MOST IMMEDIATE

Government of Pakistan
Revenue Division
Federal Board of Revenue
***

C.No.2(1)ERM/2021/edox #205667 Islamabad, the 15th December, 2021

All Officers of Inland Revenue Service (BS-18)
from seniority No. 1 to 52

CIRCULAR

Officers of Inland Revenue Service (BS-18) from seniority No.1 to seniority No.52 as per finalized seniority list of BS-18 officers circulated vide letter No. 9(9)/HRM-IR-II/2021/45430-R dated 02.04.2021 are requested to complete their PERs and Declaration of Assets. The scrutiny of personal record reveals that majority of the officers have not yet submitted their PERs and Declaration of Assets for the period ending on **30.06.2021**.

2. The meeting of Departmental Selection Board (DSB) for promotion of Inland Revenue Service from BS-18 to BS-19 is being planned by **15.01.2022** where cases of officer of IRS from seniority No.1 to seniority No.52 shall be considered for promotion by the Departmental Selection Board. All aforesaid BS-18 officers of IRS in the promotion zone are once again requested to ensure that their PERs and Declaration of Assets upto **30.06.2021** are submitted to the Board latest by **31st December, 2021** positively.

3. Completion of PERs and submission of Declaration of Assets are the pre-requisites for promotion to selection grades under Civil Servants Promotion (BS-18 to BS-21) Rules, 2019. The Board is trying hard to ensure that all eligible officers be considered for promotion in the forthcoming DSB meeting. However, your cooperation in timely completion of service record is equally essential.

4. Please note that any officer who fails to furnish the above documents by due date of **31.12.2021**; will himself/herself be responsible for non-consideration/deferment/supersession. The Reporting/Countersigning Officer are also requested to immediately forward the PERs of the aforesaid officers to the Board (ERM Section) without any delay.

5. This may be treated as **"MOST URGENT"**

(Muhammad Shabbir)
Second Secretary ERM
Ph: 051-9204279

Distribution:

- Member (IR-Operations), FBR, Islamabad.
- Member (Admn/HR), FBR, Islamabad.
- All Chief Commissioner/DG's/Commissioners.
- Chief (HRM-IR) FBR, Islamabad.
- Web Master (For placement on FBR's Website).

MISSING PERs/DA/Undertaking OF BS-18 OFFICERS OF IRS

S. No.	Name	Missing PER	Awaited Undertaking	Awaited D.A (last five years)
1	**Muhammad Umer Zulfiqar**	1) 01.07.2002 to 05.11.2002 2) 01.07.2003 to 30.06.2004 3) 01.07.2004 to 30.06.2005 4) 01.10.2006 to 30.06.2007 5) 01.07.2007 to 01.11.2007 6) 01.07.2015 to 30.06.2016 7) 01.07.2016 to 30.06.2017 8) 01.07.2017 to 30.06.2018 9) 01.07.2018 to 30.06.2019 10) 01.07.2019 to 30.06.2020 11) 01.07.2020 to 30.06.2021	1) 01.07.2002 to 05.11.2002 2) 01.07.2003 to 30.06.2004 3) 01.07.2004 to 30.06.2005 4) 01.10.2006 to 30.06.2007 5) 01.07.2007 to 01.11.2007 6) 01.07.2015 to 30.06.2016 7) 01.07.2016 to 30.06.2017 8) 01.07.2017 to 30.06.2018 9) 01.07.2018 to 30.06.2019 10) 01.07.2019 to 30.06.2020 11) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2017 to 2021 are awaited
2	**Noreen Ashraf**	1) 01.07.2010 to 03.01.2011 2) 04.07.2020 to 14.12.2020	1) 01.07.2010 to 03.01.2011 2) 04.07.2020 to 14.12.2020 **Undertakings are Awaited**	**Completed upto 30.06.2021**
3	**Saniya Farukh**	1) 01.07.2009 to 28.02.2010 2) 29.02.2012 to 30.06.2012 3) 01.08.2014 to 30.06.2015 4) 01.07.2015 to 30.06.2016 5) 01.07.2016 to 30.06.2017 6) 28.10.2017 to 30.06.2018 7) 01.07.2020 to 30.06.2021	1) 01.07.2009 to 28.02.2010 2) 29.02.2012 to 30.06.2012 3) 01.08.2014 to 30.06.2015 4) 01.07.2015 to 30.06.2016 5) 01.07.2016 to 30.06.2017 6) 28.10.2017 to 30.06.2018 7) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2017 to 2021 are awaited
4	**Usman Shehryar**	1) 01.07.2008 to 30.06.2009 2) 01.07.2009 to 30.06.2010 3) 01.07.2011 to 30.06.2012 4) 01.07.2012 to 30.06.2013 5) 01.07.2013 to 30.06.2014 6) 01.07.2014 to 30.06.2015 7) 01.07.2015 to 30.06.2016 8) 01.07.2016 to 30.06.2017 9) 01.07.2017 to 30.06.2018 10) 01.07.2018 to 30.06.2019 11) 01.07.2019 to 30.06.2020 12) 01.07.2020 to 30.06.2021	1) 01.07.2008 to 30.06.2009 2) 01.07.2009 to 30.06.2010 3) 01.07.2011 to 30.06.2012 4) 01.07.2012 to 30.06.2013 5) 01.07.2013 to 30.06.2014 6) 01.07.2014 to 30.06.2015 7) 01.07.2015 to 30.06.2016 8) 01.07.2016 to 30.06.2017 9) 01.07.2017 to 30.06.2018 10) 01.07.2018 to 30.06.2019 11) 01.07.2019 to 30.06.2020 12) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2020 & 2021 are awaited
5	**Salman Ahmad Khan**	1) 17.03.2021 to 30.06.2021	1) 17.03.2021 to 30.06.2021 **Undertaking is Awaited**	**Completed upto 30.6.2021**
6	**Nadeem Ahmad Tahir**	1) 03.08.2020 to 30.06.2021	1) 03.08.2020 to 30.06.2021 **Undertaking is Awaited**	2017 to 2021 are awaited

