

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

No. F.6/2/96-D-II

Islamabad, the 26th May, 2016

OFFICE MEMORANDUM

Subject: OFFICE TIMINGS DURING THE HOLY MONTH OF RAMAZAN

The undersigned is directed to state that the following Office Timings shall be observed, during the forthcoming Holy Month of Ramazan, by the Federal Government Offices working on 5/6 days a week basis:-

Offices working on 5-days a week

a.	Monday to Thursday	08:00 a.m. to 02:00 p.m.
b.	Friday	08:00 a.m. to 01:00 p.m.

Offices working on 6-days a week

a.	Monday to Thursday and Saturday	08:00 a.m. to 01:00 p.m.
b.	Friday	08:00 a.m. to 12:00 Noon.

2. It is requested that the said decision be communicated to all concerned.


(Engr. Muhammad Arif)
Deputy Secretary (D)
Ph: 051-9207117

ALL SECRETARIES/ADDITIONAL SECRETARIES INCHARGE
MINISTRIES / DIVISIONS

Copy to:-

1. The PS to the Secretary to the President, President's Secretariat (Public), Islamabad.
2. The P.S. to the Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
3. The Chief Justice of Pakistan, Supreme Court of Pakistan, Islamabad
4. The Auditor General of Pakistan, Islamabad.
5. The Secretary, Senate Secretariat, Islamabad.
6. The Secretary, National Assembly Secretariat, Islamabad
7. The Chief Secretary Government of Punjab, Sindh, Khyber Pakhtunkhwa, Balochistan, AJ&K and Gilgit Baltistan.
8. The Governor, State Bank of Pakistan.
9. The Secretary, Wafaqi Mohtasib (Ombudsman)'s Secretariat, Islamabad.