

**GOVERNMENT OF PAKISTAN**  
**REVENUE DIVISION**  
**FEDERAL BOARD OF REVENUE**  
**(ADMN/HR WING)**

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C.No.1(14)S(T&D)/2021 88094-R

Islamabad, the 30<sup>th</sup> May, 2023

**CIRCULAR**

Training & Development Section, Admn/HR Wing was given the mandate to process the foreign trainings vide boards notification dated 21.01.2021, 08.10.2021 and policy guidelines dated 12.10.2021. However, the same is not being implemented/adhered to in letter and spirit. The competent authority has directed that in future all inland/foreign training cases may be routed through Member (Admn/HR).


Keeping in view of above, all Sections/Wings of FBR are directed to ensure that all training cases (Inland/Foreign) (other than in-Service/Mandatory) be processed through Trg & Dev in compliance to the Training & Development's Notifications dated 21.01.2021, 08.10.2021 and Policy Guidelines dated 12.10.2021. Moreover, all trainings cases (Inland/Foreign) be routed through Member (Admn/HR) for approval from Chairman/Secretary Revenue Division. The Trg & Dev will also make necessary arrangements to develop a centralized data base having complete detail of Inland/Foreign trainings/courses/nominations in respect of all officers.


  
**(Syeda Huma Bukhari)**  
Secretary (Trg & Dev)  
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Distribution: -

- i. SA to Chairman, FBR, Islamabad
- ii. All Members, FBR (HQ), Islamabad
- iii. All Chief Collectors (Pakistan Customs)
- iv. All Chief Commissioners (Inland Revenue)
- v. All Director Generals (Inland Revenue/Pakistan Customs)
- vi. Web Master/ Second Secretary (Automation), FBR (HQ), Islamabad.

Chief (Public Relations)  
E-Dox No. 88094  
Received on. 30-5-23  
Time. 12:10 PM

  
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Received in PR Office on 30/05/2023  
M. Aizuddin  
webmaster  
C(PR)

  
30/5  
Ms. Zeb Gul Shah  
Chief (Public Relations)