

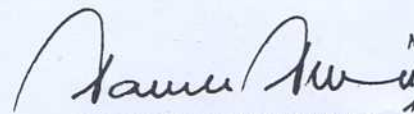
**GOVERNMENT OF PAKISTAN**  
**REGIONAL TAX OFFICE, GUJRANWALA.**

**TENDER NOTICE**

Reputed firms are invited to submit sealed tender / quotations along with their profile for supply of miscellaneous items (Air Conditioner /Bracket Fan/CPU/Monitor/Printer etc) to Regional Tax Office, Gujranwala.

**TERMS AND CONDITIONS.**

1.	Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website <a href="http://www.ppra.org.pk">www.ppra.org.pk</a> .
2.	The bids should be reached this office by 20 <sup>th</sup> March, 2017 at 11.00 A.M. All the bids received within the prescribed time limit will be opened by authorized officers of the Regional Tax Office, Gujranwala. In the presence of bidder's representative who chose to attend at 01:00 PM in the conference room situated at Regional Tax Office, Gujranwala.
3.	The bidders shall furnish earnest money in the shape of pay order of Rs.50,000/- in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala.
4.	Any type of correcting fluid or over writing will not be acceptable on the tender form and only typed quotations will be considered.
5.	The price quoted must include all duties/taxes and delivery/transport charges of these goods to Regional Tax Office, Gujranwala.
6.	All Government Taxes will be deducted as per laws/Rules.
7.	The bidders should enclose a copy of each NTN certificates, sales tax registration No. and CNIC.
8.	Incomplete tender will not be accepted in any case.
9.	Successful bidders will have to supply/ install items as per list above within 15 days of the approval of bid.
10.	Payment will be made on complete supply of machinery and subject to clearance from the District Accounts Officer.
11.	Any Query can be made from RTO, Gujranwala. Contact number regarding this tender is 055-9200670



( AAMER AMIN BHATTI )

22.02.17

Commissioner Inland Revenue /  
Chairman Purchase Committee  
Zone-II, Regional Tax Office Gujranwala.

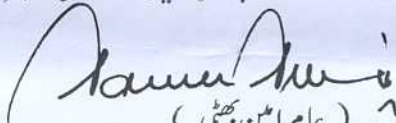
حکومت پاکستان  
ریجنل ٹیکس آفس، گوجرانوالہ۔  
ٹینڈر نوٹس

معروف فرموں سے ریجنل ٹیکس آفس گوجرانوالہ کے لئے متفرقہ اشیاء (ایئر کنڈیشنرز، بریکٹ فین، کمپیوٹر اور پرنٹرز وغیرہ) کی فراہمی کے لئے سربمہر پیشکش / کوٹیشن مطلوب ہیں۔

- 1- دلچسپی رکھنے والی پارٹیاں ٹینڈر دستاویزات بمعہ فہرست دفتری اوقات کار میں 10 مارچ 2017 تک حاصل کر سکتے ہیں۔
- 2- پیشکش بہر صورت 20 مارچ 2017 دن 11:00 بجے تک سربمہر لفافے میں آخر میں دیئے گئے پتے پر پہنچ جانی چاہیں۔ جو کہ اسی دن 03:00 بجے پیشکش دہندگان یا ان کے نمائندوں کی موجودگی میں کھولی جائیں گی۔
- 3- پیشکش کیساتھ مبلغ -/50,000 روپے کا پے آرڈر بنام چیف کمشنر ان لینڈریونیو، ریجنل ٹیکس آفس، گوجرانوالہ بطور (Earnest Money) زر ضمانت لازمی طور پر موجود ہو۔
- 4- صرف ٹائپ شدہ پیشکش قبول کی جائیں گی۔ کسی قسم کی کٹنگ، دہری لکھائی یا کوریکٹر اور سیاہی صاف کرنے کی کسی چیز کا استعمال ناقابل قبول ہوگا۔
- 5- پیشکش کردہ نرخ میں تمام ڈیوٹیوں / ٹیکس اور ان اشیاء کی ریجنل ٹیکس آفس، گوجرانوالہ تک ڈلیوری کے تمام اخراجات شامل ہوں۔ قانون کے مطابق سارے ٹیکس کاٹے جائیں گی۔
- 6- پیش دہندگان لازمی طور پر این ٹی این / سیلز ٹیکس رجسٹریشن نمبر ہولڈراہوں اور ان کی کاپی بمعہ شناختی کارڈ کی کاپی پیشکش کے ساتھ لازمی طور پر لگی ہوں۔
- 7- کامیاب پیشکش دہندہ کے لئے لازم ہوگا کردی گئی لسٹ کے عین مطابق تمام سامان پیشکش کے منظور ہونے کے 15 دن کے اندر فراہم کرے۔

- 8- قیمت کی ادائیگی سامان کی مکمل فراہمی کے بعد ڈسٹرکٹ اکاؤنٹس آفیسر کے بیل کلیر کرنے کے بعد کی جائے گی۔
- 9- مندرجہ بالا ٹینڈر کے بارے میں مزید معلومات آر ٹی او، گوجرانوالہ سے حاصل کی جاسکتی ہیں۔ ٹیلیفون نمبرز درج ذیل ہیں

