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**GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE**

C. No. 57(2)S-DOS/2011-28923-R

Islamabad, the 28th February, 2011

NOTIFICATION
(Inland Revenue Wing, FBR)

Subject: - **JURISDICTION OF COMMISSIONERS INLAND REVENUE, REGIONAL TAX OFFICE, SIALKOT.**

In exercise of the powers conferred under sub-section (1) of section 209 of the Income Tax Ordinance, 2001 (hereinafter read as 'Ordinance'), sub-section (1) of section 30 and section 31 of the Sales Tax Act, 1990, sub-section (1) of section 29 of the Federal Excise Act, 2005, and in supersession of the all earlier orders or notifications of the Board in respect of jurisdiction of RTO, Sialkot, (except the jurisdiction of Chief Commissioner Inland Revenue, RTO, Sialkot) the Federal Board of Revenue is pleased to direct that the Commissioners of Inland Revenue specified in column (2), shall exercise the powers and functions, as specified in column (3), in respect of the persons or classes of persons or cases or classes of cases or areas as specified in column (4) of the Table below (excluding cases or classes of cases or persons or classes of persons assigned to other RTOs / LTUs).

2. This notification shall take effect from 1st March, 2011.

TABLE

S. No.	Commissioner Inland Revenue	Powers & Functions	Jurisdiction
(1)	(2)	(3)	(4)
01.	Commissioner Inland Revenue (Zone -I), RTO, Sialkot.	The Commissioner Inland Revenue shall exercise powers and perform functions as assigned in: (a). Income Tax Ordinance, 2001, and Rules thereunder; (b). Sales Tax Act, 1990 and	(a). All cases or classes of cases, persons or classes of persons whose registered office or place of business / employment is situated within the territorial jurisdiction of civil Districts of Sialkot and Narowal; (b). Monitoring and Enforcement of

		Rules thereunder; (c). Federal Excise Act, 2005 and Rules thereunder; (d). Wealth Tax Act, 1963 (Repealed) and (e). Finance Act, 1989 (Act No. V of 1989), as amended vide Finance Act, 2010	withholding taxes under the Provisions of the laws and rules specified in column 3 (of the table) in respect of all withholding agents existing in the territorial limits of Districts of Sialkot and Narowal; C) All cases of representatives assessable under sections 172 and 173 of the Income Tax Ordinance, 2001, falling within the territorial limits of Zone –I of RTO, Sialkot; and (d). Cases or classes of cases or persons or classes of persons or areas assigned by FBR from time to time.
02.	Commissioner Inland Revenue (Zone-II), RTO, Sialkot.	The Commissioner Inland Revenue shall exercise powers and perform functions as assigned in: (a). Income Tax Ordinance, 2001, and Rules thereunder; (b). Sales Tax Act, 1990 and Rules thereunder; (c). Federal Excise Act, 2005 and Rules thereunder; (d). Wealth Tax Act, 1963 (Repealed) and (e). Finance Act, 1989 (Act No. V of 1989), as amended vide Finance Act, 2010.	(a). All cases or classes of cases, persons or classes of persons whose registered office or place of business / employment is situated within the territorial jurisdiction of Civil District of Gujrat; (b). Monitoring and Enforcement of withholding taxes under the Provisions of the laws and rules specified in column 3 (of the table) in respect of all withholding agents existing in the territorial limits of District of Gujrat; (c) All cases of representatives assessable under sections 172 and 173 of the Income Tax Ordinance, 2001, falling within the territorial limits of Zone –II of RTO, Sialkot; and (d). Cases or classes of cases or persons or classes of persons or areas assigned by FBR from time to time.
03.	Commissioner Inland Revenue (Information Processing and TFD), RTO, Sialkot.	a) Maintenance of physical and electronic records; b) Receipt of communication received in Tax Facilitation Division, and from other Inland Revenue Authorities;	All cases or classes of cases or persons or classes of persons or jurisdiction assigned to RTO, Sialkot.

		c) Data entry of receipts and information contained in the communication received in Tax Facilitation Division and from other Inland Revenue Authorities; d) Cross matching of information collected from taxpayers and other sources and issuance of discrepancy report to Inland Revenue Authorities. e) Dispatch of hard copies to Inland Revenue Authorities on demand or otherwise; and f) Storage of information, documents, statements, returns and all other communications received from all Inland Revenue Authorities and sources. g) Receive returns, statements, statutory notices, documents, applications from taxpayers, mail from other Inland Revenue Authorities, tax payment receipts (Challans) from Banks, and all outside communications and h) Sort and disseminate information, documents, returns, statements and mail mentioned at (a) above, to concerned Inland Revenue Authorities. i) Communicate assessment orders/penalty orders and demand notices to taxpayers.	
04.	Commissioner Inland Revenue (Human Resource Management Division), RTO, Sialkot.	a) To support line management in identifying HR needs of the Unit, to ensure staff recruitment in line with FBR's policies, training and development of staff	All Officers / Officials posted in RTO, Sialkot.

		maintenance of easily retrievable employees' data detailed as under:- i. Posting of Officers / Officials (BS 1-18) in the RTO with the approval of Chief Commissioner. ii. Career planning. iii. Help line management in identifying HR needs. iv. Maintenance of employees' profiles and personal files. v. Development of job descriptions. vi. Positive attitude building. vii. Regulation of performance related pecuniary incentives. viii. Training and development according to training needs analysis. ix. Coordination with FBR on various HRM areas. x. Initiation of disciplinary proceedings, processing and finalization thereof. xi. Monitoring and implementation, performance appraisal system.	
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(Khawar Khurshid Butt)
Member (Inland Revenue)

The Manager,
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5. The Director General, Withholding Taxes, Karachi.
6. The Director General, Internal Audit (DT), Islamabad.
7. The Director General, RRA, (Audit) North, Lahore.
8. The Director General, Training & Research (DOT), Lahore.
9. The Chief (Management), FBR.
10. The CEO, PRAL, Islamabad- with the request to make necessary changes on the FBR Web – portal under intimation to taxpayers and this office.
11. All officers of the Board.
12. The Joint Director (CRO), FBR Islamabad.



(Ali Husnain)
Secretary (Inland Revenue-III)