

No. 2(16)S(PAC-I)/2015

Islamabad, 14 September, 2015

To **All Chief Commissioners**  
LTUs, RTOs

SUBJECT:- **ACTION ON AUDIT PARAS / OBSERVATIONS IN CASES OF DIFFERENT JURISDICTION**

Please refer to the subject.

2. During ongoing meetings of Departmental Action Committees (DAC) some field formations come up with an argument that a specific audit para/observation does not pertain to them, and no progress is made due to lack of jurisdiction. Board has examined the issue, in which two situations may arise, which are discussed as follows:

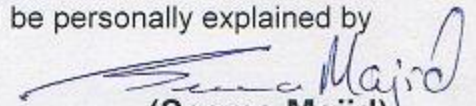
a) **Jurisdiction of the case pertains to another field formation under the law, while the tax record and audit para/observation, is presently held by the reporting officer:**

It is directed that if the tax record of a case is held by a filed formation which does not hold valid jurisdiction over that case, then unless the jurisdiction of the case is properly transferred by the Board and incorporation is procured from the recipient field formation, then audit para / observation shall be dealt by it till final settlement of the para.

b) **Jurisdiction of the case is actually held by another field formation, who presently is also in custody of tax record.**

Conversely if proper jurisdiction as well as the assessment record is already held by another field formation, and only audit para/observation is appearing in working papers of the reporting field formation, then the reporting field formation should procure incorporation certificate from the field formation holding jurisdiction over the case, under intimation to Member (Accounting) FBR. In such circumstances, incorporation certificate should be issued and returned by the field formation holding jurisdiction, within a period **not later than by 07 days.**

3. Delay in processing of incorporation certificates shall be personally explained by the responsible Chief Commissioner.

  
(Seema Majid)  
Member (Accounting)

Copy:

1. SA to Chairman
2. Member (IR. Policy)
3. Member (IR. Operations)
4. Member (IT)

(Seema Majid)  
Member (Accounting)