7	**Uzma Ashraf**	1) 06.01.2009 to 30.06.2009 2) 01.07.2009 to 30.06.2010 3) 01.07.2010 to 30.06.2011 4) 01.07.2011 to 30.06.2012 5) 01.07.2012 to 30.06.2013 6) 01.07.2013 to 30.06.2014 7) 04.09.2015 to 30.06.2016 8) 01.07.2016 to 30.06.2017 9) 01.07.2017 to 30.06.2018 10) 01.07.2018 to 30.06.2019 11) 01.07.2019 to 30.06.2020 12) 01.07.2020 to 30.06.2021	1) 06.01.2009 to 30.06.2009 2) 01.07.2009 to 30.06.2010 3) 01.07.2010 to 30.06.2011 4) 01.07.2011 to 30.06.2012 5) 01.07.2012 to 30.06.2013 6) 01.07.2013 to 30.06.2014 7) 04.09.2015 to 30.06.2016 8) 01.07.2016 to 30.06.2017 9) 01.07.2017 to 30.06.2018 10) 01.07.2018 to 30.06.2019 11) 01.07.2019 to 30.06.2020 12) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2017 to 2021 are awaited.
8	**Naeem Hassan**	**Completed upto 30.06.2021**	**Completed upto 30.06.2021**	**Completed upto 30.6.2021**
9	**Usman Asghar**	**Completed upto 30.06.2021**	**Completed upto 30.06.2021**	2020 & 2021 are awaited
10	**Zafar Iqbal**	1) 29.10.2020 to 30.06.2021	1) 29.10.2020 to 30.06.2021 **Undertaking is Awaited**	2019 to 2021 are awaited
11	**Abdul Rauf Nasir**	1) 01.07.2019 to 30.06.2020 2) 01.07.2020 to 30.06.2021	1) 01.07.2019 to 30.06.2020 2) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2020 & 2021 are awaited.
12	**Irfanullah**	1) 01.01.2016 to 30.06.2016 2) 01.07.2016 to 28.02.2017 3) 03.07.2020 to 30.06.2021	1) 01.01.2016 to 30.06.2016 2) 01.07.2016 to 28.02.2017 3) 03.07.2020 to 30.06.2021 **Undertakings are Awaited**	**Completed upto 30.6.2021**
13	**Rashid Imtiaz**	1) 01.07.2016 to 30.06.2017 2) 01.07.2017 to 15.10.2017 3) 01.07.2020 to 30.06.2021	1) 01.07.2016 to 30.06.2017 2) 01.07.2017 to 15.10.2017 3) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2018 to 2021 are awaited.
14	**Saima Munawar**	1) 01.07.2020 to 30.06.2021	1) 01.07.2020 to 30.06.2021 **Undertaking is Awaited**	2021 is awaited
15	**Muhamamd Faisal Chaudhary**	1) 01.10.2018 to 30.06.2019 2) 01.07.2019 to 30.06.2020 3) 01.07.2020 to 30.06.2021	1) 01.10.2018 to 30.06.2019 2) 01.07.2019 to 30.06.2020 3) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2021 is awaited
16	**Salman Ali**	1) 25.10.2016 to 30.06.2017 2) 01.01.2020 to 30.06.2020 3) 01.07.2020 to 30.06.2021	1) 25.10.2016 to 30.06.2017 2) 01.01.2020 to 30.06.2020 3) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2017 to 2021 are awaited.
17	**Sabah Fahad**	1) 01.07.2020 to 31.03.2021	1) 01.07.2020 to 31.03.2021 **Undertaking is Awaited**	2021 is awaited
18	**Saba Ijaz**	1) 01.07.2020 to 18.10.2020	1) 01.07.2020 to 18.10.2020 **Undertaking is Awaited**	2021 is awaited
19	**Salma Shaheen**	1) 28.01.2021 to 30.06.2021 (sent to CO for overall grading)	**Completed upto 30.06.2021**	**Completed upto 30.6.2021**

