

حکومت پاکستان
ریجنل ٹیکس آفس، گوجرانوالہ

شارٹ ٹینڈر نوٹس

- 1- ریجنل ٹیکس آفس، گوجرانوالہ کے دفتری استعمال کے لیے پبلک پریکٹس روڈز 2004 اور ٹینڈر ڈاکومنٹس کے مطابق متفرق اشیاء مثلاً مشینری، فرنیچر اور دردیوں کی فراہمی و دیگر وغیرہ کے لیے لفافہ بند کوشنر مطلوب ہیں۔
- 2- ٹینڈر ڈاکومنٹس و دیگر تفصیلات دفتری اوقات میں دستیاب ہوں گی۔
- 3- ٹینڈر بتاریخ 20 نومبر 2017 کو دن 11:00 بجے تک دفتر ہذا میں پہنچ جانے چاہئیں جو کہ اُسی دن 03:00 بجے دوپہر ٹینڈر دہندگان یا ان کے نمائندگان کے موجودگی میں کھولے جائیں گے۔
- 4- ہر ٹینڈر دہندہ کو ٹینڈر کھلنے کے وقت نمونہ جات جمع کروانا ہوں گے۔
- 5- تمام ٹینڈر دہندگان ٹینڈر کی کل قیمت کا 5 فیصد شرح سے زر ضمانت، ڈرافٹ اسی ڈی آر کی شکل میں جو پاکستان کے کسی شیڈولڈ بینک سے جاری کردہ ہوں بنام کمشنران لینڈ ریونیو / چیئر مین پریچر کمیٹی، ریجنل ٹیکس آفس، گوجرانوالہ ٹینڈر کے ساتھ منسلک کریں گے۔ جو کہ ٹینڈر کھلنے کی تاریخ سے 120 دن تک موثر ہونا چاہیے۔
- 6- ٹینڈر دہندہ محکمہ انکم ٹیکس اور سیلز ٹیکس میں رجسٹرڈ ہونا چاہیے اور ہر آئٹم کے علیحدہ نرخ بشمول سیلز ٹیکس و انکم ٹیکس ہونا چاہیے۔ این ٹی این سرٹیفکیٹ / سیلز ٹیکس رجسٹریشن اور شناختی کارڈ کی کاپی ٹینڈر کے ساتھ منسلک کریں۔
- 7- نامکمل کوشنر کسی صورت قابل قبول نہیں ہوں گی۔
- 8- مجاز اتھارٹی / پریچر کمیٹی زیر دفعہ 33 پبلک پریکٹس روڈز 2004 کسی ایک یا تمام کوشنر کو مسترد کر سکتی ہے۔



(محمد انور چوہدری)

کمشنران لینڈ ریونیو، زون - I / چیئر مین پریچر کمیٹی
ریجنل ٹیکس آفس، گوجرانوالہ

فون نمبر: 055-9200728



GOVERNMENT OF PAKISTAN
REGIONAL TAX OFFICE, G.T.ROAD,
GUJRANWALA.

SHORT TENDER NOTICE

1.	For official use in Regional Tax Office, Gujranwala invites sealed bids from eligible firms or persons according to Public Procurement Rules, 2004 and as per Tender Documents required different items of machinery, Furniture and Uniform.
2.	Tender documents and allied information is available during the official working hours.
3.	Sealed bids must be delivered to the undersigned before 11:00 AM on 15.11.2017. Bids will be opened at 03:00 PM on the same day in the presence of bidders or representations of the bidders.
4.	Bidders must be submitted samples of the items at the time of opening of tenders.
5.	All the bidders will deposit 5% bid money of the tender money alongwith tender documents in shape of Bank Draft / CDR in the name of Commissioner Inland Revenue / Chairman Purchase Committee, Zone-I, RTO Gujranwala issued by the scheduled Bank which should be valid for 120-days from the date of opening of tender.
6.	The bidders should be registered with the Sales Tax & Income tax. Photo Copies of registration with Sales Tax & Income Tax must be attached with the bid. Rates of each items inclusive of taxes also be attached.
7.	Incomplete tender documents are not acceptable.
8.	The Competent authority / purchase committee may reject any bid under Rule-33 of the Public Procurement Rules, 2004.

