revenue House, Regional Tax Office –II (Inland Revenue), Plot No. FL.16/17, Block-15,

5. Gulistan-e-Jauhar, Karachi. Each bid is to be accompanied with a sample of the item in the form which the bidder will supply, e.g, in case of paper, the sample means packed ream of the paper in supply form.(all samples will be reserved upto award of supply contract to the successful bidder).
6. The bidders for providing Security Services, Janitorial Services and Courier & Pilot Services with proper manpower, equipment on three years contract basis. Firms/Contractors and having minimum experience of 05 years in relevant field are eligible to apply for two different areas are.
 - i) Inland Revenue House, Plot # FL.16/17, Block-15, Gulistan-e-Jauhar, Karachi.
 - ii) Inland Revenue House, Plot # ST-18/A, Block-06, Gulshan-e-Iqbal, Karachi.
 - iii) The Security Deposit @ 5% of total Bid value (Three Years) will be submitted by the successful bidder (Mandatory Requirement).
 - iv) The reputable firms having the requisite expertise, valid NTN, SRB, EOABI, SESSI Certificate or they are paying Sindh Sales Tax and other taxes are eligible to apply.
 - v) Preference will be given to those firms who have vast experience and expertise in the field, having sound background and financial credentials.
7. Any type of correcting fluid or over writing will not be acceptable on the Tender form and only typed quotations will be considered.
8. All government taxes will be deducted as per laws/rules.
9. The bidder should enclose a copy each of NTN Certificates, Sales Tax Registration Certificate , Sindh Revenue Board Certificate and CNIC of the proprietor.
8. Incomplete tender will not be accepted in any case.
9. The Procurement Committee, Regional Tax Office – II (Inland Revenue) Karachi reserves the right to cancel any or all bids either in whole or in part **as per rule**.
10. Successful bidders have to supply items as per work order with 05 working days.
11. The bids shall remain valid for the work orders to be issued up to **30-06-2021**.
12. The payment will be made on the supply of items/Satisfactory Services and clearance of bills from AGPR (Sub-Office), Karachi.
13. This document is also available on the PPRA website, (www.ppra.org.pk.) and FBR website, (www.fbr.gov.pk).

(SAHIBZADA ABDUL MATEEN)
Chairman
Procurement/Services Committee