20	**Sumera Kanwal**	**Completed upto 30.06.2021**	**Completed upto 30.06.2021**	2021 is awaited
21	**Yasmin Sadaf**	1) 01.07.2020 to 04.10.2020 2) 09.01.2021 to 30.06.2021	1) 01.07.2020 to 04.10.2020 2) 09.01.2021 to 30.06.2021 **Undertakings are Awaited**	**Completed upto 30.6.2021**
22	**Muhammad Sarim Bhatti**	1) 03.07.2020 to 30.06.2021	1) 03.07.2020 to 30.06.2021 **Undertakings are Awaited**	2021 is awaited
23	**Waqas Ahmed**	1) 01.01.2020 to 30.06.2020 2) 01.07.2020 to 30.06.2021	1) 01.01.2020 to 30.06.2020 2) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2017 to 2021 are awaited.
24	**Osama Idrees**	1) 01.07.2012 to 31.01.2013 2) 01.07.2020 to 04.10.2020 3) 09.01.2021 to 30.06.2021	1) 01.07.2012 to 31.01.2013 2) 01.07.2020 to 04.10.2020 3) 09.01.2021 to 30.06.2021 **Undertakings are Awaited**	2021 is awaited.
25	**Shehryar Akram Awan**	1) 01.07.2012 to 30.06.2013 2) 01.07.2013 to 30.06.2014 3) 01.07.2014 to 30.06.2015 4) 01.07.2015 to 30.06.2016 5) 01.07.2016 to 30.06.2017 6) 01.07.2017 to 30.06.2018 7) 01.07.2018 to 30.06.2019 8) 01.07.2019 to 30.06.2020 9) 01.07.2020 to 31.01.2021	1) 01.07.2012 to 30.06.2013 2) 01.07.2013 to 30.06.2014 3) 01.07.2014 to 30.06.2015 4) 01.07.2015 to 30.06.2016 5) 01.07.2016 to 30.06.2017 6) 01.07.2017 to 30.06.2018 7) 01.07.2018 to 30.06.2019 8) 01.07.2019 to 30.06.2020 9) 01.07.2020 to 31.01.2021 **Undertakings are Awaited**	**Completed upto 30.6.2021**
26	**Naveed Hassan**	1) 01.07.2019 to 02.12.2019	1) 01.07.2019 to 02.12.2019 2) 01.07.2020 to 31.01.2021 **Undertaking is Awaited**	2021 is awaited.
27	**Sadeea Nadeem**	1) 01.07.2020 to 31.01.2021	1) 01.07.2020 to 31.01.2021 **Undertaking is Awaited**	**Completed upto 30.6.2021**
28	**Uzma Waqar**	1) 01.07.2014 to 30.06.2015 2) 01.07.2015 to 20.01.2016 3) 01.07.2017 to 30.06.2018 4) 01.07.2018 to 30.06.2019 5) 01.07.2019 to 30.06.2020 6) 01.07.2020 to 30.06.2021	1) 01.07.2014 to 30.06.2015 2) 01.07.2015 to 20.01.2016 3) 01.07.2017 to 30.06.2018 4) 01.07.2018 to 30.06.2019 5) 01.07.2019 to 30.06.2020 6) 01.07.2020 to 30.06.2021 **Undertakings are Awaited**	2019 to 2021 are awaited