(**MUHAMMAD ANWAR CH.**)
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office
Gujranwala.



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

TENDER NOTICE NO.01 DATED 20.10.2017

TENDER NOTICE

Sealed bids are invited from firms which are registered with Inland Revenue Department as Income / Sales Taxpayers for the provision of uniform as detailed below:-

s. #.	DESIGNATION / DESCRIPTION OF ITEMS.	Quantity of uniform
1	<u>Havaldar</u> Shirt (light blue full sleeve) pants / Trousers (dark blue), Black Shoes, Black Socks, Woolen Jersey (dark blue), Belt (dark blue), Beret Cap (dark blue) Name Plate, Shoulder Bages with Custom Insignia, Peak Cap cloth & Barsati.	03
2	<u>Sepoy</u> Shirt (light blue full sleeve) pants / Trousers (dark blue), Black Shoes, Black Socks, Woolen Jersey (dark blue), Belt (dark blue), Beret Cap (dark blue) Name Plate, Shoulder Bages with Custom Insignia, Peak Cap cloth & Barsati.	24
3	<u>Armed Guard</u> Shalwar Kameez, Jersey, Belt, Socks, Shoes, Baret Cap, FBR Badge, Cap with Badge, Income Tax Badge, Name Plate, Cross Belt.	13
4	<u>Bailiff</u> Shalwar Kameez, Jersey, Belt, Socks, Shoes, Baret Cap, FBR Badge, Cap with Badge, Income Tax Badge, Name Plate, Cross Belt.	13
5	<u>Driver</u> Shirt (light blue full sleeve) pants / Trousers (dark blue), Black Shoes, Black Socks, Woolen Jersey (dark blue), Belt (dark blue), Beret Cap (dark blue) Name Plate, Shoulder Bages with Custom Insignia, Peak Cap cloth & Barsati.	30
6	<u>Daftari</u> Shalwar Kameez, Jersey, Belt, Socks, Shoes, Baret Cap, FBR Badge, Cap with Badge, Income Tax Badge, Name Plate, Cross Belt.	34
7	<u>Naib Qasid</u> Shalwar Kameez, Jersey, Belt, Socks, Shoes, Baret Cap, FBR Badge, Cap with Badge, Income Tax Badge, Name Plate, Cross Belt.	22

TERMS AND CONDITIONS.

i.	The bids will be received before 11:00 A.M. by 20.11.2017 and will be opened on the same date at 03:00 P.M. in the presence of the bidders or their representatives.
ii.	Every bidder has to submit the samples of uniform at the time of opening the bid. Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website www.ppra.org.pk .
iii.	Successful bidder will provide all uniform as per approved samples.
iv.	All items are to be supplied at the office premises within 15 days after issuance of supply order.
v.	Earnest / Bid money @ 5% of the quoted price in shape of deposit-at-call, bid guarantee issued by any scheduled bank of Pakistan valid for 120 days from the opening date of tender in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala must accompany the Bid.
vi.	All due taxes will be deducted as per Government Rules.
vii.	The Chief Commissioner Inland Revenue Regional Tax Office, Gujranwala reserves the right to reject all bids at any time prior to acceptance of the bids.



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

TENDER DOCUMENT

SUPPLY OF UNIFORM

TENDER ISSUANCE DATE	20.10.2017
BID SUBMISSION DATED	20.11.2017

REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

No. 1430

Dated: 20-10-2017

**SUBJECT:- TENDER FOR THE PROVISION OF
UNIFORM FOR REGIONAL TAX OFFICE,
GUJRANWALA.**

Organization Name	Regional Tax Office, Gujranwala.
Address	G.T.Road, Gujranwala.
City	Gujranwala
Telephone No.	055-9200728
Fax No.	055-9200723
Tender document No.	01

Description & Instructions.

