



GOVERNMENT OF PAKISTAN
Model Customs Collectorate (Appraisement-East)
Custom House, Karachi

File No. 1(06)MCC/Tender-01/2018-19

Dated: 20.08.2018

TENDER NOTICE NO. 01/2018-19

Tender for Supply of Stationery & Other Items

Model Customs Collectorate of Appraisement (East), Custom House, Karachi, invites tenders for Supply of "Stationery & Other Miscellaneous items" as per list and sample details attached from reputed manufacturers, dealers, suppliers, and firms / contractors duly registered with Sales Tax, Income Tax Department and are on Active Taxpayer list of Federal Board of Revenue. The rates must be quoted on the same list.

2. The tender documents alongwith items list can be obtained from the administration branch MCC (Appraisement-East), Custom House, Karachi on cash payment of **Rs. 1000/- (non-refundable)** during office hours on or before **19.09.2018**.

TERMS & CONDITIONS

S #	Description	Details
1.	Name of procuring Agency	MCC Appraisement East, Custom House Karachi
2.	Procedure of open competitive bidding	Under rules 36(a) of PPRA – single-one envelope procedure
3.	Place and Deadline for Submission of Bid	19.09.2018 at 4:00 hrs Conference Room of MCC Appraisement East, Custom House Karachi
4.	Time & Place of opening of bids	19.09.2018 at 4:00 hrs Conference Room of MCC Appraisement East, Custom House Karachi
5.	Language of the bids	All documents relating to the Bid and others shall be in the English language
6.	Evaluation Criteria	As per sample available in this Collectorate.
7.	Documents required alongwith the bid	1. Copies of GST and NTN certificates. 2. Vendor Number issued by AGPR, Islamabad 3. Bank accounts details. 4. Contact Number. 5. Affidavit in stamp paper Rs.20/- that the firm is not black listed. 6. The name of firm must be on Active Taxpayer list issued by FBR.
8.	Time period for performance of contract	Whole financial year 2018-19
9.	Delivery Schedule	Within seven days after issuance of Purchase Order i.e from the date of issuance of Purchase Order.
10.	Bid Security	The amount equivalent to 5% of their offer in the shape of pay order or demand draft from a scheduled bank in favor of Collector, Model Customs Collectorate (Appraisement East), Custom House, Karachi , as guarantee for satisfactory performance of the tender obligation. Bid

		security will stand forfeited in case of successful bidder fail to comply the execution of services/supply. Bid security of successful bidder will be released on completion of contract i.e after 30.06.2019 subject to satisfactory completion.
11.	Supply of goods	Firm would be bound to supply/deliver the goods on the approved rates throughout the year and even on short notices at their own transport in this Collectorate situated at Custom House Karachi.
12.	Inspection of Items Supplied	Within ten days after receipt of supply, in case of any fault, the firm would be responsible for its replacement free of cost.
13.	Price	Rates offered shall be inclusive of all applicable taxes in PKR.
14.	Validity of Bid	90 days from the date of opening of tender.
15.	Validity of rates offered by the successful Bidder	The rates offered by the successful bidder would be valid and remained unchanged upto 30.06.2019.
16.	Quantity	On need basis from time to time during the whole financial year 2018-19
17.	Rejection of Bids	The Chairman Purchase Committee shall reserve the right to reject the bid/all bids as per the provisions contain in Public Procurement Rules, 2004 amended from time to time.
18.	Disciplinary measures in case of default	As per provisions contained in Public Procurement Rules, 2004 amended from time to time and other instructions of the government in this regard.