ہیں 055-9200665

  
(عامر امین بھٹی) 22.02.17

کمشنر ان لینڈریونیو، زون-II

چیرمین پریزی کمیٹی، ریجنل ٹیکس آفس، گوجرانوالہ



GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

## TENDER DOCUMENT

### SUPPLY OF MACHINERY

TENDER ISSUANCE DATE 24 .02.2017

BID SUBMISSION DATED 20.03.2017



**GOVERNMENT OF PAKISTAN**  
**FEDERAL BOARD OF REVENUE**  
**REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.**

**TENDER NOTICE NO.01 DATED 24-02-2017**

**TENDER NOTICE**

Sealed bids are invited from firms which are registered with Inland Revenue Department as Income / Sales Taxpayers for the provision of Furniture items as detailed below:-

S. #	Category	Specification	Quantity
1	Chairs for officers.	Revolving.	12
2	Chairs for officials.	Revolving	25
3	Chairs for visitors	Without Revolving.	20
4	Sofa Set	Two seator	05
5	Sofa Set	Single seator	10
6	Tables for officers	3 x 5	05
7	Tables for officials	2.5 x 4	30
8	Racks for files.	3.5 x 1.5 (With 4-shelfs)	18

**TERMS AND CONDITIONS.**

i.	The bids will be received before 11:00 A.M. by 20.03.2017 and will be opened on the same date at 03:00 P.M. in the presence of the bidders or their representatives.
ii.	Every bidder has to submit the samples of Furniture items at the time of opening the bid. Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website <a href="http://www.ppra.org.pk">www.ppra.org.pk</a> .
iii.	Successful bidder will provide all Furniture items as per approved samples.
iv.	All items are to be supplied at the office premises within 15 days after issuance of supply order.
v.	Earnest / Bid money @ 2% of the quoted price in shape of deposit-at-call, bid guarantee issued by any scheduled bank of Pakistan valid for 120 days from the opening date of tender in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala must accompany the Bid.
vi.	All due taxes will be deducted as per Government Rules.
vi..	The Chief Commissioner Inland Revenue Regional Tax Office, Gujranwala reserves the right to reject all bids at any time prior to acceptance of the bids.

  
( AAMER AMIN BHATTI )

Commissioner Inland Revenue /  
Chairman Purchase Committee

**REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.**

No. 3103

Dated: 24-02-2017

SUBJECT:- **TENDER FOR THE PROVISION OF FURNITURE FOR REGIONAL TAX OFFICE, GUJRANWALA.**

Organization Name	Regional Tax Office, Gujranwala.
Address	G.T.Road, Gujranwala.
City	Gujranwala
Telephone No.	055-9200665
Fax No.	055-9200723
Tender document No.	01

**Description & Instructions.**

- 1) Regional Tax Office, Gujranwala, Federal Board of Revenue hereinafter called RTO / Purchaser invites sealed tenders for the supply of **Furniture as per detail given in Schedule of Requirement.**
- 2) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Mr. Usama Amin Cheema, Assistant Commissioner IR, (Secretary / Member Purchase Committee), Regional Tax Office, Gujranwala Tel: 055-9200670.
- 3) The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to reject all bid at any time prior to award of Contract(s) without thereby incurring any liability to the affected bidder or bidders or any obligation inform the affected bidder or of the grounds for Chief Commissioner action.
- 4) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 5) **DELIVERY SCHEDULE**  
The provision of Furniture mentioned in Schedule of Requirement Annexure "A" is required within 15 days (in Gujranwala at the premises) after award of the contract (s) to be issued against this tender inquiry. So the lowest bidder may be in a position to complete delivery with the given time frame.
- 6) **PENALTY:**  
For failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:-
  - 6.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
  - 6.2 If the Furniture is not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to cancel the supply order and to purchase required items elsewhere at risk and cost of the defaulting Supplier.

10) Quoted rates shall be valid for at least one (1) year from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.

11) The Bidder shall furnish as part of his bid, a call deposit / Pay Order equivalent to 2% of the total value of the bid in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala".

12) **WARNING**

There will be no compromise on quantity & quality wise, originality and on required specifications. So, mention clearly, Brand Name, Quantity, Quality and original specifications of the product.

13) **PAYMENT**

100% payment of the total value of the bill / supply order will be released subject to:

13.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned in this tender document.

13.2 2% earnest money will be released to the bidder after 30 days, successful completion of contract/supplies and best satisfaction by this office.

14) **SEALING AND MARKING OF BIDS.**

14.1 The envelopes shall be submitted in sealed envelope marked as under:-



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Commissioner Inland Revenue /  
Chairman Purchase Committee  
Zone-II, Regional Tax Office Gujranwala.

15) **DEAD LINE FOR SUBMISSION OF BIDS.**

All bids must be delivered in the office of the undersigned on or before the prescribed deadline 11:00 AM on 20.03.2017.

16) **OPENING OF BIDS:**

16.1 The Purchaser will open the bids in the presence of bidder / representatives who chose to attend at 3:00 PM on 20.03.2017 at the below mentioned address.

16.2 Address: Office of the Chief Commissioner Inland Revenue, Regional Tax Office, G.T.Road, Gujranwala.

17) **WARRANTY**

17.1 The Supplier shall warrant / responsible that all terms of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

17.2 The Supplier shall warrant / responsible that all items of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

18)

**All bids must include:**

- 18.1 Company's profile, list of clients with their telephone number.
- 18.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 18.3 A call deposit being 2% of the total bid value as Earnest Money in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala.
- 18.4 Brochures and other technical material of the quoted items.
- 18.5 Companies / agencies will produce capability, relevant experience Certificate from the principal that the vendor is Sole Distributor / Authorized Dealer / Authorized Re-Seller etc.
- 18.6 Affidavit (on legal paper) that the Supplier / Company is neither blacklisted nor in litigation with any of its clients.



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Signature & Stamp of the Bidder on every Page of the Bid