- 1) Regional Tax Office, Gujranwala, Federal Board of Revenue)hereinafter called RTO / Purchaser invites sealed tenders for the supply of **Uniform as per detail given in Schedule of Requirement.**
- 2) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Mr. Umar Yar, Deputy Commissioner IR, (Secretary / Member Purchase Committee), Regional Tax Office, Gujranwala Tel: 055-9200671.
- 3) The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to reject all bid at any time prior to award of Contract(s) without thereby incurring any liability to the affected bidder or bidders or any obligation inform the affected bidder or of the grounds for Chief Commissioner action.
- 4) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 5) **DELIVERY SCHEDULE**
The provision of uniform mentioned in Schedule of Requirement Annexure "A" is required within 15 days (in Gujranwala at the premises) after award of the contract (s) to be issued against this tender inquiry. So the lowest bidder may be in a position to complete delivery with the given time frame.
- 6) **PENALTY:**
For failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:-
 - 6.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
 - 6.2 If the uniform is not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to cancel the supply order and to purchase required items elsewhere at risk and cost of the defaulting Supplier.
- 7) Quoted rates must be inclusive of all taxes (Sales Tax etc.) & in Pak Rupees.
- 8) Rates must be quoted including all charges like travelling & transportation of the supply of uniform.
- 9) Bidding Form Annexure "B" must also be duly filled in, stamped and signed by authorized representative of the bidder.

- 10) Quoted rates shall be valid for at least one (1) year from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.
- 11) The Bidder shall furnish as part of his bid, a call deposit / Pay Order equivalent to 5% of the total value of the bid in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala".

12) **WARNING**

There will be no compromise on quantity & quality wise, originality and on required specifications. So, mention clearly, Brand Name, Quantity, Quality and original specifications of the product.

13) **PAYMENT**

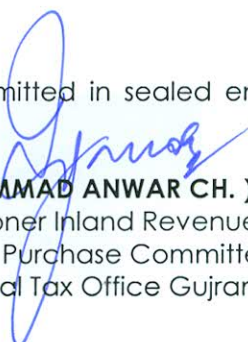
100% payment of the total value of the bill / supply order will be released subject to:

13.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned in this tender document.

13.2 5% earnest money will be released to the bidder after 30 days, successful completion of contract/supplies and best satisfaction by this office.

14) **SEALING AND MARKING OF BIDS.**

14.1 The envelopes shall be submitted in sealed envelope marked as under:-


(MUHAMMAD ANWAR CH.)
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.

15) **DEAD LINE FOR SUBMISSION OF BIDS.**

All bids must be delivered in the office of the undersigned on or before the prescribed deadline 11:00 AM on 20.11.2017.

16) **OPENING OF BIDS:**

16.1 The Purchaser will open the bids in the presence of bidder / representatives who chose to attend at 3:00 PM on 20.11.2017 at the below mentioned address.

16.2 Address: Office of the Chief Commissioner Inland Revenue, Regional Tax Office, G.T.Road, Gujranwala.

17) **WARRANTY**

17.1 The Supplier shall warrant / responsible that all terms of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

17.2 The Supplier shall warrant / responsible that all items of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

18)

All bids must include:

- 18.1 Company's profile, list of clients with their telephone number.
- 18.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 18.3 A call deposit being 5% of the total bid value as Earnest Money in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala.
- 18.4 Brochures and other technical material of the quoted items.
- 18.5 Companies / agencies will produce capability, relevant experience Certificate from the principal that the vendor is Sole Distributor / Authorized Dealer / Authorized Re-Seller etc.
- 18.6 Affidavit (on legal paper) that the Supplier / Company is neither blacklisted nor in litigation with any of its clients.


(MUHAMMAD ANWAR CH.)
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.

Signature & Stamp of the Bidder on every Page of the Bid



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

TENDER NOTICE NO.01 DATED 2017

TENDER NOTICE

Sealed bids are invited from firms which are registered with Inland Revenue Department as Income / Sales Taxpayers for the provision of Machinery items as detailed below:-

S. #	Category	Specification	Quantity
1	Bracket Fan	18"	30
2	CPU / Monitor	Core I7 8GB Ram Super Drive	05
3	Printer	Laser Jet	20
4	Lawn Mower Petrol Driven	Size -24 inches/20 inch Roller Type, 05-Cutter Blades, Chain & Gears System, Engine 5.5 hp Gp 160 or 6.5 hp Gx200, Bore x Stroke 68 x 45 mm, Displacement 163 cm ³ , Max. Power Output 6.5 HP (4.1 kw)/3.600 rpm, Tank Capacity 3.6 liters, Oil Capacity 0.6 liters, Fuel Consumption 1.25 liters/hour, Complete with Grass Box.	02

