

**PUBLIC PROCUREMENT REGULATORY AUTHORITY(PPRA)**

**CONTRACT AWARD PROFORMA –I**

**(As per Rule 47 of PP Rules, 2004)**

**To Be filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods.**

- NAME OF THE ORGANIZATION/DEPTT. Federal Board of Revenue(HQ), Islamabad
- FEDERAL/PROVINCIAL GOVT. (Federal Government)
- TITLE OF CONTRACT Consumable Stationery, Miscellaneous, Electrical items, repairs & maintenance of Photocopiers, and furniture items.
- TENDER NUMBER (01/2023-24)
- BRIEF DESCRIPTION OF CONTRACT Contract awarded to the firms for supply of Consumable Stationery, Miscellaneous, Electrical items, repairs & maintenance of Photocopiers, and furniture items for current financial year 2023-24.
- TENDER VALUE \_\_\_\_\_
- ENGINEER'S ESTIMATE Nil  
(FOR CIVIL WORKS ONLY)
- ESTIMATED COMPLETION PERIOD (Till 30.06.2024)
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? (Yes)
- ADVERTISEMENT:
  - (i) PPRA Website (Yes)  
(Federal Agencies) (if yes give date and PPRA's tender number)
  - (ii) News Papers (Yes) Daily Jang, Daily Express Tribune, Daily Ausaf and Daily News.  
(if yes gives name of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) 31.07.2023 at 11:00 AM
- NATURE OF PURCHASE (Local) Local/International?
- EXTENSION IN DUE DATE(if any) (NO)
- NUMBER OF TENDER DOCUMENTS SOLD (16 documents)
- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS Yes/No
- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING TENDER DOCUMENTS Yes/No
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
  - a) SINGLE STAGE-ONE ENVELOPE PROCEDURE Yes
  - b) SINGLE STAGE- TWO ENVELOPE PROCEDURE No.
  - c) TWO STAGE BIDDING PROCEDURE No.
  - d) TWO STAGE- TWO ENVELOPE BIDDING PROCEDURE No.

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (i.e. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC.) No.
- WHO IS THE APPROVING AUTHORITY Member(Admn/HR)
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING No.
- NUMBER OF BIDS RECEIVED Nine
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER Yes
- WHETHER INTEGRITY PACT WAS SIGNED DUE TO PIECEMEAL PROCUREMENT THERE IS NO NEED OF SIGNED.

  
HASHAM KHAN MALIK  
Secretary (Admn)  
Federal Board of Revenue  
Islamabad

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**(As per Rule 47 of PP Rules, 2004)**

**CONTRACT AWARD PROFORMA –II**

**To Be filled And Uploaded on PPRA Website In Respect of All Public Contracts of Works, Services and Goods.**

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS  
(10) representatives \_\_\_\_\_
- NAME AND ADDRESS OF THE SUCCESSFUL BIDDERS
  - (i) M/s Capital Stationers, Shop # 6, Block No. 21, Civic Centre, Near GPO, Islamabad
  - (ii) M/s Sohail Traders, Shop # 1-A, 22-E Saeed Plaza Blue Area, Islamabad
  - (iii) M/s Farhan International, S-A, Abbas Centre, Fazal-e- Haq Road , Blue Area, Islamabad
  - (iv) M/s Atique Traders Office, office # 30 G/F Badri Building, I.I Chundrigarh Road, Karachi/Islamabad
  - (v) M/s Jamal & Brothers, Plot No. 80, 1-KM Karal Chowk, Behind Honda Avenue, Islamabad
  - (vi) M/s Shirazi Trading Company, Plot # 41 Ataturk Avenue, Est End Block Blue Area, Islamabad
  - (vii) M/s Office Automation Group, Suit #1, 2<sup>nd</sup> Floor, Ratta Mansion Plaza Blue Area, Islamabad
  - (viii) M/s Fazal Din & Son, Shop No. M-804, Street No.23, Amer Pura, Rawalpindi
  - (ix) M/s Gemco, Office #.6 2<sup>nd</sup> floor, Safdar Mension, Fazal-e-Haq Road, Blue Area, Islamabad.
  - (x) M/s KS Engineering, Shop #. Ghorri Town Phase-I Near The Arqam School, Islamabad.
- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATED BID).  
  
**Contracts of consumables stationery items have been awarded to the successful bidders on the basis of lowest rate as the criteria given in the Tender documents**
- NEED ANALYSIS (Why the procurement was necessary?) **To run the official business as per routine**
- IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS(Briefly describe) **(No extension has been made)**

- WHETHER NMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BID red the rates of selective items only Yes/No
- DATE OF CONTRACT SIGNING 30<sup>th</sup> October, 2023
- CONTRACT AWARD PRICE RUNNING CONTRACT ON NEED BASIS
- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS Yes
- ANY COMPLAINTS RECEIVED No
- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS NO
- DEVIATION FROM QUALIFICATION CRITERIA No
- SPECIAL CONDITIONS,

  
HASHAM KHALID MALIK  
Secretary (Admin)  
Federal Board of Revenue  
Islamabad