

**GOVERNMENT OF PAKISTAN  
REVENUE DIVISION  
FEDERAL BOARD OF REVENUE**

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Islamabad, 10<sup>th</sup> October, 2024

C.No.15 (1) Store/2024

**FINANCIAL EVALUATION REPORT.**

Subject: FINANCIAL EVALUATION REPORT OF TENDER No.01/2024-25 FOR PROCUREMENT OF CONSUMABLE OFFICE STATIONERY ITEMS, COMPUTERS STATIONERY, ELECTRICAL ITEMS, MISCELLANEOUS ITEMS ETC., PARTS OF COMPUTERS/PRINTERS, PHOTOCOPIERS, COPY PRINTERS, POLISHING OF DIFFERENT TYPES OF FURNITURE ITEMS AND REPAIRS/INSTALLATIONS OF AIR-CONDITIONERS ETC. FOR FINANCIAL YEAR 2024-25.

Reference FBR's Tender No. 01/2024-25 dated 07.09.2024 on the subject cited above.

The Tender Purchase Committee (TPC) opened the Tender on 23.09.2024 of following firms who submitted their bids are as under:-

i	M/s Capital Stationers, Islamabad
ii	M/s Al-Hafiz Corporation, Islamabad
iii	M/s Farhan International, Islamabad
iv	M/s Atique Traders Office, Karachi
v	M/s Aaghaz Enterprises, Islamabad
vi	M/s Jamal & Brothers, Islamabad
vii	M/s Shirazi Trading Company (Pvt) Ltd., Islamabad
viii	M/s Office Automation Group, Islamabad
ix	M/s Ahmad Infotech, Lahore
x	M/s Fazal Din & Son, Rawalpindi
xi	M/s K.S. Engineering, Islamabad
xii	M/s H & M Business Solution, Rawalpindi
Xiii	M/s Fest Enterprises, Lahore
xiv	M/s Ocean Enterprises, Islamabad

2. The Tender Purchase Committee (TPC) has scrutinized the bid documents of above mentioned firms as per schedule "A" of bidding documents and observed that the fix amount of Earnest Money of bid price i.e. Rs.247,500/- which is quite mandatory to participate in the bidding process is accompanied with bidding documents except M/s H & M Business Solution, Rawalpindi & M/s Fest Enterprises, Lahore. Moreover, M/s Ocean Enterprises, Islamabad has completely ignored the Bidding Documents of FBR uploaded on (e-PAD) for submission of bid. Remaining eleven firms are duly registered with Income Tax & Sales Tax departments and are appearing on Active Tax Payer's List (ATL) of FBR. It has also been concluded by the Tender Purchase Committee (TPC), that after security of bids documents the rates quoted by eleven (11) firms seem at par with present value of the market. Details are as under:-

a)	M/s Capital Stationers, Islamabad
b)	M/s Al-Hafiz Corporation, Islamabad
c)	M/s Farhan International, Islamabad
d)	M/s Atique Traders Office, Karachi
e)	M/s Aaghaz Enterprises, Islamabad
f)	M/s Jamal & Brothers, Islamabad
g)	M/s Shirazi Trading Company (Pvt) Ltd., Islamabad
h)	M/s Office Automation Group, Islamabad
i)	M/s Ahmad Infotech, Lahore
j)	M/s Fazal Din & Son, Rawalpindi
k)	M/s K.S. Engineering, Islamabad

3. M/s Jamal & Brothers, Islamabad, M/s Shirazi Trading Company (Pvt) Ltd., Islamabad, and M/s Office Automation Group, Islamabad have quoted the rates of their respective brands toners like HP, Canon, Konica, Minolta, Ricoh and Brother of which they are authorized distributors and have produced their authorization letters in this regard.

4. Rest of the firms have quoted their rates which have also been scrutinized in accordance with schedule "A" of bidding documents and no discrepancy has been found. Hence, the Tender Purchase Committee (TPC) after attaining the definite conclusion, unanimously recommends that all items may be procured from concerned lowest bidders, which are evident from the attached comparative statements.