TERMS AND CONDITIONS,

i.	The bids will be received before 11:00 A.M. by 20.11.2017 and will be opened on the same date at 03:00 P.M. in the presence of the bidders or their representatives.
ii.	Every bidder has to submit the samples of Machinery items at the time of opening the bid. Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website www.ppra.org.pk .
iii.	Successful bidder will provide all Machinery items as per approved samples.
iv.	All items are to be supplied at the office premises within 15 days after issuance of supply order.
v.	Earnest / Bid money @ 5% of the quoted price in shape of deposit-at-call, bid guarantee issued by any scheduled bank of Pakistan valid for 120 days from the opening date of tender in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala must accompany the Bid.
vi.	Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website www.ppra.org.pk .
vii.	All due taxes will be deducted as per Government Rules.
viii.	The Chief Commissioner Inland Revenue Regional Tax Office, Gujranwala reserves the right to reject all bids at any time prior to acceptance of the bids.

(MUHAMMAD ANWAR CH.)

Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

TENDER DOCUMENT

SUPPLY OF MACHINERY

TENDER ISSUANCE DATE	20.10.2017
BID SUBMISSION DATED	20.11.2017

No. 1430

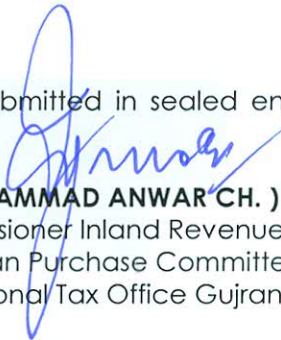
Dated: 20-10-2017.

**SUBJECT:- TENDER FOR THE PROVISION OF
MACHINERY FOR REGIONAL TAX OFFICE,
GUJRANWALA.**

Organization Name	Regional Tax Office, Gujranwala.
Address	G.T.Road, Gujranwala.
City	Gujranwala
Telephone No.	055-9200728
Fax No.	055-9200723
Tender document No.	01

Description & Instructions.

- 1) Regional Tax Office, Gujranwala, Federal Board of Revenue hereinafter called RTO / Purchaser invites sealed tenders for the supply of **Machinery as per detail given in Schedule of Requirement.**
- 2) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Dr. Umar Yar, Deputy Commissioner IR, (Secretary / Member Purchase Committee), Regional Tax Office, Gujranwala Tel: 055-9200671.
- 3) The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to reject all bid at any time prior to award of Contract(s) without thereby incurring any liability to the affected bidder or bidders or any obligation inform the affected bidder or of the grounds for Chief Commissioner action.
- 4) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 5) **DELIVERY SCHEDULE**
The provision of Machinery mentioned in Schedule of Requirement Annexure "A" is required within 15 days (in Gujranwala at the premises) after award of the contract (s) to be issued against this tender inquiry. So the lowest bidder may be in a position to complete delivery with the given time frame.
- 6) **PENALTY:**
For failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:-
 - 6.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
 - 6.2 If the Machinery is not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to cancel the supply order and to purchase required items elsewhere at risk and cost of the defaulting Supplier.
- 7) Quoted rates must be inclusive of all taxes (Sales Tax etc.) & in Pak Rupees.
- 8) Rates must be quoted including all charges like travelling & transportation of the supply of Machinery items.
- 9) Bidding Form Annexure "B" must also be duly filled in, stamped and signed by authorized representative of the bidder.

- 10) Quoted rates shall be valid for at least one (1) year from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.
- 11) The Bidder shall furnish as part of his bid, a call deposit / Pay Order equivalent to 5% of the total value of the bid in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala".
- 12) **WARNING**
There will be no compromise on quantity & quality wise, originality and on required specifications. So, mention clearly, Brand Name, Quantity, Quality and original specifications of the product.
- 13) **PAYMENT**
100% payment of the total value of the bill / supply order will be released subject to:
- 13.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned this tender document.
- 13.2 5% earnest money will be released to the bidder after 30 days, successful completion of contract/supplies and best satisfaction by this office.
- 14) **SEALING AND MARKING OF BIDS.**
14.1 The envelopes shall be submitted in sealed envelope marked as under:-

