

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION  
★ ★ ★

No.F.6/2/96-D-II

Islamabad, the 16<sup>th</sup> May, 2018

OFFICE MEMORANDUM

Subject: OFFICE TIMING DURING THE HOLY MONTH OF RAMZAN

The undersigned is directed to state that the following office timings shall be observed during the forthcoming Holy month of Ramzan by the Federal Government Offices:-

Office working on 5-days a week

a)	Monday to Thursday	08:00 a.m to 2:00 p.m.
b)	Friday	08:00 a.m to 1:00 p.m.

Office working on 6-days a week

a)	Monday to Thursday and Saturday	08:00 a.m to 1:00 p.m.
b)	Friday	08:00 a.m to 12:00 Noon.

It is requested that the said decision be communicated to all concerned, please.

(Shabaz Mustafa)  
Deputy Secretary (D)  
Tele: 051-9207117

ALL SECRETARIES/ ADDITIONAL SECRETRIES INCHARGE MINISTRIES/ DIVISIONS

Copy to:

1. The Secretary to the President, President's Secretariat (Public), Islamabad.
2. The Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
3. The Registrar, Supreme Court of Pakistan
4. Secretary, Senate Secretariat, Islamabad.
5. The Secretary National Assembly Secretariat, Islamabad.
6. The Chief Secretaries Government of Punjab/Sindh/Khyber Pakhtunkhaw/Balochistan/AJ&K and Gilgit Baltistan.
7. The Secretary, Wafaqi Mohtasib (Ombudsman)'s Secretariat, Islamabad.
8. The Secretary, Tax Ombudsman Secretariat, Islamabad.
9. The Secretary, FPSC, Islamabad.
10. The Registrar, Islamabad High Court, Islamabad.
11. The Secretary, Election Commission of Pakistan, Islamabad
12. Press Information Officer, PID, Islamabad.

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