

GOVERNMENT OF PAKISTAN  
REVENUE DIVISION  
FEDERAL BOARD OF REVENUE  
(Admn/HR)  
\*\*\*\*\*

C.No.01(03)SS(Admn)/2024

Islamabad, the 8<sup>th</sup> August, 2025

**CIRCULAR**

**SUBJECT: STRICT OBSERVANCE OF OFFICE TIMING**

The Cabinet Division has conveyed that the Prime Minister of Pakistan has taken a very serious view of the lack of punctuality and non-observance of office timings in various Ministries and Divisions of the Federal Government as well as attached departments and autonomous organizations.

2. All the Officers/Officials of FBR (HQ) and its field formations are hereby directed to strictly observe the notified office timings.

  
(Farrukh Amir Sial)  
Secretary (Administration)  
Ph: 9203679

**Distribution:**

1. All Members/ DGs, FBR (HQs)
2. All Heads of Field Formations of FBR

**Copy to:**

3. SA to Chairman, FBR/ Secretary Revenue Division.
4. SPS to Member (Admn/HR), FBR
5. PS to Chief (Admn & Finance), FBR
6. Web Master, FBR
7. Notice Board
8. Office file