(Syed Talha Salman)

Deputy Collector (Headquarters)

MCC (Appraisement-East), Custom House, Karachi

Phone # 021 – 99210386

Copy to:-

- ✓ 1. The Member (FATE), Federal Board of Revenue, Islamabad, for uploading on the FBR – Website.
2. The Collector of Customs, MCC (Appraisement-East), Custom House, Karachi.
3. M/s. Midas International, H.No.252-A, Block-6, P.E.C.H.S Nursery Karachi, to arrange publication in two prominent English / Urdu Newspapers.
4. The Deputy Director, Public Procurement Regulatory Authority, First Floor, FBC – Building, G-5/2, Islamabad, for uploading on their website.
5. The Deputy Director (Advertisement), Press Information Department, Government of Pakistan, Shahrah-e-Iraq, Karachi, for publication in two prominent English / Urdu Newspaper.



(Syed Talha Salman)

Deputy Collector (Headquarters)

MCC (Appraisement-East), Custom House, Karachi

Phone # 021 – 99210386



GOVERNMENT OF PAKISTAN
MODEL CUSTOM COLLECTORATE APPRAISEMENT (EAST)
CUSTOM HOUSE
KARACHI



List of Items (Stationery & Other Misc Items)

S#	Name Items	Qty	Rate	GST	Total Rate
1.	Ball Point Piano or equivalent	01 Pkt			
2.	Signature Pen (Jel pen)	01 Pkt			
3	Calculator (Citizen) 14 digits or equivalent	01 Nos			
4	CD Re-Writable Maxcel/Sony or equivalent	01 Nos			
5	CD Writable Maxcel/Sony & equivalent	01 Nos			
6	Dak Pad rexine	01 Nos			
7	Dairy Register No.06	01 Nos			
8	Draft Pad Full Size	01 Nos			
9	Draft pad small	01 Nos			
10	Envelopes Brown with cloth 10x12	100 Nos			
11	Envelopes Brown 9x4	100 Nos			
12	Envelopes Brown 9x6	100 Nos			
13	Envelopes White 8x10	100 Nos			
14	File Board (Big)	01 Nos			
15	File Flapper	01 Nos			
16	File Tray plastic	01 Nos			
17	Green folder large	01 Nos			
18	Gum Stick Medium 21 gm	01 Nos			
19	Gum Stick Small 8gm	01 Nos			
20	High Lighter Multi Color	01 Nos			
21	Ink Bottle Medium, (Blue/Black)	01 Nos			
22	Lead Pencil Goldfish #6000 or equivalent	01 Pkt			
23	Lead Pencil with rubber	01 Pkt			
24	Log Book # 4	01 Nos			
25	Marker Permanent # 70/90 (blue/black)	01 Nos			
26	Marker tempo or equivalent (blue/black)	01 Pkt			
27	Marker white board	01 Nos			
28	Movement Register # 4	01 Nos			
29	Note sheet Pad A/4	01 Nos			
30	Notice Board pins	50 Nos			
31	P.V.C tape Nichiban 2"x72" or equivalent	01 Nos			
32	Paper Clip 26mm	01 Pkt			
33	Paper Cutter	01 Nos			
34	Paper double A-80 gms A/4	01 Nos			
35	Paper F4 Legal Paper (White)	01 Nos			
36	Paper HP-70gms A/4	01 Nos			
37	Paper One – 80gms A/4	01 Nos			
38	Paper photo copy A/4	01 Nos			
39	Paper Pin	01 Pkt			
40	Pencil Jar	01 Nos			
41	Peon Dak Book	01 Nos			
42	Plastic Folder for A-4 paper L-Shape	01 Nos			
43	Post it pads (Yellow Slip) 2"x2"	01 Nos			
44	Punch Machine double hole KW#988	01 Nos			
45	Punch Single hole heavy duty	01 Nos			
46	Red Paper Seal	01 Pkt			

