

**PROFORMA FOR THE IRS OFFICERS IN BPS 20-21 of IRS**

**NAME:** \_\_\_\_\_

**BPS/DESIGNATION:** \_\_\_\_\_

Personal Skill Sets	Required Training Needs		
<i>Leadership and Governance</i>	H	M	L
<i>Work Force Analysis</i>	H	M	L
<i>Decision Making and problem solving</i>	H	M	L
<i>Policy Making</i>	H	M	L
<i>Team Work/ Team Building</i>	H	M	L
<i>Strategy Management</i>	H	M	L

**Organizational Performance**

Technical Skill Sets	Required Training Needs		
<i>Information Technology</i>	H	M	L
<i>Alternate Dispute Resolution</i>	H	M	L
<i>Working of Line Ministry and Policy Evaluation for Taxation and Economic Growth</i>	H	M	L
<i>Broadening of Tax Base</i>	H	M	L
<i>International Taxation</i>	H	M	L
<i>Legal Cases With Impact on IR Policy</i>	H	M	L
<i>Managing Growth for macroeconomic Stability</i>	H	M	L
<i>Any Other*</i>		-	

**APPROVED BY:**

**\*Priority Need**

- H = High
- M= Medium
- L = Low

**\*Any other: - Skill set may be specified**