

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE

No. 1(1)ERM/2012 (PER/DA) 95154

Islamabad the 05th July, 2012

From: Muhammad Asghar Ch.,
Chief (Management)

- To:
- 1) All Chief Commissioners Inland Revenue (LTUs/RTOs)
 - 2) Chief Collectors of Customs (South/North), Karachi/Lahore
 - 3) Director General, Intelligence & Investigation-FBR, Islamabad
 - 4) Director General, Intelligence & Investigation (Inland Revenue, Lahore)
 - 5) Director General, Post Clearance Audit, MCC Building, Islamabad
 - 6) Director General of Valuation (Customs), Karachi
 - 7) Director General, Training & Research (Customs), Lahore
 - 8) Director General, Training & Research (Inland Revenue), Lahore
 - 9) Director General, Inspection & Internal Audit (Customs), Karachi
 - 10) Director General, Inspection & Internal Audit (Inland Revenue), Lahore
 - 11) Director General, Special Initiative, FBR, Karachi
 - 12) Director General, Withholding Tax, FBR, Lahore
 - 13) Chief Coordinator Computerization (Customs), Karachi
 - 14) Chief Coordinator Computerization (Inland Revenue), Islamabad
 - 15) All Collectors, MCCs
 - 16) All Collectors of Customs (Appeals)
 - 17) All Commissioners Inland Revenue (Legal/Appeals)
 - 18) Director, DR&S, FBR, Islamabad

Subject: COMPLETION OF PERFORMANCE EVALUATION REPORTS AND DECLARATION OF ASSETS FOR THE YEAR ENDING ON 30.06.2012.

Kindly refer to the above captioned subject.

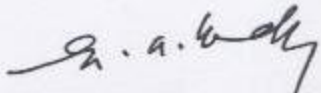
2. The Performance Evaluation Reports and Declaration of Assets for the year ending on 30th June, 2012 in respect of all the officers (BS-16 & above) will become due on 31st July, 2012.

3. It is informed that in the absence of up-to-date PERs, the performance evaluation of officers due for promotion, mandatory trainings and foreign trainings etc. cannot be properly judged and such cases are thus considerably delayed for want latest PERs.

4. Similarly, all officers/officials are required to furnish their annual Declaration of Assets for the year ending on 30.06.2012 on the prescribed proforma by the end of this month, under Rule 12 of the Government Servants (Conduct) Rules, 1964. It may also be brought into the notice of all concerned that completion of Declaration of Assets is pre-requisite for the entitlement of 100% Performance Allowance and non-completion may result in withdrawal of the same.

5. All concerned are therefore requested to take necessary measures to ensure completion of Performance Evaluation Reports and Declaration of Assets for the year ending on 30.06.2012 immediately. The PER-2012 of the officers who are in promotion zone and their cases are required to be considered by the CSB/DSB/DPC in the forthcoming meetings may be advised to get their PERs completed immediately.

6. Prescribed PER and Declaration of Assets forms are available on the web-site of FBR www.fbr.gov.pk. The concerned officers may also be requested to furnish a copy of PER certificate to the ERM Section, FBR for follow up and record.


(Muhammad Asghar Ch.)
Chief (Management)

Copy to:

1. SA to Secretary, Revenue Division/Chairman, FBR
2. All Members, FBR
3. All Chiefs, FBR
4. All officers/officials posted in FBR (HQ) with the request to furnish their Declaration of Assets for the year ending on 30.6.2012 and PER forms (duly completed upto Part-I & II thereof) to the concerned RO/CO for the year ending of 30.6.2012 immediately.

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Copy also forwarded to Web-Master with the request to arrange for its placement on web-site of FBR.

W.M.
PAC
5/7/12