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Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.
- 15) **DEAD LINE FOR SUBMISSION OF BIDS.**
All bids must be delivered in the office of the undersigned on or before the prescribed deadline 11:00 AM on 20.11.2017.
- 16) **OPENING OF BIDS:**
16.1 The Purchaser will open the bids in the presence of bidder / representatives who chose to attend at 3:00 PM on 20.11.2017 at the below mentioned address.
16.2 Address: Office of the Chief Commissioner Inland Revenue, Regional Tax Office, G.T.Road, Gujranwala.
- 17) **WARRANTY**
17.1 The Supplier shall warrant / responsible that all terms of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.
17.2 The Supplier shall warrant / responsible that all items of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

18)

All bids must include:

- 18.1 Company's profile, list of clients with their telephone number.
- 18.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 18.3 A call deposit being 5% of the total bid value as Earnest Money in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala.
- 18.4 Brochures and other technical material of the quoted items.
- 18.5 Companies / agencies will produce capability, relevant experience Certificate from the principal that the vendor is Sole Distributor / Authorized Dealer / Authorized Re-Seller etc.
- 18.6 Affidavit (on legal paper) that the Supplier / Company is neither blacklisted nor in litigation with any of its clients.


(MUHAMMAD ANWAR CH.)
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.

Signature & Stamp of the Bidder on every Page of the Bid



GOVERNMENT OF PAKISTAN
REGIONAL TAX OFFICE, G.T.ROAD,
GUJRANWALA.

TENDER NOTICE NO.01 DATED 20.10.2017

TENDER NOTICE

Sealed bids are invited from firms which are registered with Inland Revenue Department as Income / Sales Taxpayers for the provision of Furniture items as detailed below:-

S. #	Category	Specification	Quantity
1	Chairs for officers.	Revolving Executive class.	05
2	Chairs for officials.	Revolving	25
3	Chairs for visitors	Without Revolving.	40
4	Sofa Set	Two seator	01
5	Sofa Set	Single seator	10
6	Tables for officers –	3 x 5 MDF Material Best quality/ Shisham Winboard	05
7	Tables for officials	2.5 x 4 MDF Material Best quality / Shisham Winboard	05
8	Center Tables	2 x 4 Height 18 inch	10
9	Center Tables	2 x 2 Height 18 inch	10

TERMS AND CONDITIONS.

i.	The bids will be received before 11:00 A.M. by 20.11.2017 and will be opened on the same date at 03:00 P.M. in the presence of the bidders or their representatives.
ii.	Every bidder has to submit the samples of Furniture items at the time of opening the bid. Tender documents may be obtained from the office of the undersigned during the office hours or downloaded from the PPRA website www.ppra.org.pk .
iii.	Successful bidder will provide all Furniture items as per approved samples.
iv.	All items are to be supplied at the office premises within 15 days after issuance of supply order.
v.	Earnest / Bid money @ 5% of the quoted price in shape of deposit-at-call, bid guarantee issued by any scheduled bank of Pakistan valid for 120 days from the opening date of tender in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala must accompany the Bid.
vi.	All due taxes will be deducted as per Government Rules.
vii.	Incomplete tender will not be accepted in any case.
viii.	The Chief Commissioner Inland Revenue Regional Tax Office, Gujranwala reserves the right to reject all bids at any time prior to acceptance of the bids.

(MUHAMMAD ANWAR CH.)

Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.



GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
REGIONAL TAX OFFICE, G.T.ROAD, GUJRANWALA.

TENDER DOCUMENT

SUPPLY OF FURNITURE

TENDER ISSUANCE DATE	20.10.2017
BID SUBMISSION DATED	20.11.2017

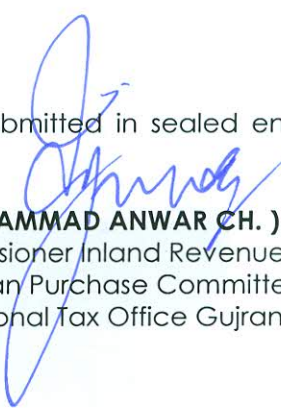
No. 1430Dated: 26-10-2017

SUBJECT:- TENDER FOR THE PROVISION OF FURNITURE FOR REGIONAL TAX OFFICE, GUJRANWALA.

