

Request for Expression of Interest

Name of Project:- Advance Agreement for Preparation of Proposed Revenue Mobilization –DLI .

World Bank Loan/Credit:- Preparation Advance No. Q813.PK

The Federal Board of Revenue (FBR) Government of Pakistan has received financing from the World Bank towards the cost of the Project preparation Facility (PPF) for Revenue Mobilization Project and intends to apply part of the proceeds to following consulting services:

Name of assignment	Brief background	Qualification of consultants
Review of Invoice Management System for Consumption Taxes	Federal Board of Revenue is implementing an integrated tax reforms project funded by the World Bank. As an integral part of the ongoing project, the Sales Tax (Inland Revenue Wing) requires the services of a tax consultant firm to envisage, design and execute a coherent mechanism for the efficient and well integrated invoice management system to effectively realize the due share of state exchequer.	The successful Consultancy Firm who will be contracted to serve the needs of the study shall have the following minimum qualifications and should obtain the minimum qualifying score of 70: Shall have i. relevant experience of 5-7 years in conducting at least three studies of similar nature offered to other national, multinational, and international organizations. ii. Shall have in its current office all the necessary equipment and facilities as well as experienced and professionally trained staff to handle requirements of the PMUs. iii. Shall maintain a good track record in serving national and international organizations, and multinational corporations; list of corporate clients should be provided. iv. Shall have preferably experience of 5 years providing the required services; certificate of registration should be provided. v. The candidate shall have the diversified experience of Law, Procedures and System Orientation. He should be well acquainted with the international practices in VAT Mode. vi. Shall have competence of existing and proposed personnel – this Shall require submission of comprehensive Curriculum Vitae (CVs) of the personnel who will be assigned to conduct the assignment. The firm should have at least following professionals on-board: a. Research/ IT expert: University degree in Information Technology and Software Applications and having at least an experience of five years in conducting similar surveys/studies. b. Financial Expert: University degree in finance and having an experience of dealing with Sales Tax and studying/developing similar financial instruments.

The FBR now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are: [Shall possess required qualifications and experience as elaborated in qualification of consultant column].

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers January (2011) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

The Consultants will be selected in accordance with the Selection Based on Consultants Qualifications set out in the Consultant Guidelines (January 2011)

Interested Consultants may obtain further information regarding Terms of Reference (TORs)/ Scope of assignment posted on FBR's Website at www.fbr.gov.pk/tenders/default/as or from the address given below between 0900 hours to 1600 hours on any working day.

Expression of Interest must be delivered to the address below not later than 1500 hrs on 17th February, 2014.

Shahid Soomro

Secretary (Procurement RMP)

Revenue Mobilization Programme

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TERMS OF REFERENCE

BACKGROUND:

Federal Board of Revenue is implementing an integrated tax reforms project funded by the World Bank. As an integral part of the ongoing project, the Sales Tax Wing requires the services of a local tax consultant for the envisage, design and execute a coherent mechanism for the efficient and well integrated invoice management system to effectively realize the due share of state exchequer. The system in vogue contains multilayered dichotomies undermining the original revenue potential and creating disparities amongst the various sectors of economy. The proposed study shall present an analytical version of the impediments and distortions plaguing the system and suggest the ways and means, technical support and system support to strengthen the process involved.

OBJECTIVES:

The objectives of the said study shall be to highlight the means and procedure for the improvement of the business processes and invoice management.

SCOPE OF CONSULTING SERVICES:

By employing the diversified means of analysis and incorporating the new dynamics of the business processes, specific changes may be introduced in the rules and amendments may be made in the law catering for the following:-

- i) The incorporation of the nature of the business activity in the invoices;
- ii) Full disclosure of the nature of the description of goods;
- iii) Automated authentication;
- iv) Identification of the relationship between the business activity and the goods / products.
- v) Comparative Analysis shall be prepared to quantify the revenue potential vis a vis revenue drains.

QUALIFICATION & EXPERIENCE:

The candidate must have the diversified experience of law, procedures and system orientation. He / She should be well acquainted with the international practices in VAT mode. He should have expertise in Information Technology and Software Applications.

REPORTS & DELIVERIES:

- i) Inception report
- ii) Inception report will be provided. This will include information on methodology, work plan and data collection methods
- iii) Interim report
- iv) Draft Final Report

Draft final report of the study will be provided.

v) Final report

Final Report will be provided at least two weeks prior to the end of the project. Report will be reviewed and approved by the FBR research team and relevant wings of the Board to ensure that the assignment is complete in every respect and best standards are met.

vi) The Consultant would be required to submit monthly progress on all the activities mentioned at para-2 of the Terms of References to Member (Inland Revenue) on 4th of the following month.