


GOVERNMENT OF PAKISTAN  
DIRECTORATE GENERAL  
INTELLIGENCE AND INVESTIGATION-FBR  
1-Mauve Area, G-10/4  
ISLAMABAD

TENDER NOTICE

The Directorate General, Intelligence and Investigation-FBR, Islamabad invites sealed bids from well reputed firms/ suppliers based at Rawalpindi-Islamabad having valid Sales Tax Registration, NTN and AGPR Vender number for purchase/ supply of Stationary Items, as detailed in the enclosed list (Annex-I) .

Terms and conditions:

- (1) The bids are to be submitted in the sealed/ confidential cover at the address mentioned above latest by 25.8.2014 at 1030 hours. The bids will be opened at 1100 hours on the same day by the Purchase Committee in the presence of bidders or their authorized representatives who wished to be present.
- (2) The rate of each item should be quoted separately. The quoted rate must be included of all applicable duties/ taxes.
- (3) Earnest money/bid security deposit @ 3% of the total bid price (refundable) in shape of call deposit in favour of the Director General, Intelligence and Investigation-FBR, Islamabad should be accompanied with the bid otherwise the bid shall be outrightly rejected.
- (4) Quantity of the items to be purchased can be increased or decreased at the time of issuance of work order.
- (5) Validity period of the bid/ rates will be applicable upto 30.6.2015 from the date of opening thereof.
- (6) All items will have to be supplied strictly as per produced/ approved samples and within 10-days of issuance of purchase order.
- (7) Attested copies of Sales Tax Registration and NTN must be attached with the bid.
- (8) Samples of the quoted materials/ items are to be produced with the bid.
- (9) The Purchase Committee/ competent authority may reject all bids or proposals at any time prior to the acceptance of bid or proposal under Rule-33 of the Public Procurement Rules, 2004.
- (10) No bid shall be entertained after given cut of date and time. Incomplete bids will not be considered in any case.
- (11) Payment will be made after receipt of all the items and approved by the purchase committee constituted for the purpose.

  
(NAVEED ILAHI)  
Additional Director (HQs)  
Tel. No: 9106209

LIST OF STATIONER ITEMS REQUIRED FOR HQs OFFICE		
S.No.	NAME OF ITEM	TOTAL QUANTITY (NOS.)
1	Ball Point Like Piano point 0,8mm	600
2	CD Rewriteable maxell	200
3	Dak Pad Rexine Superior Lok Type	18
4	Dak book	12
5	Draft Pad Small	200
6	Dvd R	12
7	Envelops (A-4)size khaki(12"x10")(P/H)	500
8	Envelops white 9"x4"(P/100)(P/H)	200
9	Gum Bottle Small (50 Hms) Crystal	72
10	Gum stick UHU (Medium)	60
11	Telephone Index	12
12	TONER FOR FAX MACHINE KX.FL422	8
13	Toner for laser printer 1300	6
14	Toner for laser printer 1200	6
15	Toner HP-1320	10
16	Toner for laser printer HP-1100 A	6
17	White Fluid Pen	60
18	Ink (60ml)	12
19	Marker Tempo	48
20	Note Sht pad (100p) 80 GMS(A4 size)	50
21	Paper cutter SDI No.0405 (Knife)	36
22	Plastic File One Side Transparent	600
23	Post it pad 2x3" (3M)	40
24	Post it pad 3x4" (3M)	20
25	Punch double hole medium kw 988	12
26	Punch single hole sup. H/D	50
27	Red seals (Pkt)	10
28	Scissor 6" plastic handle (Imported)	15
29	Stamp Pad (Medium)	15
30	Staple Pin Remover KW # 5080	12
31	Stapler Pin #24/6 (PMP)	80
32	Tag Cotton	50
33	Scale steel 12"	18
34	Toner for HP-2015(53A)	10
35	File Board	400
36	Flash Drive 4GB	20
37	Flash Drive 8GB	10
38	PAPER 80gm everyday hp imported	600
39	Paper 80 gms HP(Everyday) 500 sh Legal size	50
40	Toner HP-1102	24
41	Staple Pin 23/17(Washin)	60
42	Lead Pencil	600

43	Log Register (Movement Reg.)	50
44	Staple machine OPAL HD 45	50
45	Rulled register # 12	50
46	Toner for Cannon PhCop IR2230	10
47	Mouse	18
48	Toner for laser printer 2055	24
49	Toner for laser printer 3015	10
50	box file 929	36
51	L shape folder	50
52	Envelops khaki SE-6	4,000
53	Envelops khaki SE-5	4,000
54	Uniball Signofine (Gel Ink)	300
55	Scotch tape 2" (10 yard lousis)	100
56	Calculator 12 Digits Casio MJ-120	24
57	Drft Pad Large	12
58	Paper Pin	60
59	Paper Clip	60
60	HP Laserjet P1005	3
61	HP Laserjet 4515	3

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**INCHARGE STORE (HQ)**  
**Dte. Gen. Int & Inv.-FBR**  
**Islamabad**