

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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No. F.6/2/96-D-II

Islamabad, the 4<sup>th</sup> July, 2013

OFFICE MEMORANDUM

Subject: OFFICE TIMINGS DURING THE HOLY MONTH OF RAMAZAN

The undersigned is directed to state that the following Office Timings be observed, during the forthcoming Holy Month of Ramazan, by the Federal Government Offices working on 5/6 days a week basis:-

Offices working on 5-days a week

a.	Monday to Thursday	08:00 a.m. to 02:00 p.m.
b.	Friday	08:00 a.m. to 01:00 p.m.

Offices working on 6-days a week

a.	Monday to Thursday and Saturday	08:00 a.m. to 01:00 p.m.
b.	Friday	08:00 a.m. to 12:00 Noon.

2. It is requested that the said decision be communicated to all concerned.

*(Signature)*  
(Tassaduq Hussain)  
Deputy Secretary (D)  
Ph: 051-9207117

ALL SECRETARIES/ADDITIONAL SECRETARIES INCHARGE  
MINISTRIES / DIVISIONS

Copy to:-

1. The P.S. to the Principal Secretary to the President, President's Secretariat (Public), Islamabad.
2. The P.S. to the Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
3. The Auditor General of Pakistan, Islamabad.
4. The Chief Secretary Government of Punjab, Sindh, Khyber Pakhtoon Khwa, Balochistan, AJ&K and Gilgit Baltistan.
5. The Governor, State Bank of Pakistan.
6. The Secretary, Wafaqi Mohtasib (Ombudsman)'s Secretariat, Islamabad.
7. The Secretary, Tax Ombudsman's Secretariat, Islamabad.
8. The Controller General of Accounts, Islamabad.
9. The Director General, Intelligence Bureau, Islamabad.
10. The Secretary, FPSC, Islamabad.

05 JUL 2013

M(A)

A.S (Rev. Div)

08 JUL 2013

C(A)

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FBR eDOX Dy. No. /Ch. Sectt.  
Received in  
05 JUL 2013  
on