

OFFICE OF THE CHIEF COMMISSIONER, REGIONAL TAX OFFICE,
20 KHYABAN-E-SUHRAWARDY, MAUVE AREA, G-9/1, ISLAMABAD

| S.# | Name of Post With BPS | Number of Posts | Provincial Quota | Educational Qualification / Experience | Requirement/ Syllabus for the Test | Age Limit | | | |
|-----|-------------------------------------|-----------------|-----------------------------------|---|---|-----------|------|------------------------|-------|
| | | | | | | Mini | Maxi | General Age Relaxation | Total |
| 1. | Inspector (BS-14) (Income Tax)=1 | 1 | Islamabad Capital Territory | Graduation from recognized university. | a) There shall be two papers of 100 marks each consisting of the following subjects:- Paper-I General knowledge (Pakistan/ International) Paper-II Arithmetic Viva Voce test/interview will carry 100 marks b) The qualifying marks for each paper including viva voce will be 50% Must have qualified in written examination as well as viva voce test | 19 | 25 | 5 | 30 |
| 2 | Inspector (BS-14) (Sales Tax)=1 | 1 | -do- | 2 nd Division Bachelor's degree from a recognized University. | a) There shall be two papers of 100 marks each consisting of the following subjects:- Paper-I General knowledge (Pakistan and International Affairs) Paper-II Essay and Précis writing. Viva Voce test/interview will carry 100 Marks. b) The qualifying marks for each paper including viva voce will be 50% Must have qualified in written examination as well as viva voce test | 18 | 25 | 5 | 30 |
| 3 | Stenotypist (BS-14) | 7 | -do- | i) Intermediate with 80/40 words per minute in Short hand/ Typing respectively. ii) Computer knowledge is must. | | 18 | 25 | 5 | 30 |
| 4. | UDC (BS-09) | 15 | -do- | i) Intermediate ii) Written Test iii) Computer Literate will be given preference | | 18 | 25 | 5 | 30 |
| 5. | LDC (BS-07) | 2 | -do- | i) Matriculation ii) English Typing Speed 30 word per minute. iii) Computer Literate will be given preference | | 18 | 25 | 5 | 30 |

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|----|-------------------------|---|-------------|---|----|----|---|----|
| 6. | Sepoy (BS-05) | 3 | -do- | Matriculation with minimum of Grade "C". For Male Candidates: i.) Height- 5.7" ii) Chest 32" with expansion of 1-1.5" For Fe-Male Candidates iii) Height 5.2 | 18 | 25 | 5 | 30 |
| 7. | Sanitary Worker (BS-01) | 2 | -do- | Primary Pass | 18 | 25 | 5 | 30 |
| 8. | Chowkidar (BS-01) | 1 | -do- | Primary Pass | 18 | 25 | 5 | 30 |
| 9 | Driver (BS-4) | 4 | -do- | i) Primary Pass ii) Valid Driving License Holder and well Versed in the Traffic Rules | 18 | 30 | 5 | 35 |