

SHORT TENDER NOTICE

(FOR UPS Maintenance Services, Electrical / PABX Cable Maintenance Services, Network Switches.
Multan.)

Sealed Proposals are invited from firms/ persons for UPS maintenance services with Parts & Batteries and Electrician / Technician for Electrical, PABX, Computer Network Cabling / Wiring Maintenance Services on MOST URGENT BASIS. Tender documents containing terms and conditions and technical requirements may be obtained from the office of Admin. Officer Regional Tax Office, LMQ Road, Multan (during office hours) or may be downloaded from www.ppra.org.pk or www.fbr.gov.pk. Last date for submission of Proposals is 20/3/13 on or before 1030 hours. Proposals shall be opened on same day at 1100 hours in the presence of bidder's representatives. Any firms can also participate for single work / job.

SCHEDULES OF REQUIREMENTS

No. 1

Powercom UPS Maintenance Service with Parts and Batteries.

Description of Items	Description of Batteries.
Two(02) UPSs 20 KVA, Four (04) UPSs 15 KVA (Japanese Batteries)	12V – 26Ah
Six (06) UPSs 10 KVA, Three (03) UPSs 6 KVA (Japanese Batteries)	12V – 9Ah
Quarterly Visit for Preventive maintenance service of all UPSs and Health Check of All Batteries.	4 – Visits.
On call visit in case of emergency within 24 Hours. Vendor Must have backup of all parts of UPSs for Emergency. Prices of all Parts must be provided by Vendor. Prices for Batteries and all other parts must be valid for one – year.	-

No. 2

Electrician / Technician for Electric, Intercom (PABX) & Network Cabling / Wiring Maintenance

Description of Items	Job. / Quantity
Candidate must have sound experience related to 3 – Phase Electric Wiring maintenance, 2 – Phase Electric Wiring, Centralized UPS Wiring (2 – Phase, 3 – Phase), Combination of UPS/Generator/WAPDA power supply Wiring. Load Calculation on each type of Power Supply.	1 – Year
Candidate must have sound experience related to PABX Cabling, Junction Box Maintenance, Intercom, Steno Set Cabling and Maintenance.	1 – Year
Candidate must have sound experience related to Computer Network Cabling lying/Deployment and I/O Installation under supervision of technical Staff.	1 – Year
Sound knowledge of Electrical equipments, e.g. Rating of Electric Breakers, Sockets, Switches, etc.	-

No. 3

Replacement of 24 – Ports Gigabit Ethernet Switches Layer – 2 with Four Optic Fiber Ports & 12 – Ports Optic Fiber Layer – 3 Switch.

Description of Items	Job. / Quantity
24 – Ports Gigabit Manageable Ethernet Switches (Layer – 2) with Four Optic Fiber Ports. Following Brands are required, CISCO, Linksys-SRW2420	4 – No.
Optic Fiber Modules (CIS GLC-SX-MM 1000BASE-SX SFP transceiver module)/(CIS GLC-LH-SM 1000BASE-LX/LH SFP transceiver module)	4 – No.
12 – Ports Layer – 3 Optic Fiber Switch, With 2/4 Ethernet – Ports, Brands are required, CISCO, Linksys.	1 – No.
Network I/Os Systimax, Baynet,	50 – No.

No. 4**Annual Service and Maintenance Contract for Schindler LIFT**

Description of Items	Job. / Quantity
2 – Floors Schindler LIFT. Preventive Maintenance Visits	3 – No.
Emergency Call Visits within 24 – Hours. Parts shall be provided by RTO, Multan.	On Requirement

1. Terms & Conditions and Evaluation:
 - 1.1. After opening of the Proposals, Technical Team will examine the same (proposals) for technical evaluation and completeness of the same (proposals) as per tender requirements.
 - 1.2. Bidder (s) who does not qualify cannot challenge the findings of the evaluation or ask for reasons of disqualification.
 2. Successful Bidder shall represent and warrant that they can provide clear and efficient services and in this respect has the necessary labour, skill, expertise and technical know how.
 3. The Bidder shall represent and warrant that the services to be provided by them shall be fully guaranteed. Bidder will takes full responsibility to provide the service as per Technical Team satisfaction.
 4. **EARNEST MONEY:**

The Bidder shall furnish as part of his bid, a Call Deposit/Pay Order equivalent to 5% of the cost as Earnest Money crossed in favour of "Chief Commissioner, Regional Tax Office, Multan". Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
 5. Income Tax / Withholding Tax will be deducted in accordance with the law. Kindly note that the Sales Tax (if applicable) shall also be collected in accordance with the law.
 6. All Proposals should include:
 - 6.1. Company's profile, list of such projects handled, list of clients with telephone numbers and addresses;
 - 6.2. Copies of Income Tax and Sales Tax registration certificates;
 - 6.3. Affidavit (on legal paper) to the effect that the firm has never been black- listed by any agency of government/semi government/autonomous or business concern; and
 7. This Office/Purchase Committee reserves the right to accept or reject Proposals.
 8. The prices should be valid for 1 - Year.
 9. Local support should be available all the time and response time should be less than 1 Day.
- The successful firm will be responsible for:**
10. Provide Services at Regional Tax Office, Building "I", "II" and "III" or where required in Multan Regic
 11. For Schedule No. 2 technician may observe office timings.
 12. For any inquiry regarding technical specification of UPS, Mr. Muhammad Tauseef Khan, Area Manager (NW & IT Infrastructure) can be contacted on 061-9239083 & 0322-5999024 during office hours.


(MUHAMMAD AMIN)

Administrative Office, 061-9239524
Regional Tax Office, LMQ Road, Multan.