

GOVERNMENT OF PAKISTAN  
(REVENUE DIVISION)  
**FEDERAL BOARD OF REVENUE**  
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C.No.1(16)Lib/Misc/2011

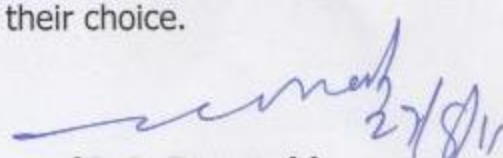
Islamabad 27<sup>th</sup> August, 2011

**CIRCULAR**

**Subject:- AUSTERITY MEASURES DURING FINANCIAL YEAR 2011-2012**

The Finance Division vide its O.M. No.7(2)Exp.IV/2011 dated 17.08.2011 has decided to enforce austerity measures during financial year 2011-2012. The same includes that "entitlement of periodical, magazines etc. of all officers has been withdrawn. Only one copy of periodical/magazine will be available in the library of each Ministry/Division/Department/Organization for reference purposes. Only one daily news paper will be allowed to entitled officers".

2. In view of above, all entitled offices of Federal Board of Revenue may please note for information and intimate their written request to the Reference Library of FBR for provision of only one newspaper of their choice.

  
**(Z. A. Bangash)**  
Secretary (Admn & Coord)

**Distribution**

- 1) All officers of Federal Board of Revenue (Hqrs)
- 2) M/s. Ashraf News Agecny & Anwar News Agecny with direction that w.e.f. 1.9.2011 only one newspaper be provided to the entitled officers

Government of Pakistan  
Finance Division  
(Expenditure Wing)

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No.F.7 (2) Exp.IV/2011.

Islamabad, the 17<sup>th</sup> August, 2011

OFFICE MEMORANDUM

Subject:- AUSTERITY MEASURES DURING FINANCIAL YEAR 2011-2012.

The undersigned is directed to state that it has been decided to enforce following economy measures in current expenditure during Financial Year 2011-2012 with immediate effect:-

- (1) There will be a ban on new recruitment.
- (2) There will be a ban on purchase of physical assets including all types of vehicles. Ban on purchase of vehicles will also be applicable to development expenditure.
- (3) Expenditure on traveling allowance, stationery, entertainment, advertisement, repair/maintenance and utilities will be curtailed by 20% of budget estimates.
- (4) Entitlement of periodical, magazines etc. of all officers has been withdrawn. Only one copy of periodical/magazine will be available in the library of each Ministry/Division/Department/Organization for reference purposes. Only one daily newspaper will be allowed to the entitled officers.
- (5) Officers will not be allowed to use Air-conditioner before 11.00 a.m. and below 26 degrees.
- (6) Principal Accounting Officers will ensure rationalization of utility bills.
- (7) Both sides of Papers should be used.
- (8) Serving of official lunches/dinners should be restricted.
- (9) Ministries/Divisions will not be authorized to re-appropriate funds from the above mentioned heads of expenditure.

2. All Ministries/Divisions are requested to circulate the above instructions to all concerned for strict compliance.

S (EXP)

*Obaidur Rehman Khan*  
(Obaidur Rehman Khan)  
Deputy Secretary (Exp.)  
Tele # 9208056

All Secretaries/Additional Secretaries Incharge of Ministries/Divisions.



Copy forwarded for action to:

1. President's Secretariat (Public), Islamabad.
2. President's Secretariat (Internal ), Islamabad..
3. Prime Minister's Secretariat (Public), Islamabad.
4. Prime Minister's Secretariat (Internal), Islamabad
5. Registrar, Supreme Court of Pakistan, Islamabad.
6. Registrar, Islamabad High Court, Islamabad
7. Registrar, Federal Shariat Court, Islamabad.
8. National Assembly Secretariat, Islamabad.
9. Senate Secretariat, Islamabad.
10. Wafaqi Mohtasib's Secretariat, Islamabad
11. Federal Tax Ombudsman Secretariat, Islamabad
12. Election Commission of Pakistan, Islamabad
13. Auditor General of Pakistan, Islamabad.
14. Controller General of Accounts, Islamabad.
15. AGPR, Islamabad.
16. Chief Accounts Officer, Ministry of Foreign Affairs, Islamabad.
17. Finance Division (Military), Rawalpindi
18. Central Directorate of National Savings, Islamabad.
19. Monopoly Control Authority, Islamabad.
20. Pakistan Mint, Lahore,
21. Federal Treasury Office, Islamabad/Karachi.
22. All Addl. Finance Secretaries/Joint Secretaries, Finance Division, Islamabad
23. All FAs/DFAs, Finance Division, Islamabad.

  
(Nadeem Arshad)  
Section Officer (Exp.IV)  
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