Organization Name	Regional Tax Office, Gujranwala.
Address	G.T.Road, Gujranwala.
City	Gujranwala
Telephone No.	055-9200728
Fax No.	055-9200723
Tender document No.	01

Description & Instructions.

- 1) Regional Tax Office, Gujranwala, Federal Board of Revenue hereinafter called RTO / Purchaser invites sealed tenders for the supply of **Furniture as per detail given in Schedule of Requirement.**
- 2) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Dr. Umar Yar, Deputy Commissioner IR, (Secretary / Member Purchase Committee), Regional Tax Office, Gujranwala Tel: 055-9200671.
- 3) The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to reject all bid at any time prior to award of Contract(s) without thereby incurring any liability to the affected bidder or bidders or any obligation inform the affected bidder or of the grounds for Chief Commissioner action.
- 4) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.
- 5) **DELIVERY SCHEDULE**
The provision of Furniture mentioned in Schedule of Requirement Annexure "A" is required within 15 days (in Gujranwala at the premises) after award of the contract (s) to be issued against this tender inquiry. So the lowest bidder may be in a position to complete delivery with the given time frame.
- 6) **PENALTY:**
For failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:-
 - 6.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / un-completed for every day up to maximum of 5% for 10 days exceeding the supply period.
 - 6.2 If the Furniture is not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala reserves the right to cancel the supply order and to purchase required items elsewhere at risk and cost of the defaulting Supplier.
- 7) Quoted rates must be inclusive of all taxes (Sales Tax etc.) & in Pak Rupees.
- 8) Rates must be quoted including all charges like travelling & transportation of the supply of Furniture items.
- 9) Bidding Form Annexure "B" must also be duly filled in, stamped and signed by authorized representative of the bidder.

- bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.
- 11) The Bidder shall furnish as part of his bid, a call deposit / Pay Order equivalent to 5% of the total value of the bid in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "The Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala".
- 12) **WARNING**
There will be no compromise on quantity & quality wise, originality and on required specifications. So, mention clearly, Brand Name, Quantity, Quality and original specifications of the product.
- 13) **PAYMENT**
100% payment of the total value of the bill / supply order will be released subject to:
- 13.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned this tender document.
- 13.2 5% earnest money will be released to the bidder after 30 days, successful completion of contract/supplies and best satisfaction by this office.
- 14) **SEALING AND MARKING OF BIDS.**
- 14.1 The envelopes shall be submitted in sealed envelope marked as under:-
- 
(**MUHAMMAD ANWAR CH.)**
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.
- 15) **DEAD LINE FOR SUBMISSION OF BIDS.**
All bids must be delivered in the office of the undersigned on or before the prescribed deadline 11:00 AM on 20.11.2017.
- 16) **OPENING OF BIDS:**
- 16.1 The Purchaser will open the bids in the presence of bidder / representatives who chose to attend at 3:00 PM on 20.11.2017 at the below mentioned address.
- 16.2 Address: Office of the Chief Commissioner Inland Revenue, Regional Tax Office, G.T.Road, Gujranwala.
- 17) **WARRANTY**
- 17.1 The Supplier shall warrant / responsible that all terms of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.
- 17.2 The Supplier shall warrant / responsible that all items of supply order (s) shall have no defect arising from any act or omission of the Supplier that may develop under normal supply of goods under the conditions prevailing at final destination.

18)

All bids must include:

- 18.1 Company's profile, list of clients with their telephone number.
- 18.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 18.3 A call deposit being 5% of the total bid value as Earnest Money in favour of Chief Commissioner Inland Revenue, Regional Tax Office, Gujranwala.
- 18.4 Brochures and other technical material of the quoted items.
- 18.5 Companies / agencies will produce capability, relevant experience Certificate from the principal that the vendor is Sole Distributor / Authorized Dealer / Authorized Re-Seller etc.
- 18.6 Affidavit (on legal paper) that the Supplier / Company is neither blacklisted nor in litigation with any of its clients.


(MUHAMMAD ANWAR CH.)
Commissioner Inland Revenue /
Chairman Purchase Committee
Zone-I, Regional Tax Office Gujranwala.

Signature & Stamp of the Bidder on every Page of the Bid