5. Besides, M/s K.S Engineering and M/s Fazal Din & Son have quoted their rates for repairs, services/installation of AC and repairs/polishing of different types of office furniture as per schedule "A" of bidding documents are also cogent with market rates.

6. Furthermore, two firms namely, M/s Shirazi Trading Co. Islamabad, and M/s Office Automation Group who are the authorized distributors of Canon and Konica, Minolta have quoted the rates for repairs/services and parts of their respective Photocopiers.

7. Recommendation of Committee for selection of successful bidder/firms for supply against respective consumables items, repairs of furniture/ photocopiers, and installations of AC etc. may be finalized once evaluation report is announced in pursuance of rule 35 of Public Procurement Rules, 2004 for information and expression of reservation by concerned firms, if any.

8. It is recommended that evaluation report may be announced among all bidders as required under rules 35 of Procurement Rules, 2004 before awarding of contracts

(Hasham Khalid Malik)  
Secretary (Admn)  
Member

HASHAM KHALID MALIK  
Secretary (Admn)  
Federal Board of Revenue  
Islamabad

(Rana Muhammad Imtiaz Khan)  
Second Secretary (Store/Transport)  
Member

RANA MUHAMMAD IMTIAZ  
Second Secretary (Transport/  
Federal Board of Revenue  
Islamabad

(Freedoon Akram Sheik)  
Chief (Admin & Finance)  
Chairman Tender Purchase Committee  
Freedoon Akram Sheik  
Chief (Admn & Finance)  
Federal Board of Revenue  
Islamabad


**EVALUATION REPORT**  
**(As Per Rule 35 of PP Rules, 2004)**

1. Name of Procuring Agency: Federal Board of Revenue Islamabad.....
2. Method of Procurement: Through Open Tender.....
3. Title of Procurement: Procurement of Consumable Stationery items, Toners, Cartridges, Paper reams, Electrical and other miscellaneous Items repairs/servicing of repairs/polishing of different types of Furniture etc. for financial year 2024-25
4. Tender Inquiry No: TENDER No.01/2024-25.....
5. PPRA Ref. No. (TSE): TS547369E.....
6. Date & Time of Bid Closing: 23.09.2024 at 10:30 a.m......
7. Date & Time of Bid Opening: 23.09.2024 at 11: 00 a.m......
8. No of Bids Received: (14) Fourteen Bids.....
9. Criteria for Bid Evaluation: Lowest Rates.....
10. Details of Bid(s) Evaluation: (11) Eleven.....

Name of Bidder	Marks		Evaluated Cost	Rule/Regulation/SBD*/Policy/ Basis for Rejection/ Acceptance as per Rule 35 of PP Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
M/s Capital Stationers, Islamabad	N/A	Report Enclosed	On need basis	Accepted being responsive on the basis of lowest rates
M/s Al-Hafiz Corporation, Islamabad	N/A	do	On need basis	do
M/s Farhan International, Islamabad	N/A	do	On need basis	do
M/s Atique Traders, Islamabad	N/A	do	On need basis	do
M/s Aaghaz Enterprises, Islamabad	N/A	do	On need basis	Do
M/s Jamal & Brothers, Islamabad	N/A	do	On need basis	do
M/s Shirazi Trading Company (Pvt) Ltd., Islamabad	N/A	do	On need basis	do
M/s Office Automation Group, Islamabad	N/A	do	On need basis	do
M/s Ahmad InfoTech, Lahore	N/A	do	On need basis	do
M/s Fazal Din & Son, Rawalpindi	N/A	do	On need basis	do
M/s K.S. Engineering, Islamabad	N/A	do	On need basis	do

**Lowest Evaluated Bidder:** .Mentioned as above.....

11. Any other additional/ supporting information, the procuring agency may like to share.

Signature .....  
  
**HASHAM KHALID MALIK**  
 Secretary (Admn)  
 Federal Board of Revenue  
 Islamabad

\*Standard Bidding Documents(SBD).