

Immediate

F. No. 4-53/2014-SO Admn-IV
Government of Pakistan
Ministry of National Health Services, Regulations & Coordination
LG & RD Complex, Sector G-5/2, Islamabad

Islamabad, the 30th March, 2016

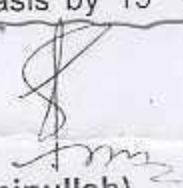
CIRCULAR

Subject: **FILLING UP THE POSITION OF NATIONAL PROGRAM
MANAGER – NATIONAL TB CONTROL PROGRAM**

This Ministry requires the services of a BS-20 officer for posting as National Programme Manager, National TB Control Program (NTP) under this Ministry on deputation basis for a period of three years on standard terms and condition as per following criteria:-

National Program Manager (BS-20), National TB Control Program (NTP), Islamabad	
Age	Maximum age 50 years
Qualification	i. MBBS (Recognized by PMDC) ii. Postgraduate Higher Diploma in Medical Faculty / Public Health with 10-years experience in the relevant field OR Postgraduate Lower Diploma in Public Health or Tuberculosis with 15-years experience.
Experience	<ul style="list-style-type: none">• Experience of analysis of health-related events / trends including infectious disease and control of diseases and other health problems will be preferred.• Excellent project managerial & communication skills to act as a liaison officer between Federal and provincial governments, NGOs and international donor agencies.

2. Job description of the post is attached herewith. Interested candidates may kindly submit their CV through proper channel on urgent basis by 15th April, 2016.


(Aminullah)
Section Officer (Admn-IV)
Ph. 051-9245717

All Ministries/Division/Departments/Provincial Government

JOB DESCRIPTION / TORs OF EACH POST TO BE RETAINED IN NATIONAL TB CONTROL PROGRAMME (NTP) ISLAMABAD

Sr. No	Designation	Job Description/ TORs
1	National Program Manager (BS-20)	<ul style="list-style-type: none"> • Responsible for GFATM grants implementation as Principal Recipient. • Sign on behalf of the Ministry of NHSRC all grant related documents including grant signing • Ensure timely implementation of activities as per approved work plan. • Support Global fund, Local fund Agent and Office of the inspector General to inspect, monitor and evaluate GF grants. • Nation-wide coordination of TB control activities. • Inter PR coordination with other PR for TB Control. • Submit quarterly progress and disbursement requests to GF. • Monitoring of Sub recipients. • Maintaining financial control as per GF guidelines • Coordination with Provinces for implementation of GF grants. • Policy formulation and strategic planning for effective TB control in various parts of Pakistan. • Technical support to the provinces and districts; • Uninterrupted drugs supply to TB patients. • Develop indicators, tools, guidelines and expertise. • Strengthening of monitoring, evaluation and MDR surveillance. • Enhancement of program research capacity.