47	Register Rulled # 20	01 Nos			
48	Register Rulled # 10	01 Nos			
49	Rubber Pelikan AL#30 or equivalent	01 Nos			
50	Scale steel Large 12"	01 Nos			
51	Scissor 6"	01 Nos			
52	Scotch tape 1"x10" yards	01 Nos			
53	Sharpener machine KW No.307 A	01 Nos			
54	Stamp pad	01 Nos			
55	Stamp Pad Ink (blue/black)	01 Nos			
56	Staple pin Dollar pmp 24/6 or equivalent	01 Nos			
57	Stapler machine KW-Trio #5820 or equivalent	01 Nos			
58	Stapler Pin H/D	01 Nos			
59	Stapler pin remover	01 Nos			
60	Table Set Rexine Kaligon No.8 or equivalent	01 Nos			
61	Tag Cotton 10"	01 Nos			
62	Tag Cotton 6"	01 Nos			
63	Uniball signo or equivalent	01 Nos			
64	Uniball eye micro or equivalent	01 Nos			
65	White Fluid pen	01 Nos			
66	White fluid with thinner	01 Nos			
67	Flash Drive 4 GB (Kingston) or equivalent	01 Nos			
68	Flash Drive 16 GB (Kingston) or equivalent	01 Nos			
69	Flash Drive 8 GB (Kingston) or equivalent	01 Nos			
70	Toner for Laser Printer HP 05A (2055-2035N)	01 Nos			
71	Toner for Laser Printer HP 12A (1020)	01 Nos			
72	Toner for Laser Printer HP 305A (A 300-351 A)	01 Nos			
73	Toner for Laser Printer HP 35A (1005)	01 Nos			
74	Toner for Laser Printer HP 53A (P2015)	01 Nos			
75	Toner for Laser Printer HP 80A (M400-401)	01 Nos			
76	Toner for Laser Printer HP 83A (M127FN)	01 Nos			
77	Toner for Laser Printer HP 85A (1102)	01 Nos			
78	Toner for HP Office Jet 252 Mobile All in one	01 Nos			
79	Toner Laser Printer 210 PC	01 Nos			
80	Toner Laser Printer 26 A	01 Nos			
81	Toner for Photo copy Machine Gestetner MP 2501sp	01 Nos			
82	Toner for Laser Printer HP 79A	01 Nos			
83	Acid Bottle	01 Nos			
84	Air Freshener Cobra	01 Nos			
85	Bath Room Freshner	01 Nos			
86	Broom Big Size	01 KG			
87	Broom Phool	01 Nos			
88	Bucket Plastic medium size	01Nos			
89	Cell Sony medium or equivalent	01 Nos			
90	Cell Sony small or equivalent	01 Nos			
91	CLI Phone Battery 9-volt	01 Nos			
92	Dettol for washroom big size	01 Nos			
93	Dust Bin medium	01 Nos			
94	Duster Cotton	01 Nos			
95	Duster falalain	01 Nos			

96	Electric kettle Anex or equivalent	01 Nos			
97	Foot mate jute	01 Nos			
98	Glass 300ml or equivalent	01 Nos			
99	Glint Spray 250 ML or equivalent	01 Nos			
100	Hand Wash liquid	01 Nos			
101	Harpic Liquid Large Size	01 Nos			
102	Insect Killer Spray	01 Nos			
103	Lota Plastic	01 Nos			
104	Pachara Large	01 Nos			
105	Pachara stick	01 Nos			
106	Phenyle tin or equivalent	01 Nos			
107	Scraper	01 Nos			
108	Soap Lux or equivalent	01 Nos			
109	Surf Excel small or equivalent	01 Nos			
110	Table Spoon	01 Nos			
111	Tea cup alongwith saucer set (six)	06 Nos			
112	Tea cup mate	01 Nos			
113	Tea spoon	01 Nos			
114	Tissue paper Rose Petal or equivalent	01 Nos			
115	Toilet bursh nylon	01 Nos			
116	Toilet roll Rose Petal or equivalent	01 Nos			
117	Towel Medium size	01 Nos			
118	Vim powder 500g or equivalent	01 Nos			
119	Wiper deluxe steel handle	01 Nos			

(Syed Talha Salman)

Deputy Collector (Headquarters)

MCC (Appraisement-East), Custom House, Karachi

Phone # 021 – 99210386