

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE

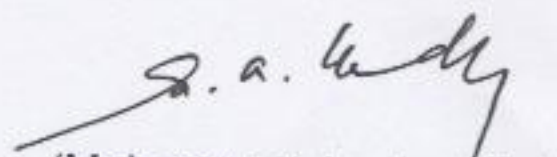
No. 1(1)M-IR(Operations)/FBR/2013

Islamabad, 31st January, 2013.

Circular

In order to simplify and accelerate the pace of disposal of files and other matters relating to Inland Revenues, the Chairman, FBR has approved the following procedure to be followed with immediate effect and until further orders:-

- (i) All files and correspondence of Inland Revenue Wing relating to any issue or aspect will be submitted by the concerned Chiefs in FBR(HQ) and field formations to the Member (IR Operations);
 - (ii) Files involving DT matters may be forwarded by Member (IR Operations) to Senior Member(IR-Policy), if so required;
 - (iii) Files connected with Sales Tax and Federal Excise Duty matters will be disposed off at the level of Member (IR Operations) or submitted by him directly to the Chairman, FBR, as the case may be;
 - (iv) Correspondence relating to Legal/FTO, DRRRA matters etc. will be made by the concerned wings e.g. Legal Wing, Accounting Wing, Enforcement Wing directly with the respective field formations without routing the same through IR Wing to avoid waste of time and stationery. Similarly field formations may also respond to such letters directly to the Wing from where such letters/correspondence is received.
2. The above directions are circulated for immediate compliance.


(Muhammad Asghar Ch.)
Chief (Management)

Distribution

1. SA to Chairman, FBR.
2. Senior Member (IR-Policy), FBR.
3. All Members, FBR.
4. All Chief Commissioners Inland Revenue.
5. All Directors General, Inland Revenue.
6. All Chiefs of IR Wing, FBR