

**GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE**

C.No. 4(1)S&M/2012/66366-R

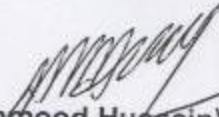
Islamabad, the 9th May, 2012.

CIRCULAR

Subject: BAN ON VISITORS TO THE FEDERAL BOARD OF REVENUE.

Kindly refer to the Circular of even number dated 16th April, 2012 on the above subject.

2. It has been observed that the instructions contained in aforesaid Circular are not being strictly adhered to, which has seriously been viewed by the competent authority. All Security staff are again directed to ensure strict compliance of the instructions, failing which strict action would be taken against the responsible officials.


(Mahmood Hussain)
Secretary(S&M)/
Dy.Chief Security Officer Budget

Superintendent (Security) and all security staff (By Name)

Copy to:-

SA to Chairman, FBR
All officers of the Board with the request to extend their full cooperation with the security staff to ensure strict compliance of the instructions.

alc
Jag
W.B.

**GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE**

C.No. 4(1)S&M/2012/54037-R

Islamabad, the 16th April, 2012.

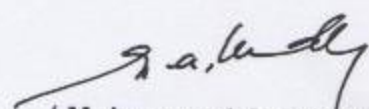
CIRCULAR

SUBJECT: BAN ON VISITORS TO THE FEDERAL BOARD OF REVENUE.

Due to heavy engagements of Chairman and Members of the Federal Board of Revenue, entry of the visitors in Board's premises is being restricted with immediate effect. Following procedure shall apply until further orders:-

- (i) Only visitors of the Chairman/Members shall be allowed entry subject to the approval of the concerned officers. In case a visitor has prior appointment, the concerned Private Secretary will intimate the Receptionist to this effect well before time.
- (ii) Chiefs requiring entry of any visitor in the FBR premises may inform the Private Secretary of their Member so that the personal staff of the Member intimates the Receptionist well before time for arranging entry.
- (iii) If the concerned officer is busy at that moment, the Private Secretary would convey suitable instructions to the Receptionist in this regard so that the meeting of the visitors may be arranged at another appropriate time and date.
- (iv) In case the meeting has previously been confirmed to the visitors, an intimation regarding cancellation thereof should be given to the Receptionist well before the appointment time.
- (v) No officer/staff other than the Chairman/Members and Chiefs is allowed to receive visitors in his room.

2. These instructions may please strictly be complied with by all concerned.


(Muhammad Asghar Ch.)
Chief(Management)/
Chief Security Officer (Budget)

Distribution

1. All officers of the Board.
2. Reception Desk, FBR/Notice Board.

CC: All Members, FBR.
SA to Chairman, FBR.
Web Master, PRAL

