

PROFORMA FOR THE IRS OFFICERS IN BPS 17-19 of IRS

NAME: _____ **BPS/DESIGNATION:** _____

Personal Skill Sets	Required Training Needs		
<i>Information Technology</i>	H	M	L
<i>Leadership</i>	H	M	L
<i>Communication Skills</i>	H	M	L
<i>Decision Making and problem solving</i>	H	M	L
<i>Negotiation Skills</i>	H	M	L
<i>Customer facilitation.</i>	H	M	L
<i>Team Work</i>	H	M	L
<i>Management Skills</i>	H	M	L

Technical Skill Sets	Required Training Needs		
<i>Legal requirement of enforcement sections of Sales Tax/Section38, 40(b) of Sales Tax Act</i>	H	M	L
<i>Sales Tax Crest and Application</i>	H	M	L
<i>Sales Tax Returns/ Desk Audit/ Revenue Analysis through STRIVE/ FASTER</i>	H	M	L
<i>Sales Tax on Services, Issues Relating to Input Adjustment</i>	H	M	L
<i>Information Technology and Sales tax System Handling</i>	H	M	L
<i>FATF/AML.CTF</i>	H	M	L
<i>Analysis of Financial Statements and Forensic Audit</i>	H	M	L
<i>Income Tax Refund/ Legal issues</i>	H	M	L
<i>Litigation Management</i>	H	M	L
<i>Audit of DNFBPS</i>	H	M	L
<i>Audit of AEIOI</i>	H	M	L
<i>Transfer pricing</i>	H	M	L
<i>Withholding Tax Regime/ Audit/Recovery</i>	H	M	L
<i>Benami Transactions Act 2019</i>	H	M	L
<i>Transfer Pricing</i>	H	M	L
<i>Broadening of tax Base</i>	H	M	L
<i>Any Other*</i>	-		

RECOMMENDED BY REPORTING OFFICER:

***Priority Need**

- H = High
- M= Medium
- L = Low

***Any other: Skill set may be specified**