

**Government of Pakistan
Revenue Division
Federal Board of Revenue**

C.No. 20(1)ERM/2022/edox # 33383

Islamabad, the 16th February, 2022


Circular

**All BS-17 to BS-21 Officers of Inland Revenue Service (IRS)
and Pakistan Custom Service (PCS)**

**Subject: COMPLETION OF PER(s) OF OFFICERS OF OTHER
OCCUPATIONAL GROUPS/SERVICE IN BS-17 TO BS-21**

I am directed to refer to the subject cited above and to say that Establishment Division has taken cognizance of the fact that PER(s) record of most of the officers is incomplete and has requested to furnish the names of all those officers who have not yet submitted their PER(s) for the year 2020. As per S.No.2.34-A of (A Guideline to Performance Evaluation) instructions, PER(s) for each Financial Year are required to be submitted to the Reporting Officer by 20th July and Countersigning Officer by 31st July.

2. In view of above, all officers whose PER(s) record is incomplete, are requested to complete their PER(s) record by **15.03.2022** positively, otherwise their names will be communicated to the Establishment Division for further necessary action at their end.


(Muhammad Shabbir)
Second Secretary (ERM)

Copy to:

- SA to Chairman, FBR, Islamabad.
- Member (Admin/HR) FBR, Islamabad.
- Member (IR-Operations) FBR, Islamabad.
- Member (Customs Operation) FBR, Islamabad.
- Chief (HRM-IR) FBR, Islamabad.
- Chief (HRMC) FBR, Islamabad.
- ✓ Web Master (FBR,HQ), Islamabad.