

**PROFORMA FOR THE CUSTOMS OFFICIALS IN BPS 14-16**

**NAME:** \_\_\_\_\_

**BPS/DESIGNATION:** \_\_\_\_\_

Personal Skill Sets	Required Training Needs		
<i>Information Technology</i>	H	M	L
<i>Personal demeanour/ Uniform Ethics</i>	H	M	L
<i>Weapon Handling</i>	H	M	L
<i>Communication Skills</i>	H	M	L
<i>Decision Making and problem solving</i>	H	M	L
<i>Customer facilitation.</i>	H	M	L
<i>Team Work</i>	H	M	L

Technical Skill Sets	Required Training Needs		
<i>Office Procedures/Secretariat Instructions</i>	H	M	L
<i>Customs Act and Rules</i>	H	M	L
<i>Customs General Orders</i>	H	M	L
<i>Assessment</i>	H	M	L
<i>Customs tariff</i>	H	M	L
<i>Recovery</i>	H	M	L
<i>Adjudication</i>			
<i>Audit</i>	H	M	L
<i>Data Gathering/ Reading of Financial Statements</i>	H	M	L
<i>Anti Money laundering/ Financial Crimes</i>	H	M	L
<i>Anti Smuggling Techniques</i>	H	M	L
<i>FATF Regime/ DNF BPS</i>	H	M	L
<i>Investigation &amp; Prosecution</i>	H	M	L
<i>Exemption Regimes/ DTRE/ Bonds</i>	H	M	L
<i>Transit Trade</i>	H	M	L
<i>IPR Laws</i>	H	M	L
<i>Expeditious Clearance/ Modules of WeBOC</i>	H	M	L
<i>Chemical Pre-cursors</i>	H	M	L
<i>CITES Laws</i>	H	M	L
<i>Any Other*</i>			

**RECOMMENDED BY REPORTING OFFICER:**

**\*Priority Need**

- H = High
- M = Medium
- L = Low

**\*Any other: - Skill set may be specified**