

Government of Pakistan
Revenue Division
Federal Board of Revenue
(Admn/HR Admn)

C.No.25(22)MIR-IV/2012

Islamabad, the 15th September, 2022

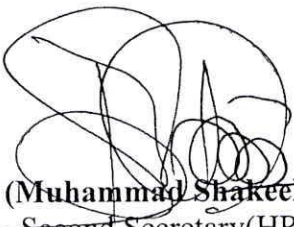
To: All Directors General-IR
All Chief Commissioners-IR

Subject: **Promotion of Stenotypist (BS-14) to the Post of Assistant Private Secretary (BS-16)-**

I am directed to refer to the above subject and to say that in order to consider promotion of Stenotypist (BS-14) against vacant posts of Assistant Private Secretary (BS-16), falling to the share of promotion quota, the following information/ documents may please be furnished to the Board, **latest by 10.10.2022:-**

- i. Final circulated seniorty list of Stenotypists (duly attested), alongwith certificate to the effect that no issue regarding seniority is pending or sub-judice before any court of law.
- ii. ACRs for the last three (03) years complete upto 30.06.2022 in respect of senior most Stenotypists included in the panel (2 officials for each vacancy).
- iii. Certificate to the effect that no disciplinary / criminal case is pending against any Stenotypist included in the panel.
- iv. Certificate to the effect that the Annual Declaration of Assets & liabilities in respect of each Stenotypist, included in the panel, are complete upto 30.06.2022.
- v. Latest vacancy position of APS (BS-16) on the following format:

Total Sanctioned Posts of APS	Working Strength		Vacancy Position		Anticipated Vacancy Position upto 31.12.2022		Total Vacancy against promotion Quota (Column 4+6)
	Promotion Quota	Direct Quota	Promotion Quota	Direct Quota	Promotion Quota	Direct Quota	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)


(Muhammad Shakeel Abbasi)
Second Secretary(HRMIR-VI)

CC:

- i. Chief(HRM.IR), FBR.
- ii. Web-Master, PRAL for uploading on FBR's Website.