

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE
Islamabad

F.No. 12(22)S(W)/FBR/2022./229280

Dated: 2nd December, 2024

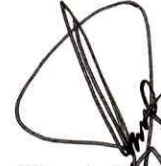
Circular

Subject: MEMORANDUM OF UNDERSTANDING BETWEEN FBR AND AI-SADI GROUP OF TRAVELS (PVT) LTD. ISLAMABAD/PESHAWAR

I am directed to refer to the above noted subject and to state that an MOU signed between Federal Board of Revenue (FBR), HQ's and Al-Sadi Group of Travels (PVT) Ltd. 1st Floor Madina Plaza, Jinnah Avenue, Blue Area, Islamabad and 17 Super Market, Cantonment Plaza, Sadar Road, Peshawar has been renewed **for the next 03 years i.e. up to 31st December, 2027**, to avail the facilities of air tickets and reservation of hotels (domestic and International) on discounted rates with the following agreed rates/facilities:-

- i. FBR shall not be responsible for financial liability of any employee towards Al-Sadi Group of Travels (PVT) Ltd. nor shall reimburse any expenditure on behalf of any of its employee. All FBR's employees will be personally liable for any payment towards Al-Sadi Group of Travels (PVT) Ltd. whether in cash or otherwise.
- ii. In case of urgency, Al-Sadi Group of Travels (PVT) Ltd. shall ensure providing the ticket on priority within scheduled time as required by FBR employee.
- iii. In case of urgency, if the lower-class seat is not available in a certain flight/ date, the Al-Sadi Group of Travels (PVT) Ltd. will inform in time and get approval (verbal or written) for booking and issuance of the tickets on alternate available date and class.
- iv. Al-Sadi Group of Travels (PVT) Ltd. shall provide different domestic airlines fare plus 0% (free) service charges on basic fare, and not on ticket full value.
- v. Al-Sadi Group of Travels (PVT) Ltd. shall provide different International airlines tickets fare plus 1% service charges instead of 5% routine charges on basic fare and not on ticket full value.

- vi. In case of ticket refund, Al-Sadi Group of Travels (PVT) Ltd. would not add any service charges except airline refund charges.
- vii. In case of ticket re-issuance/date change, Al-Sadi Group of Travels (PVT) Ltd. shall not add any service charges except airline change charges.
- viii. If passenger misses the flight, then it would be considered as "No Show", and Al-Sadi Group of Travels (PVT) Ltd. will charge only "No-Show penalty" as per airline charges.
- ix. There shall be no service charges if any of the flight is cancelled by airlines and the total amount shall be refunded.
- x. "Layover Hotel Accommodation" will be provided in case of international travel (stay over 10 hours or more), if FBR employees / travelers meet conditions of the airlines.
- xi. "International Hotel Bookings" shall be charged @5% instead of 10% i.e. routine regular fee of the airlines.
- xii. No fee will be charged for "Visa processing" procedure except Visa Fee charged by the concerned embassy/visa issuing authority.
- xiii. 24-hour Emergency Assistance shall be provided without any extra charges.
- xiv. In case of Travel Insurance Assistance is required, no extra charges shall be applied except insurance company fee.



(Kashif Sohail)

Second Secretary (Welfare)

Ph. No. 051-9207973

Distribution:

1. All Members/DGs, FBR (HQ).
2. Chief Commissioners (LTO/RTOs) Islamabad /Rawalpindi/Peshawar.
3. Chief Collector Custom (North), Islamabad.
4. Chief Collectors Customs(enforcement/appraisement) Peshawar.
5. All Chief, FBR (HQ).

Copy to:

1. SA to the Chairman, FBR, (HQ's), Islamabad.
2. PS to the Member (Admn & HR), FBR, (HQ's), Islamabad.
3. FBR Website.



Al-Sadi Group of Travels

Your travel planner



Ref: Al-Saadi/24/11-01
Date: 22-Nov-2024

Mr. Kashif Sohail
Second Secretary (Welfare)
FBR (HQ), Islamabad

Subject: **RENEWAL OF MEMORANDUM OF UNDERSTANDING BETWEEN FBR AND AL-SADI GROUP OF TRAVELS, ISLAMABAD/PESHAWAR**

Dear Sir,

Reference to letter No. C.12(22)S(W)FBR/2022 as on 20th November, 2024., regarding Existing Air Ticketing Services Agreement between Al-Saadi Group and Federal Board of Revenue (FBR), head quarter, Islamabad

I am writing to address the matter of our Air Ticketing Services Agreement with the Federal Board of Revenue, which has recently been expired. We have greatly valued our business relationship with FBR and the opportunity to provide air ticketing services to your organization.

It is worth mentioning that we are agreed and would like to continue the agreement to your esteemed organization for the next 03 years i.e. **up to 31st December, 2027** on the same terms and conditions as already signed. Furthermore, our organization remains committed to maintaining the high standards of service that we have delivered throughout our previous contract period.

We believe that maintaining continuity in our service arrangement would be beneficial for both organizations. Our team is ready to sign the renewal of agreement for the next 03 years i.e. **up to 31st December, 2027** at your earliest convenience.

If your kind-self is agreed, then the same letter may please be considered as Renewal Agreement and may please be signed accordingly. We look forward to your positive response and to continuing our professional relationship with FBR.

Thank you for your consideration.

Yasir Umer
CEO
Al Sadi Group of Travels



Kashif Sohail
Second Secretary, Welfare
FBR (HQ), Islamabad

Kashif Sohail
Second Secretary (Welfare)
Federal Board of Revenue
Islamabad

Dated: 3rd December, 2024



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