

C.No.3(5)FBR/Estate/06(Pt-III)

Islamabad, the 12<sup>th</sup> February,2026

1. All Chief Commissioners, RTOs/CTOs/LTOs/MTOs
2. All Chief Collectors, Customs (Enforcement/appraisalment)
3. All Director Generals/Directors Customs/Inland Revenue
4. All Commissioners, AEOI Zones/Benami Zones/Appeals
5. All Collectors, Collectorates of Customs (Appeals)
6. All Directors, DPCs/DPU's (Inland Revenue)
7. All Chief Coordinators, Computer Wing

Subject: **PROVISION OF UPDATED OCCUPANCY LIST AND GENERAL WAITING LIST – QUARTERLY SUBMISSION**

I am directed to refer to the subject and to state that the Competent Authority has desired that an updated list of the present occupants residing in the residential colonies/accommodations under your administrative control, along with the General Waiting List of applicants seeking allotment may please be provided on the following format:-

S.No.	Name of Officer	Current Designation/BS	Date of Request	Remarks

**02.** The Competent Authority has further desired that the aforementioned information may also be submitted to FBR Headquarters on a quarterly basis and a copy of the same may also be circulated among the officers posted in the relevant field office for information and record.

**03.** The requisite information may kindly be furnished on or before 20.02.2026 and ensured regularly thereafter on a quarterly basis.

  
**(Muhammad Ibrahim)**  
Second Secretary (Estate)

CC:

1. PS to Member (Admn/HR),FBR.
2. PS to Chief (Admn & Finance),FBR
3. Notice Board.